

NHamp
F
44
.697
2004

ANNUAL REPORT

of the

TOWN OF LYME

NEW HAMPSHIRE



For the year ending December 31, 2004

NHamp
F
44
-L97
2004

ANNUAL REPORT

of the

TOWN OF LYME

NEW HAMPSHIRE



For the year ending December 31, 2004

Town of Lyme

Quickie Index for Town Meeting & School Meeting

Warrant (Town).....	Blue Pages - 16
Warrant (School)	Peach Pages - School 3

INDEX

General Information

Town Office Hours	Inside front cover
Table of Contents - INDEX	Index - 1i
Dedication	1
In Memoriam:.....	2
Photo of Lyme	5
About Lyme.....	6
Town Officers, Committee and Board Members	7
Roster of the General Court	15

Warrant

Warrant for March 8, 2005, Annual Town Meeting	16
Town Warrant 2005 Narrative:	
Candidates For Elected Office for March 8, 2005	32
Explanation of Proposed Zoning Ordinance Amendments	33
Maps to Illustrate Article 29	52
Photos to Illustrate Article 30	53

Budget

Budget (Proposed for 2005 Annual Town Meeting)	55
Appropriations (State Form MS-7)	56
Revenues (State Form MS-7)	61
Budget Committee Supplemental Schedule (for Calculating 10% Maximum Increase) (RSA 32:18, 19 & 32:21)	63
Instructions for MS-7	64
Budget for the Town of Lyme - Comparative Town Budget Worksheet	
Appropriations – Operating Budget (p.1-9)	65
Appropriations – Capital Expenses Budget (p.10-11)	74
Revenues and Credits (p. 12-14)	76

Minutes

Minutes for 2004 Annual Town Meeting (March 9, 2004)	79
---	----

Financial Reports	96
Audit	
Auditors' Letter (2004 – Current Year) (Independent Auditor).....	97
Auditors' Statement (2003) (Independent Auditor)	
General Purpose Financial Statements	
Independent Auditors' Statement.....	98
Auditors' Report	120
Bonded Debt, Statement of (Showing Annual Maturities)	122
Inventory	
Inventory of Valuation (Summary 2004) (State Form MS-1)	123
Discretionary Preservation Easements Report.....	127
Estimated Revenues (Summary of 2004)(State Form MS-4).....	128
Statement of Estimated and Actual Revenues for 2004	129
Schedule of Town of Lyme Property for 2003	
(Including Property Taken by Town By Tax Deeds).....	130
Recreation Revolving Fund Financial Report (RSA 35-B:2)	133
Photos (2).....	136
Tax Information	
Statement of Appropriations and Taxes Assessed, and Tax Rate	138
Statement of Comparative Assessments and Tax Rates (1990 – 2004)	139
Tax Rate Analysis (1967 – 2004)	140
Tax Collector's Report (State Form MS-61).....	142
Town Clerk Report (Including MV Permits & Dog Licenses)	146
Treasurer Report	147
Treasurer Report for Treasurer-Held Conservation Funds	149
Trustees of Trust Funds: Report of Trust & Capital Reserve Funds	150
Narrative Reports – Town Departments, Boards and Committees:	155
Academy, Lyme Center Academy Building Management Committee.....	156
Assessing Department	159
Cemetery Commission	160
Connecticut River Joint Commissions	161
Conservation Commission	162
Emergency, Local Federal Emergency Management Agency (FEMA).....	164
Energy Committee.....	166
Fast Squad	167
Fire Department	168
Forest Fire Warden and State Forest Ranger's Report.....	170
Independence Day Committee	172
Library (Converse Free Library) Trustees' Report	174
Planning Board.....	175
Police Department.....	176
Public Works Facility Building Committee	179
Recreation Committee.....	184
Selectmen's Report	186

Transfer Station Study Committee.....	188
Upper Valley Lake Sunapee Regional Planning Commission.....	190
Upper Valley Lake Sunapee Regional Planning Commission Household Hazardous Waste.....	193
Upper Valley River Subcommittee - Connecticut River Joint Commissions .	194
Zoning Board of Adjustment	195
Zoning Board of Adjustment – Town of Lyme Fee Schedule for 2005	196

Narrative Reports – Local & Regional Organizations:

Grafton County Reports:

University of New Hampshire Cooperative Extension – Grafton County Office.....	198
---	-----

Supported Outside Agencies Reports:

Foundation, The Lyme.....	200
Grafton County Senior Citizens Council, Inc.....	202
Headrest	205
Listen	206
Visiting Nurse Alliance of NH & VT.....	207
West Central Behavioral Health.....	208
Wise.....	209

Vital Statistics:	210
Births	211
Deaths.....	213
Marriages	
2003	215
2004	216

**Lyme School District
(See RSA 32:5,VII)**

Note: The School portion of this report starts renumbering at “School – 1”

Title Page	School -01
Officers	School - 02
Warrants:	School - 03
Warrant for Meeting, March 3, 2005.....	School - 04
Warrant for Meeting, March 8, 2005 (Election of Officers)	School - 06
Candidates For Elected Office for March 8, 2005	School - 07

Minutes:	School - 08
Minutes of Meeting, March 4, 2004 (Record of Election of Officers).....	School - 09
Minutes of Meeting, March 9, 2004 (Annual Meeting)	School - 10
Financial Reports	School - 13
Budget (Proposed for 2005 Annual School Meeting)	
Proposed Budget of Budget Committee & School Board for 2005-2006 (MS-27) – Expenditures & Revenues	School - 14
Statement of Projected Revenues for the 2005-2006 School Year	School - 21
Statement of Proposed Expenditure Budget for the 2005-2006 School Year (Detailed Budget)	School - 23
Accounting of Actual Special Education Expenses & Revenues	School - 33
Audit:	
Auditors’ Report (Independent Auditor) for the year ended June 30, 2003	School - 34
Narrative Reports:	
School Board Report	School - 41
Principal’s Report	School - 43
Thetford Academy School, Report of the Head of	School - 44
Students and Teaching Staff:	
Instructional Staff as of January 1, 2005	School - 48
2004 Lyme School Eighth Grade Graduates	School - 49
2004 High School Graduates from Lyme	School - 49
Lyme High School Students as of October 1, 2004	School - 49
Comparative Yearly Enrollments as of October 1, of each year	School – 50
Photos:	School - 51

DEDICATED TO



THE TOWN OF LYME HIGHWAY DEPARTMENT ROAD AGENTS AND EMPLOYEES, PAST AND PRESENT

The Board of Selectmen hereby dedicates the 2004 Annual Town Report to the many Town of Lyme Highway Department Road Agents and Employees, past and present. Over the years these dedicated workers have put their hearts and backs into providing us with safe and passable roads within the many restrictions placed upon them – hazardous weather conditions, aging equipment, long hours without a break, and limited funding. For many of those years they have been based out of a substandard facility, yet they have provided for us, in the words of the UPS drivers, “the best back-roads in New Hampshire.”

In writing this dedication, we started to make a list of all the people who have worked as highway employees – but the list was too enormous to be able to be included here. Some years there were many of what we now think of as subcontractors, other years the highway department hired numbers of teenage helpers at peak work load times. Presently, we have a working Road Agent, Fred O. Stearns, III; joined by Russell Stearns, Mark Hewes, William LaBombard, Stephen Williams and Scott Bailey.

The Town of Lyme has been lucky to have had so many dedicated, hard-working and flexible Employees and Road Agents over the years. They built our roads, and even some of our bridges, maintained, cleaned, graded and plowed those same roads, cleaned out the culverts and dug out the ditches. They have made the critical decisions about whether our roads were safe for the school buses to travel. These highly valued employees work in the hot sun, freezing blizzards, pouring rain, driving snow, floods and droughts. They help stranded motorists and emergency workers. They tolerate irate drivers, irritated landowners, demanding Selectmen, and even angry hornets.

These dedicated, loyal employees deserve our thanks and appreciation for their tireless efforts on our behalf. We wish them well as they begin this year in the new Public Works Facility on High Street.

IN MEMORIAM

We are better for having known, shared and lived with these extraordinary people. These people volunteered their time, energy and dedication to the town and the school to make our community a better place to live.



Lillian M. Bircher (1923 – 2004)

Lillian M. Bircher lived on the back of the Common since 1950. She was the School Library Assistant for many years during the 1950's and 1960's. She prepared the meals for the Ford K. Sayre Memorial Ski Program for over 30 years.



Dora Sanborn (1918 - 2004)

Dora Balch Sanborn was born and raised in Lyme. She served as a ballot clerk from 1976-1982 with her sister, Charlotte Balch LaMott. She also helped her husband, Harry Sanborn, during his terms as Selectmen, Chief of Police and Forest Fire Warden.

IN MEMORIAM



Ruth Washburn (1908 – 2004)

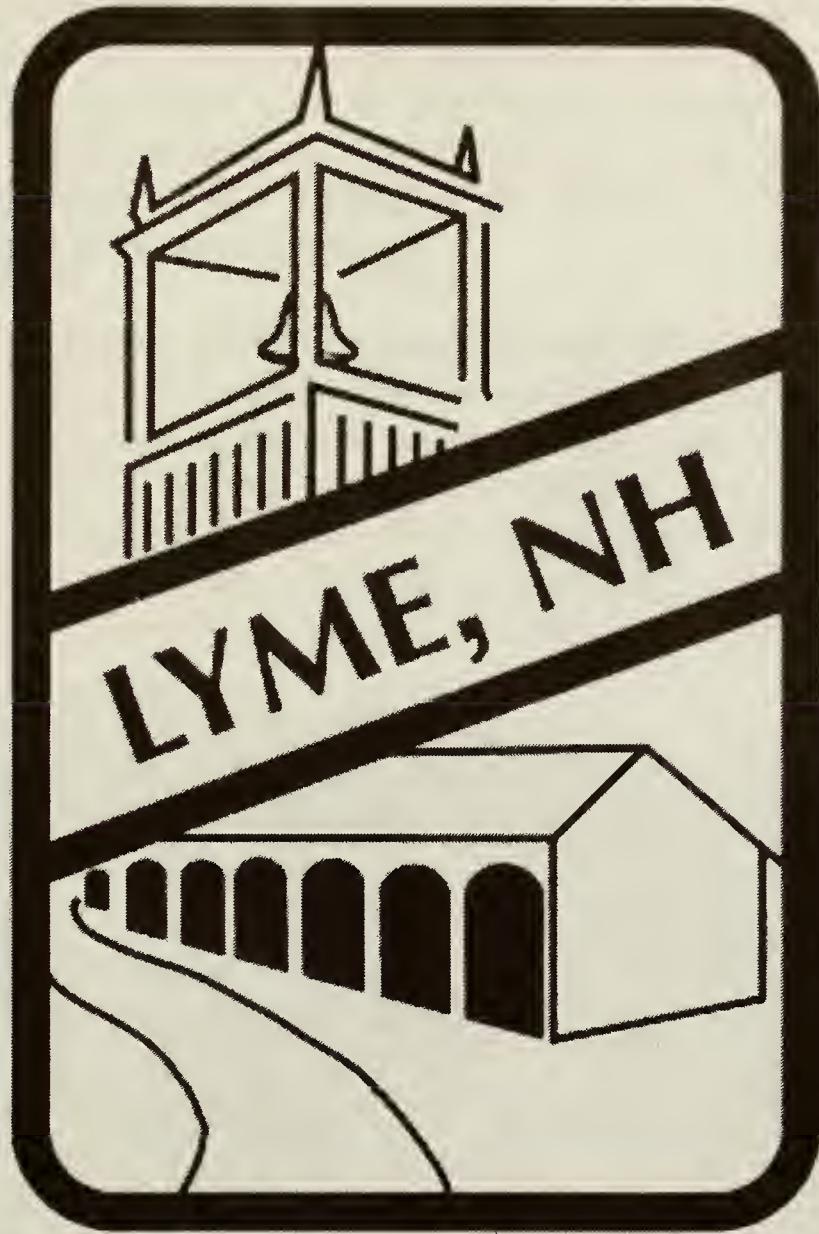
Ruth Washburn was the holder of Lyme's Boston Post Cane from 2002 until her death. She was a teacher in Colebrook before she moved to Lyme, when she married Carroll H. Washburn in 1932.



Robert I. Wilmot ("Bobby") (1964-2004)

Bobby Wilmot worked for the Town of Lyme Highway Department from 04/20/1987 to 06/02/1989 and again from 12/11/1990 to 11/08/1996. Bobby Wilmot also volunteered as a deputy Forest Fire Warden for many years until his death.

TOWN OF LYME



GENERAL INFORMATION

PHOTO OF LYME, NEW HAMPSHIRE



ABOUT LYME

Origin: The Town of Lyme is a rural community located in the upper Connecticut River Valley region of New Hampshire, rising from the Connecticut River bottom on the western border to the top of Smarts Mountain in the northeast corner of Lyme at 3,238 feet. Lyme was chartered in 1761 with the first settlers arriving in 1764 and the first Town Meeting convened in 1769. Some think Lyme's name came from Old Lyme, Connecticut, which lies at the mouth of the Connecticut River and others mention Lyme Regis, England. The spelling on the original 1761 charter of "Lime" has been attributed to an error by Governor Wentworth's secretary.

The original settlers were from Palmer, Belchertown and Brookfield in Massachusetts. A great deal of early settlement occurred in the mountainous eastern part of town, however, today most Lyme residents live in the less mountainous western half of town, closer to the Connecticut River. The occasional apple trees and lilac bushes stand sentinel near old cellar holes as evidence of earlier settlers in the eastern part of town. Population peaked in Lyme in 1820 at about 1,824 when the hillsides were covered with sheep farms and then fell to 830 in 1930. Today the population is estimated at 1712 or 31 persons per square mile of land area.

Demographics, 2000 Census: The population in Lyme in 2000 was 1,679. The population in 2003 was 1712 – a 2% increase in population in three years. In 2000 the median age was 42.6, with 25.5% of the population under the age of 18 and 14% aged 65 or older. The total number of households is 678 with an average size of 2.5 persons per household. Of those households, 475 households had an average size of 3.0 persons. As of April 1, 2000, there were 750 total housing units in Lyme.

Geography: Lyme contains approximately 55 square miles of territory: 54.8 square miles of land and 0.2 square miles of inland water. Lyme has approximately 65 total miles of roads: Of those about 49 miles are town-maintained. Lyme has 28.7 miles of paved roads and 38.7 miles of gravel roads.

Lyme has several distinctive historic buildings. Lyme hosts a row of twenty-seven restored historic horse sheds behind the Congregational Church. These comprise the longest line of contiguous horse sheds in New England standing today. Lyme boasts an 1885 covered bridge, a 1915 forest fire lookout tower and two early nineteenth century churches that retain their historic character. When a new school was needed Lyme retained the exterior of the 1912 schoolhouse and built new inside and around it. The 1839 Lyme Center Academy's restoration work earned a statewide award. Private homeowners have also restored homesteads, barns and other agricultural outbuildings throughout the town. Despite changes through the years, the Lyme Common in the center of downtown Lyme has retained much of its historic late 19th century character and charm.

**TOWN OFFICERS
COMMITTEE AND BOARD MEMBERS**

**Budget Committee
(Elected 3-year term)**

GIBBONS G. CORNWELL III	Term expires 2005
EARL F. STROUT	Term expires 2005
B. WAYNE TULLAR, JR.	Term expires 2005
JUDITH LEE SHELNUTT BROTMAN	<i>(resigned).</i>
<i>(Budget Committee appointed David W. Caffry for 1 year. Someone needs to run to fill the remaining 1 year term)</i>	
DAVID W. CAFFRY	Term expires 2006
GEORGE W. ("JEFF") LEHMANN	Term expires 2005
STUART V. ("MIKE") SMITH, JR.	Term expires 2006
BARNEY L. BRANNEN III, Chair	Term expires 2006
JOSHUA KILHAM	Term expires 2007
FREDA T. SWAN	Term expires 2007
RICHARD G. JONES	Term expires 2007
LASZLO C. BARDOS	Selectman School Board Representative

**Cemetery Commission
(Elected 3-year term)**

JENNIFER J. COOKE	Term expires 2005
MICHAEL C. HINSLEY	Term expires 2006
JEAN A. SMITH, Chair	Term expires 2007

**Connecticut River Joint Commissions
Upper Valley River Subcommittee of the Joint River Commission
(Appointed by Selectmen for indefinite term)**

HENRY SWAN, Commissioner for NH Advisory Commission of the Connecticut River
ADAIR MULLIGAN, Connecticut River Joint Commissions Communications Director
FREDA T. SWAN, Lyme Representative
JEAN McINTYRE, Lyme Representative

Conservation Commission
(Appointed by Selectmen 3-year term)

JOAN GOLDBURGH	Term expires 2005
BENJAMIN HUDSON (Resigned. Vicki V. May replaced him.)	Term expires 2005
VICKI V. MAY	Term expires 2005
LAURA McDANIEL	Term expires 2006
PAUL KLEE	Term expires 2006
LEE E. LARSON, Chair	Term expires 2007
ADAIR MULLIGAN	Term expires 2007
RICHARD G. JONES	Selectman

Fast Squad
(Volunteers)

BARNEY L. BRANNEN III, President

Federal Emergency Management Agency Plan
(Appointed by Selectmen)

WALLACE E. RAGAN, Director of Local Emergency Management

Fire Department Chiefs
(Appointed by Selectmen)

MICHAEL C. HINSLEY, Chief
WAYNE THOMPSON, Deputy Chief

Forest Fire Wardens

(Recommended by Selectmen, Approved & Appointed by State for 2 year terms*)

JAMES NICHOLS	Warden	
DON E. ELDER	Deputy Warden	Term expires 2005
STEPHEN J. MADDOCK	Deputy Warden	Term expires 2005
RONALD BALCH	Deputy Warden	Term expires 2006
MICHAEL C. HINSLEY	Deputy Warden	Term expires 2006
WILLIAM NICHOLS	Deputy Warden	Term expires 2006
BRIAN RICH	Deputy Warden	Term expires 2006
ROBERT SANBORN	Deputy Warden	Term expires 2006
A. WAYNE PIKE	Deputy Warden	Term expires 2006
RICHARD A. PIPPIN, JR.	Deputy Warden	Term expires 2006
DOUGLAS S. VOGT	Deputy Warden	Term expires 2006
HENRY S. FLICKINGER, JR.	Deputy Warden	Term expires 2006
CHARLES R. RAGAN	Deputy Warden	Term expires 2006

Health Officers (Town)

(Recommended by Selectmen, Approved & Appointed by State)

CHARLES M. SAWYER, Health Officer
THOMAS W. BALL, Assistant Health Officer

Independence Day Committee

(Appointed by Selectmen for 3 year terms)

J. MARIE (“J.J.”) PIPPIN FINLEY	Term expires 2005
JOSEPHINE D. (“JODIE”) RICH	Term expires 2006
DINA D.H. CUTTING	Term expires 2007
ROBERT N. COUTURE, JR.	Term expires 2007
JAMES B. MAYER	Term expires 2007

Inspectors of Election

DONNA ANDERSEN	(Independent Nominee)	Term expires 11/2007
LEE E. LARSON	(Undeclared Nominee)	Term expires 11/2007
NANCY S. DWIGHT	(Republican Nominee)	Term expires 11/2007
ELEANOR SIMPSON	(Republican Nominee)	Term expires 11/2007
GARRETT J. (“GARRY”) THRASHER	(Republican Nominee)	Term expires 11/2007
ALISON FARRAR	(Republican Nominee)	Term expires 11/2007
DAVID KEANE	(Republican Nominee)	Term expires 11/2007
ANNE HARTMANN	(Republican Nominee)	Term expires 11/2007
GEORGE HARTMANN	(Republican Nominee)	Term expires 11/2007
JULIA B. ELDER	(Republican Nominee)	Term expires 11/2007
DARLENE C. LEHMANN	(Republican Nominee)	Term expires 11/2007
GEORGE W. (“JEFF”) LEHMANN	(Republican Nominee)	Term expires 11/2007
EARL F. STROUT	(Republican Nominee)	Term expires 11/2007
BEVERLY K. STROUT	(Republican Nominee)	Term expires 11/2007
LETITIA SMITH	(Democratic Nominee)	Term expires 11/2007
BARBARA WOODARD	(Democratic Nominee)	Term expires 11/2007
LAURA DEGOOSH	(Democratic Nominee)	Term expires 11/2007
CHRISTINA SCHONENBERGER	(Democratic Nominee)	Term expires 11/2007
KATHLEEN WASTE	(Democratic Nominee)	Term expires 11/2007
PAUL KLEE	(Democratic Nominee)	Term expires 11/2007
MARYA KLEE	(Democratic Nominee)	Term expires 11/2007
JANET WILLIAMS	(Democratic Nominee)	Term expires 11/2007

Library Trustees
(Elected 3-year term)

LETITIA O. SMITH, Chair	Term expires 2005
B. WAYNE TULLAR, JR., Buildings & Grounds	Term expires 2005
NORMAN C. WAKELY	Term expires 2005
ALIDA CIAMPA, Treasurer	Term expires 2006
ALAN D. HEWITT	Term expires 2006
ANN JUSTICE	Term expires 2006
ANNE M. HARTMANN	Term expires 2007
JUDITH G. RUSSELL	Term expires 2007
JUDITH D. THRASHER	Term expires 2007
BETSY EATON	Librarian
KAREN WEBB	Assistant Librarian

Lyme Center Academy Building Committee
(Appointed by Selectmen for 3-year term)

DON E. ELDER	Term expires 2005
WAYNE BATES	Term expires 2006
JOHN CAMPBELL	Term expires 2006
SALLIE RAMSDEN	Term expires 2007
CHRISTINA M. SCHONENBERGER	Term expires 2007

Lyme History Committee
(Appointed by Selectmen for 3-year term)

CHRISTINA M. SCHONENBERGER	Term expires 2005
CAROLA LEA	Term expires 2005
WILLIAM MURPHY	Term expires 2006
JANE FANT	Term expires 2006
SALLIE RAMSDEN	Term expires 2007

Overseer of Public Welfare
(Elected 1-year term)

NANCY ELIZABETH GRANDINE	Term expires 2005
--------------------------	-------------------

Planning Board
(Elected 3-year term)

JEANIE McINTYRE	Term expires 2005
DAVID SWANZ	Term expires 2006
FREDA T. SWAN, Chair	Term expires 2007
JOHN M. "JACK" ELLIOTT	Term expires 2007
PETER A. BLEYLER	Selectman

VACANCY, Alternate	Term expires 2005
DANIEL KARNES, Alternate	Term expires 2006
DANIEL BRAND, Alternate	Term expires 2007
VICTORIA DAVIS	Planning & Zoning Administrator

Police and Dog Control Officers
(Appointed by Selectmen)

PAULINE Q. FIELD	Police Chief
PAUL ROBERTS	Police Officer – full-time
ANTHONY SWETT	Police Officer – part-time
ROYDEN W. DAISEY	Animal Control Officer
BENJAMIN KILHAM	Deputy Animal Control Officer

Public Works Facility Building Committee
(No term specified)

JUDITH LEE SHELNUTT BROTMAN, Chair & Selectmen’s Representative
 JAMES L. JENKS
 ALLAN B. NEWTON
 ANTHONY B. RYAN
 STUART V. (“MIKE”) SMITH, JR.
 FRED O. STEARNS, III, Road Agent
 FRED T. SWAN, Secretary

Recreation Commission
(Appointed 3-year term)

KERRY JAMES BECK	Term expires 2005
DONALD W. CUTTING <i>(Resigned.)</i>	
VACANCY	Term expires 2005
FRANK A. CUTTING, JR. <i>(Resigned.)</i>	
VACANCY	Term expires 2005
CATHERINE P. CRAMER, Chair	Term expires 2006
JAMES MAYERS <i>(Resigned.)</i>	
VACANCY	Term expires 2006
DOUGLAS VOGT <i>(Resigned.)</i>	
VACANCY	Term expires 2006
TOR TOSTESON	Term expires 2007
KATHLEEN HENRIQUES	Term expires 2007
RICHARD G. JONES	Selectman
STEPHEN K. SMALL, Recreation Director	

Road Agent
(Elected 1-year term)

FRED O. STEARNS, III

Term expires 2005

Safety Committee
(Appointed for indefinite term)

VACANCY	Highway Department	Employee Representative
PAULINE Q. FIELD	Police Chief	Employee Representative
PATRICIA JENKS	Town Clerk	Employee Representative
BETSY EATON	Librarian	Employee Representative
WALLACE RAGAN	Emergency Management Director	Employee Representative
CHARLES RAGAN	Fire Department	Employee Representative

Selectmen
(Elected 3-year term)

RICHARD G. JONES, Chair

Term expires 2005

PETER A. BLEYLER

Term expires 2006

JUDITH LEE SHELNUTT BROTMAN

Term expires 2007

Sexton
(Elected 1-year term)

WILLIAM LaBOMBARD

Term expires 2005

Supervisors of the Checklist
(Elected 6-year term)

BERNARD W. TULLAR, SR.

Term expires 2006

JOHN D. FRANKLIN

Term expires 2008

KATHERINE ("KATHY") P. LARSON

Term expires 2010

Tax Collector
(Elected 3-year term)

JOANNE COBURN

Term expires 2007

Town Clerk
(Elected 3-year term)

PATRICIA G. JENKS

Term expires 2006

Town Moderator
(Elected 2-year term)

WILLIAM H. WASTE

Term expires 2006

Town Treasurer
(Elected 3-year term)

LUANE T. COLE

Term expires 2007

Transfer Station Study Committee
(Appointed by Selectmen 3 year term)

STEPHEN J. MADDOCK, Chair

Term expires 2007

CYNTHIA A. BOGNOLO

Term expires 2007

MARYA KLEE

Term expires 2007

JULIAN "PETE" McDONALD

Term expires 2007

ALBERT PRYOR, Ex Officio

PETER A. BLEYLER, Selectmen's Representative

SIMON CARR, Consultant

Trustees of the Trust Funds
(Elected 3-year term)

ANDREA N. COLGAN

Term expires 2005

TIMOTHY J. CALLAGHAN

Term expires 2006

CARL O. LARSON

Term expires 2007

Zoning Board of Adjustment
(Appointed by Selectmen and Planning Board 3-year term)

O. ROSS McINTYRE

Term expires 2006

(Selectmen's Appointee)

GEORGE HARTMANN, Chair

Term expires 2007

(Selectmen's Appointee)

ALAN GREATOREX, Vice Chair

Term expires 2008

(Selectmen's Appointee)

JAMES POAGE, Chair

Term expires 2006

(Planning Board Appointee)

WALTER SWIFT

Term expires 2007

(Planning Board Appointee)

MARGOT MADDOCK, Alternate <i>(Planning Board Appointee)</i>	Term expires 2005
BRENDA J. (JACKIE) GLASS, Alternate <i>(Planning Board Appointee)</i>	Term expires 2006
MARCIA ARMSTRONG, Alternate <i>(Selectmen's Appointee)</i>	Term expires 2007
VICTORIA DAVIS ADAIR MULLIGAN	Planning & Zoning Administrator ZBA Recorder

LYME SCHOOL

School District Moderator
(Elected 1-year term)

WILLIAM H. WASTE	Term expires 2005
------------------	-------------------

School District Treasurer
(Elected 1-year term)

DINA D. CUTTING	Term expires 2005
-----------------	-------------------

School District Clerk
(Elected 1-year term)

PATRICIA G. JENKS	Term expires 2005
-------------------	-------------------

School Board
(Elected 3-year term)

MARGARET MINNOCK	Term expires 2005
THOMAS YURKOSKY, Secretary	Term expires 2005
LASZLO BARDOS, Chair	Term expires 2006
BRIAN COOK	Term expires 2006
MARK TECCA	Term expires 2006
PETER GLENSHAW	Term expires 2007
JULIE McCUTCHEON	Term expires 2007

ROSTER OF THE GENERAL COURT

2004

Lyme is part of Grafton County and in the second Congressional District (New Hampshire has only two.)

UNITED STATES SENATOR:

John E. Sununu, R
111 Russell Senate Office Building
Washington, DC 20510
202-224-2841
603-647-7500 – 603-430-9560

Judd Gregg, R
393 Russell Senate Office Building
Washington, DC 20510-2904
202-224-3324
603-225-7115 – 603-622-7979

REPRESENTATIVE IN CONGRESS

District 2

Charles Bass, R
2124 Rayburn House Office Building
Washington, DC 20515
202-225-5206
603-226-0249 – 603-358-4094

GOVERNOR:

Craig Benson, Republican, Rye (26 Market Square, Portsmouth) 03801

EXECUTIVE COUNCILOR

District 1

Raymond S. Burton, R & D
338 River Road
Beth, NH 03740
603-271-3632 – 603-747-3662

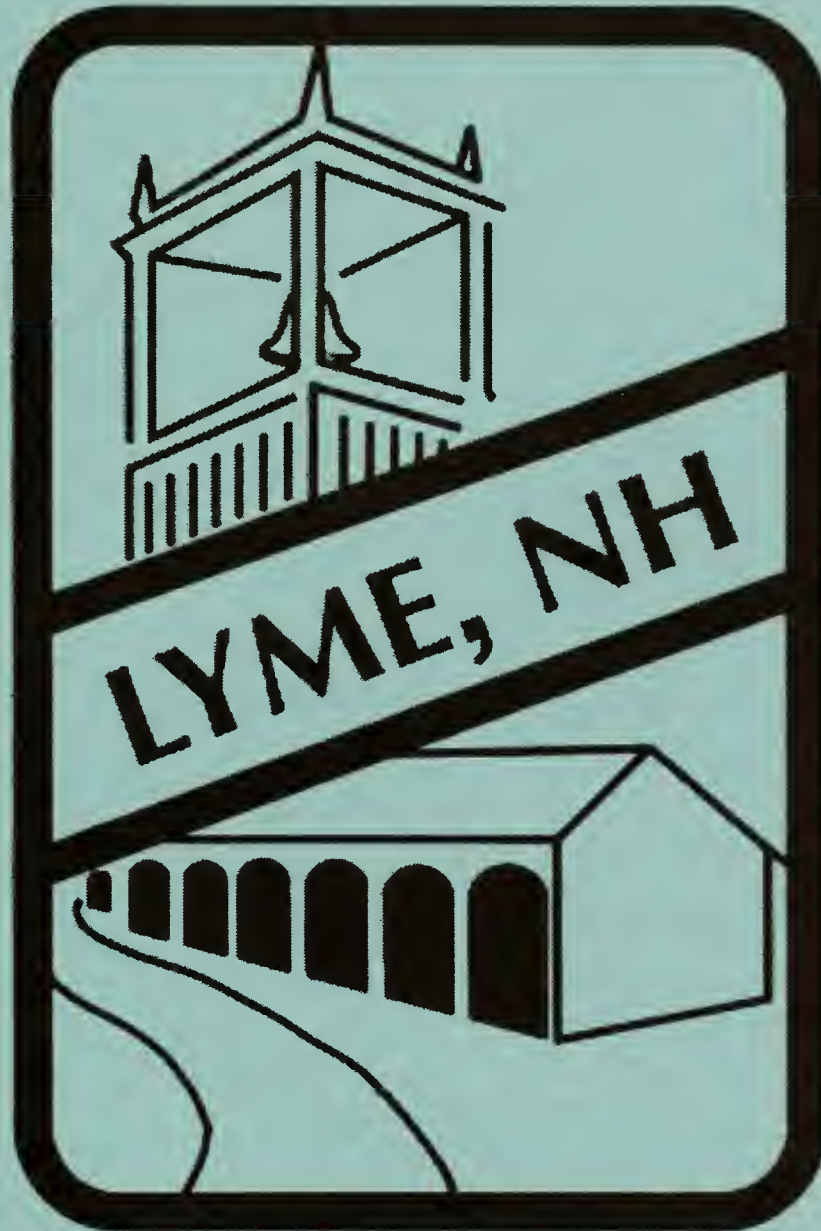
STATE SENATOR

Carl R. Johnson
42 Dale Road
Meredith, NH 03253
603-279-6492

HOUSE OF REPRESENTATIVES

Bernard L. Benn	603-643-1925
Ruth Z. Bleyler	603-795-9912
Estelle Diamond	603-643-2710
Sharon L. Nordgren	603-643-5068
Nancy M. Scovner	603-632-5033
Peter E. Solomon	603-523-4562

TOWN OF LYME



WARRANT FOR
MARCH 8, 2005, TOWN MEETING

**WARRANT FOR THE ANNUAL TOWN MEETING
STATE OF NEW HAMPSHIRE**

GRAFTON, SS

TOWN OF LYME

To the inhabitants of the Town of Lyme, New Hampshire, who are qualified to vote in Town affairs:

You are hereby notified that the annual Town Meeting of the Town of Lyme, New Hampshire, will be held at the Lyme Community Gymnasium in the Lyme School on Tuesday, March 8, 2005, at 7:00 A.M., to act upon the following subjects:

(Polls will open for voting by ballot on Articles One to Fourteen on Tuesday, March 8, 2005, at 7:00 A.M. and will close at 7:00 P.M., unless the Town votes to keep the polls open to a later hour. The Town Meeting will then recess until Tuesday, March 8, 2005, at 9:00 A.M. when all other Articles will be considered at the business meeting which will start at 9:00 A.M.)

REMINDER: YOU WILL VOTE FOR OFFICERS AND FOR ARTICLES ON THE OFFICIAL BALLOT ON TUESDAY AND YOU WILL ATTEND TOWN MEETING ON THE SAME TUESDAY MORNING.

ELECTION OF OFFICERS

ARTICLE 1. To vote by non-partisan ballot for the following Town Officers:

- One Selectman to serve for a term of 3 years;
- One Overseer of Public Welfare to serve for a term of 1 year;
- One Road Agent to serve for a term of 1 year;
- One Trustee of Trust Funds to serve for a term of 3 years;
- One Cemetery Commissioner to serve for a term of 3 years;
- One Sexton to serve for a term of 1 year;
- Three Budget Committee Members to serve for a term of 3 years;
- One Budget Committee Member to serve for a term of 1 year;
- Three Library Trustees to serve for a term of 3 years; and
- One Planning Board Member to serve for a term of 3 years.

ZONING AMENDMENTS

ARTICLE 2. Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

In Article II, provide a definition of “Building Envelope” as the area where structures may be placed on a lot. Building envelopes are usually delineated during a subdivision hearing, but may also be delineated during a ZBA hearing as well. (See Zoning 10.50 B.9) Amend “Developed Lot” to allow off-site water and sewer. Amend “Driveway” to clarify it can serve two lots rather than two sites since a lot might have a principal house and an accessory house. Amend the definition of “Home Occupation” to clearly allow a sign as provided in Article VI. Amend “Lot Size” to simplify the language and clarify that a first-time minor subdivision is subject to Article V, but without the conservation district reductions of the lot size. Provide a definition of “Permit, Zoning or Building.” Amend “Structure” to clarify what is not included and to include storage tanks. Add map of community wells as an appendix because Section 5.13 D. 3. limits the distance of a septic system from a community well, but no map had been provided to know where they are located. Add Item II- Permits: to Floodplain Management Ordinance to state, “All proposed development in any special flood hazard areas shall require a permit.” This includes all “development” including grading as required by the State Floodplain Management program.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 3. Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Add the definition of “Parent Lot” which is the original lot 10 years prior to any application. Amend Section 4.64 Agricultural Soils Conservation District to provide that the potential development area can be 25% of the agricultural soils on the lot or, in the case of a subdivision, the parent lot in a contiguous compact shape.

History: The Subdivision Regulations require the Planning Board to look at a lot as it was 10 years previous to the application for proposed subdivision to determine if the proposal is minor or not. This is considered the “parent lot” which was not specifically defined. The purpose is so the lot cannot be subdivided year after year without treating it as a major subdivision. The development of agricultural soils will also be evaluated over the 10 year period.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 4. Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

The delineation of wetlands will change to use an existing NRCS (Natural Resources Conservation Commission) soil survey for hydric soils as a preliminary wetlands indicator or wetlands mapping by a wetlands scientist. The definition of wetlands will refer to the current State Wetlands Rules per State law.

History: The only mapped information available for determining wetlands is the hydric soils unless specific site mapping is conducted. The presence of hydric soils is only one of three indicators of wetlands: the other two are vegetation and hydrology.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 5. Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Outdoor Recreation will be changed from requiring a special exception to Outdoor Recreation Activities allowed by right. Amend “Recreation, Outdoor” to “Outdoor Recreation Activities” to clarify that recreation structures are subject to the ordinance as other structures and amend Table 4.1 to reflect this.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 6. Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Provide a definition of “Conversion.” Section 4.46 Conversions will be amended to address institutions and more clearly provide what is allowed per Table 4.10. It will also require a conditional use approval rather than special exception since Planning Board review is required anyway for Site Plan Review. Table 4.10 and relevant sections of Article IV. will be amended to reflect this change from special exception to conditional use approval. Section 11.40 will be deleted since there will no longer be dwelling unit minimum living areas.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 7. Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Section 4.49 Planned Development will be amended to require a “conditional use approval” by the Planning Board rather than a “special exception” by the ZBA and allow a conservation easement as well as a zoning easement in the last section. It

will also allow the inclusion of institutional uses. Table 4.10 will also be amended to reflect this amendment. The definition of Planned Development is for mixed use in more than one building on a lot. Amend “Planned Development” to mean mixed use in more than one building on a lot.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 8. Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Section 4.50 Forestry and Timber Harvesting will be amended to clearly provide that logging roads must be constructed and maintained under Best Management Practices. It will also clarify that logging roads are exempt from the special exception requirement of access ways to cross conservation districts.

History: It had been assumed that logging was legally exempt from local zoning ordinances. This is not true. There is already the local and State requirement that logging operations meet the State’s Best Management Practices. State laws also protect waterways and wetlands and prevent slash along water and roadways. The Amendment will clearly exempt logging roads from restrictions in the conservation districts.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 9. Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Section 4.53 Driveways shall be amended to reference EPA (U.S. Environmental Protection Agency) standards for stormwater management and erosion control rather than a publication by the Rockingham County Conservation District. It shall be amended to only allow driveways in setbacks if suitable areas for snow storage are available.

History: The currently referenced document for stormwater control has not been updated in a few years. Better methods have since been developed and are available on the EPA web sites.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 10. Are you in favor of the adoption of Amendment #9 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Section 4.61 Wetlands Conservation District will be amended to allow water storage structures within the district. The special exception for water bodies under one acre without Conservation Commission support has been removed.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 11. Are you in favor of the adoption of Amendment #10 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 4.63 Shoreland Conservation District to address changes in State dock application procedures.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 12. Are you in favor of the adoption of Amendment #11 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Article VI: Sign Regulations to allow greater sign area under Site Plan Review or by conditional use approval.

History: It has been a problem for buildings supporting more than one business to provide adequate signage under the current ordinance.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

ARTICLE 13. Are you in favor of the adoption of Amendment #12 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 10.50 Special Exceptions to allow Conservation Commission input when a special exception includes impact upon natural resources.

History: Conservation Commission input in past ZBA cases would have been helpful.

(Majority non-partisan official ballot required.) (Recommended by the Planning board.)

ARTICLE 14. Are you in favor of the adoption of Amendment #13 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Provide a definition for “Conditional Use Approval” by the Planning Board. Add Section 12.20 to provide criteria for the proposed Conditional Use Approval. This permit will be issued by the Planning Board rather than a Special Exception by the ZBA typically when Planning Board review is required anyway. This proposed

section is the same as section 10.50 for Special Exceptions. Table 4.10 Summary of Uses will be amended to require Conditional Use Approvals from the Planning Board rather than Special Exceptions from the ZBA. Both the ZBA and the Planning Board agree that this will be a positive step to cut down on the number of hearings since most of the uses require Planning Board approval under Site Plan Review. Special Exceptions from the ZBA will still be required for exceeding any dimensional requirement or encroachment into property setbacks or conservation districts.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board and the ZBA.)

TO CAPITAL RESERVE FUNDS AND TRUST FUNDS

ARTICLE 15. To see if the Town will vote to raise and appropriate two hundred one thousand dollars (\$201,000) and make payment to the following Capital Reserve and Expendable Trust Funds previously established for the purposes set forth in the budget submitted by the Budget Committee as follows:

Capital Reserve Funds:

Vehicle Capital Reserve Fund	\$100,000
Heavy Equipment Capital Reserve Fund	\$25,000
Property Reappraisal Capital Reserve Fund	\$10,000
Public Works Facility Capital Reserve Fund	\$35,000
Computer System Upgrade Capital Reserve Fund	\$5,000
Fire Fighting Safety Equipment Capital Reserve Fund	\$11,000

Trust Funds:

Emergency Major Equipment Rebuilding Trust Fund	\$15,000
Total:	\$201,000

(These appropriations are **not** included in the total operating budget warrant article (Article 20) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

FROM CAPITAL RESERVE FUNDS AND TRUST FUNDS

ARTICLE 16. To see if the Town will vote to raise and appropriate two hundred six thousand eight hundred dollars (\$206,800) and to fund this appropriation by authorizing the Selectmen, as agents for the Town, to withdraw and expend such funds from the Capital Reserve and Trust Funds for the purposes for which they were created as submitted by the Budget Committee as follows:

Machinery, Vehicles & Equipment:

Emergency Major Equipment Rebuilding Trust Fund	\$15,000
Vehicle Capital Reserve Fund (Fire Truck)	
1-Ton Highway Truck	\$55,000
Fire Truck	\$20,000
Bessie M. Hall Trust (Fire Department) (Fire Fighter Equipment)	\$1,500
Computer System Upgrade Capital Reserve Fund	\$6,300

Buildings:

Public Works Facility Capital Reserve Fund (Transfer Station)	25,000
---	--------

Improvements Other Than Buildings:

Emergency Highway Repair Capital Reserve Fund	\$74,000
Property Reappraisal Capital Reserve Fund	\$10,000

Total: \$206,800

(These appropriations are **not** included in the total operating budget warrant article (Article 20) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

APPROPRIATE MONIES TO BUILD SALT SHED, PARTLY FROM CAPITAL RESERVE FUNDS AND PARTLY FROM UNRESERVED FUND BALANCE

ARTICLE 17. To see if the Town will vote to raise and appropriate thirty-five thousand dollars (\$35,000) to build a salt shed at the Public Works Facility, and to fund this appropriation by authorizing the Selectmen to withdraw \$13,167 from the Public Works Facility Capital Reserve Fund and to transfer \$21,833 from the undesignated fund balance (surplus).

(This appropriation is **not** included in the total operating budget warrant article (Article 20) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

This undesignated fund balance (surplus) of \$21, 833 is the amount of money the Town Meeting of March 9, 2004, voted to appropriate in Article 8, for the prepayment of interest and principal in 2004. At the time of town meeting the Town planned to take out a loan with the USDA. The USDA allows for the prepayment of interest and principal. However, the Town finally took out a loan with the Municipal Bond Bank instead of the USDA. The Municipal Bond Bank does not allow its clients to make any prepayments of interest and principal. Consequently, the \$21,833 that we appropriated, but did not expend, went into the "undesignated fund balance". The Selectmen and Budget Committee propose to use this amount of money to help build the Salt Shed in 2005.

**WITHDRAWAL FROM INDEPENDENCE DAY
SPECIAL REVENUE FUND**

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of up to seven thousand three hundred dollars (\$7,300) to sponsor an Independence Day celebration, including but not limited to a parade, a picnic and fireworks and to fund this appropriation by authorizing withdrawal from the Independence Day Celebration Special Revenue Fund established for this purpose at the 2003 town meeting. This is a "special" warrant article pursuant to NH RA 32:3, VI.

(These appropriations are **not** included in the total operating budget warrant article (Article 20) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: What is the significance of making this a "special" warrant article? This means that funds appropriated, but not expended from this account may not be used for any other purpose.

**AUTHORIZATION TO SET UP
MAJOR BUILDING MAINTENANCE AND REPAIR TRUST FUND**

ARTICLE 19. To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a, to be known as the Town Buildings Major Maintenance and Repair Trust Fund, for the purpose of repairing any and all buildings and/or structures owned by the Town and to raise and appropriate the sum of \$5,000 to be deposited in that fund.

(This appropriation is not included in the total general budget warrant article (Article 20) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

TOWN OPERATING BUDGET

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of one million, seven hundred fourteen thousand, one hundred fifty-nine dollars (\$1,714,159) which represents the operating budget as recommended in the budget by the Budget Committee; the Selectmen recommend one million, seven hundred fourteen thousand, six hundred ninety-nine dollars (\$1,714,699). Said sum does **not** include special articles addressed in warrant articles 15, 16, 17, 18 and 19.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: If the town votes to appropriate the sum of the operating budget as recommended plus ALL of the proposed special or individual warrant articles, the Town will vote to raise and appropriate the sum of two million one hundred sixty-one thousand nine hundred fifty-nine dollars (\$2,161,959) which represents the total appropriations in the budget by the Budget Committee.

DISCONTINUE THE NEW CEMETERY FUND

ARTICLE 21. To see if the Town will vote to discontinue the New Cemetery Fund created in 1967. Said funds, (\$10,461.97 as of 12/31/2004) with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

TAX EXEMPTIONS

Note: For 2005 the Board of Selectmen is making a number of recommendations for changes in the tax exemptions available for resident property tax payers. The effective result of voting yes for each of these next four warrant articles is a reduction in the tax base, shifting the tax burden of granting these exemptions to other taxpayers.

The Town of Lyme experienced a town-wide property valuation update during the 2004 tax year. For people who qualified for various exemptions, the increase in their property tax assessments of approximately 50% outstretched the amount of their exemptions.

Consequently, the Board of Selectmen is recommending a increase in the qualifying net income levels, and approximately a 50% increase in the qualifying asset levels and exemption amounts for each of the exemptions in effect in Lyme.

At this time the property tax exemptions are available for

- the qualified elderly person*
- the deaf or the severely hearing impaired person*
- the disabled person; and*
- the blind person.*

The Selectmen propose to apply the same qualifying net income levels, asset levels and exemption amounts to all of the exemptions, except for the blind exemption. Except for the blind exemption, these exemptions are all based, in part, on a combination of low asset and low income levels. Qualification for the blind exemption is not contingent on the value of the person's assets or income level. The blind exemption is available to a qualifying blind person, regardless of their financial circumstances. Therefore, the Selectmen are recommending that the amount of all of the exemptions (except for the blind exemption), the maximum level of income, and the maximum limit of assets for the applicant, be the same as that for the exemption for an elderly person between the ages of 65 and 75. For the blind exemption, the Selectmen are recommending an increase in the amount of the exemption, but not to the same level as the other exemptions which are needs-based.

ELDERLY EXEMPTION

ARTICLE 22. To see if the Town will vote to increase the elderly exemptions from property tax in the Town of Lyme, based on assessed value, for qualified taxpayers, to be as follows:

for a person 65 years of age up to 75 years,	\$135,000	(presently \$90,000);
for a person 75 years of age up to 80 years,	\$190,000	(presently \$125,000);
for a person 80 years of age or older,	\$240,000	(presently \$160,000).

In addition to other requirements, to qualify the taxpayer must have a net income of not more than \$30,000 if single, or, if married, a combined net income of not more than \$40,000; and own net assets not in excess of \$150,000, excluding the value of the person's residence.

Presently, the income limits are \$22,000 if single, or if married, a combined income of not more than \$33,000. Presently, the asset levels cannot be in excess of \$100,000.

(Majority vote required.) (Recommended by the Selectmen.)

DISABLED EXEMPTION

ARTICLE 23. To see if the Town will vote to modify the exemption for the disabled by:

- Increasing the amount of the exemption for the totally and permanently disabled to \$135,000 (presently \$90,000).
- Increasing the maximum net income if single, to the maximum net income if single, of \$30,000, or, if married, to not more than \$40,000 from a combined net income.
- Increasing the value amount of assets the taxpayer may own and still qualify for the exemption – the taxpayer may own assets not in excess of \$150,000, excluding the value of the person's residence.

Presently, the income limits are \$22,000 if single, or if married, a combined income of not more than \$33,000. Presently, the asset levels cannot be in excess of \$100,000.

(Majority vote required.) (Recommended by the Selectmen.)

Note: The Social Security Administration determines whether the applicant is eligible under Title II or Title XVI of the federal Social Security Act for benefits to the disabled and, therefore, is disabled for purposes of this exemption.

EXEMPTION FOR DEAF OR SEVERELY HEARING IMPAIRED PERSONS

ARTICLE 24. To see if the Town will vote pursuant to RSA 72:38-b to

- Increase the Exemption for Deaf or Severely Hearing Impaired Persons from the assessed value of residential real estate for property tax to \$135,000 (presently \$90,000).
- Increase the allowable net income the applicant can have received in the calendar year preceding April 1st to a net income from all sources to not more than \$30,000 or, if married, a combined net income of not more than \$40,000.
- Increase the maximum allowable net assets the applicant can own up to \$150,000, excluding the value of the person's residence.

Presently, the income limits are \$22,000 if single, or if married, a combined income of not more than \$33,000. Presently, the asset levels can be up to \$100,000.

(Majority vote required.) (Recommended by the Selectmen.)

To qualify, the person must be eligible under "deaf person or person with severe hearing impairment". This means that a person would be eligible if he/she had a "71 Db hearing average hearing loss" or greater in the better ear as determined by a licensed

audiologist or qualified otolaryngologist, (also known as an Ears, Nose & Throat - ENT Physician). The person would be eligible if he/she relies on a visual means of communication, such as American Sign Language or speech recognition, and if his/her hearing is so impaired as to substantially limit the person from processing linguistic information through hearing, with or without amplification, so as to require the use of an interpreter or auxiliary aid.

BLIND EXEMPTION

ARTICLE 25. To see if the Town will vote pursuant to RSA 72:37 to increase the exemption for the blind from the assessed value of residential real estate for property tax to \$67,500 (presently \$45,000).

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: The Blind Services Program, Bureau of Vocational Rehabilitation, Department of Education determines whether the applicant is blind for purposes of this exemption.

PAY PER THROW TO THROW TRASH

ARTICLE 26. To see if the Town will vote to require residents to deposit refuse in specifically designated bags to be brought to the Transfer Station/Recycling Center; the bags shall be sold by the Town at a reasonable price.

(Majority vote required.) (Recommended by the Transfer Station Study Committee.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

50% OF LAND USE CHANGE TAX TO CONSERVATION FUND (VS. 100%)

ARTICLE 27. To see if the Town will vote to henceforth place 50% instead of 100% of the revenues collected pursuant to RSA Chapter 79 (Land Use Change Tax) in the Conservation Fund pursuant to NH RSA 79:25.

(Majority vote required.) (Not recommended by the Conservation Commission.) (Recommended by the Board of Selectmen.) (Recommended by the Budget Committee.)

The Conservation Fund was established by Town Meeting approval of Article 7 at the March 7, 1989, Town Meeting, placing fifty percent (50%) of the revenues from Land Use Change Tax into the Conservation Fund. The remainder of the revenues went into the General Fund. Article 18 of the March 9, 1993, Town Meeting, adopted RSA 79-A:25-a - putting the other 50% of revenues received from Land Use Change Tax into a fund separate from the general fund and then appropriating those monies for special projects. If the town did not appropriate the separate monies, then the monies went back into the general fund to be used to reduce taxes. The Conservation Fund continued to receive the other 50% of the Land Use Change Tax monies. Article 21 of the March 14, 1995, Town Meeting, voted to amend Article 7 of the Town Meeting of March 7, 1989, to reduce the amount of all Land Use Change Tax monies being placed in the Conservation Fund from 50% to 25%. Article 21 of the March 12, 1996, Town Meeting voted to amend Article 21 of the March 14, 1995, Town Meeting to restore the amount of Land Use Change Tax monies from 25% to 50%. Between 1995 and 2000, 50% of the Land Use Change Tax went into the Conservation Fund. 50% was kept in a separate fund and then appropriated at the following town meeting with any un-appropriated remainder being used to reduce taxes. On March 14, 2000, the Town Meeting voted to put 100% of the Land Use Change Tax into the Conservation Fund pursuant to NH RSA 79:25. As of January 1, 2005, this fund has \$124,723.20 in it.

**REDUCE NUMBER OF MEMBERS OF
RECREATION COMMISSION FROM 9 TO 7**

ARTICLE 28. To see if the Town will vote to amend Article 15 of the Town Meeting dated March 11, 2003, by changing the membership of the Recreation Commission to be appointed by the Board of Selectmen pursuant to RSA 35-B:4 from a 9-member Commission to a 7-member Commission.

(Recommended by the Recreation Commission.) (Recommended by the Board of Selectmen.)

DISCONTINUE PORTION OF OLD BAKER HILL ROAD

ARTICLE 29. To see if the Town will vote to discontinue as a public highway the old portion of Baker Hill Road bounded by a certain parcel of land now owned by Arthur E. Stout (known as Tax Map 409, Lot 45 or 216 Dorchester Road) (See Book 2924, Page 168 in the Grafton County Register of Deeds, dated November 14, 2003), a certain parcel of land now owned by Thomas L. Estes and Sarah M. Estes (known as Tax Map 409, Lot 52 or 12 Baker Hill Road) (See Book 1439, Page 592 in the Grafton County Register of Deeds, dated 1/25/1982), and a certain parcel of land now owned by Stuart Karon and Jodi Wenger (known as Tax Map 409, Lot 53.2 or 57 Baker Hill Road) (See

Book 2612, Page 667 in the Grafton County Register of Deeds dated December 12, 2001), and relinquish all of the Town's right, title and interest therein. By way of explanation, this old portion of Baker Hill Road had a very sharp curve that the town bypassed a number of years ago, following a straighter course.

(Majority vote required.) (Recommended by the Board of Selectmen.)

AUTHORIZE SELECTMEN TO TRANSFER PROPERTY ACQUIRED BY TAX COLLECTOR'S DEED TO ABUTTER WITH CONDITIONS

ARTICLE 30. To see if the town will vote to authorize the Selectmen to convey a town-owned parcel of land with a building: Tax Map 407, Lot 121, also known as 110 Pinnacle Road (.57 Acres). This property was acquired by the Town by Tax Collector's deed dated 5/1/1995, recorded at Book 2140, Page 122. The property was formerly owned by Theodore Robert Poland whose deed is recorded in Book 1130, Page 267, of the Grafton County Register of Deeds and dated November 12, 1970. Pursuant to RSA 31:3, the transfer would be made upon such terms and conditions to be determined by the Selectmen. The authority shall remain in effect until rescinded by further vote of the Town.

(Majority vote required.) (Recommended by the Board of Selectmen.)

Note: Several years ago the town acquired a parcel of property by tax deed. (Map 407, Lot 121). The substandard non-conforming lot has a dilapidated building on it that is becoming an attractive nuisance. The cost to remove the building is disproportionately high. The Selectmen want to sell this particular parcel with the condition that it be merged with an abutting parcel - Map 407, Lot 120 or 124 Pinnacle Road (13.32 Acres). The owner of the abutting lot is Lindsay A. Mather, formerly known as Lindsay A. Sawyer or Lindsay A. Vance. Her deed is recorded in Book 1299, Page 27, of the Grafton County Register of Deeds and dated December 10, 1976. She wishes to purchase the parcel to merge the lot with her abutting lot, however, the Board of Selectmen have no authorization to sell the lot to an abutter. Sale of tax deeded property to the abutter is in the best interests of the Town and the Selectmen need authorization to do so.

AUTHORIZE FIRE DEPARTMENT TO RENDER MUTUAL AID

ARTICLE 31. To see if the Town will vote to authorize the Lyme Fire Department to go to the aid of another city, town, village or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail as requested pursuant to NH RSA 154:24.

(Majority vote required.) (Recommended by the Fire Department.) (Recommended by the Board of Selectmen.)

HEAR REPORTS OF AGENTS, AUDITORS & COMMITTEES

ARTICLE 32. To hear reports of Agents, Auditors, or Committees or other officers heretofore chosen, and to pass any vote relating thereto.

(Majority vote required.)

OTHER BUSINESS

ARTICLE 33. To transact any other business that may be legally brought before this Town Meeting.

Given under our hands and seal of the Town of Lyme this 9th day of February, 2005.

Town of Lyme
Board of Selectmen

Richard G. Jones, Chairman
Peter A. Bleyler
Judith Lee Shelnuttt Brotman



CANDIDATES FOR ELECTED TOWN OFFICE – MARCH 8, 2005

For Three Years:

One Selectman

Richard G. Jones

One Trustee of Trust Funds

Lenore I. (“Nora”) Rhoads

One Cemetery Commissioner

Jennifer J. Cooke

Three Budget Committee Members

Gibbons (“Gibb”) Gray Cornwell III

B. Wayne Tullar

David W. Caffrey

Three Library Trustees

Stephen Campbell

Margot H. Maddock

Letitia O. (“Tish”) Smith

One Planning Board Member

Margaret Jean (“Jeannie”) McIntyre

For One Year:

One Overseer of Public Welfare

Nancy Elizabeth Grandine

One Road Agent

Fred O. Stearns, III

One Sexton

William B. LaBombard

One Budget Committee Member

Earl F. Strout

EXPLANATION OF PROPOSED ZONING ORDINANCE AMENDMENTS 2005

ARTICLE 2

AMENDMENT #1 - Provide a definition of "Building Envelope" as the area where structures may be placed on a lot. Building envelopes are usually delineated during a subdivision hearing, but may also be delineated during a ZBA hearing as well. (See 10.50 B.9) Amend "Developed Lot" to allow off-site water and sewer. Amend "Driveway" to clarify it can serve two lots rather than two sites since a lot might have a principal house and an accessory house. Amend the definition of "Home Occupation" to clearly allow a sign as provided in Article VI. Amend "Lot Size" to simplify the language and clarify that a first-time minor subdivision is subject to Article V, but without the conservation district reductions of the lot size. Provide a definition of "Permit, Zoning or Building." Amend "Structure" to clarify what is not included and to include storage tanks. Add map of community wells as an appendix because Section 5.13 D. 3. limits the distance of a septic system from a community well, but no map had been provided to know where they are located. Add Item II- Permits: to Floodplain Management Ordinance to state, "All proposed development in any special flood hazard areas shall require a permit." This includes all "development" including grading as required by the State Floodplain Management program.

- **BUILDING ENVELOPE.** At the discretion of the Planning Board or the ZBA, an area of a lot designated as the only area for structures such as a residence, a non-residential structure, and accessory structures including the septic system and well. It includes the driveway unless specifically noted. This area shall be included on any final plans for recording. Only the board designating the building envelope may approve a change to that envelope.
- **DEVELOPED LOT.** Shall mean a separately deeded lot ~~parcel of land~~ with a structure, an established access, ~~a structure used as a dwelling or for other purposes,~~ on-site water supply and ~~on-site~~ sewage disposal system.
- **DRIVEWAY.** Shall mean an area located on a lot, ~~tract or parcel of land,~~ and built for direct access to a structure ~~garage~~ or off-street parking space. A driveway shall not serve ~~servicing~~ not more than two lots ~~sites or dwelling units.~~
- **HOME OCCUPATION.** Any use conducted entirely within a dwelling or its accessory buildings and carried on by the residents which use is clearly incidental and secondary to the residential use of the property and does not change the residential character thereof, and in connection with which there is no display and no outside storage of equipment, machinery, or materials. A sign is allowed as provided in Article VI.

- LOT SIZE. Shall mean the total horizontal land area within the boundaries of a lot, exclusive of:
 - (a.) 100% of road rights- of- way, surface waters and wetlands.
 - (b.) 80% of flood prone areas, areas within the Wetlands Conservation District buffer zone, areas within the Steep Slopes Conservation District, and areas within the Shoreland Conservation District as defined in Sections 3.251, 3.252 and 3.253 of the Lyme Zoning Ordinance.
 - (c.) 60% of areas having agricultural soils of national or statewide importance as defined in Section 3.254 of the Lyme Zoning Ordinance.
 - (d.) 40% of areas having agricultural soils of local importance as defined in Section 3.25.4 of the Lyme Zoning Ordinance.

Lot size in accordance with the foregoing definition shall be the basis for applying the **requirements of Article V** ~~lot size, building footprint and lot coverage dimensional controls set forth in the Lyme Zoning Ordinance.~~

The foregoing area adjustments (**a. – d. above**) shall not apply in determining lot size **or the dimensional requirements of Article V** in the case of one minor subdivision of a lot of record on March 14, 1989, the effective date of the Lyme Zoning Ordinance.

- PERMIT, BUILDING. See Zoning Permit.
- PERMIT, ZONING. A permit issued by the Planning & Zoning Administrator after all zoning ordinance requirements, special exceptions, conditional use approvals, and all other governmental requirements have been met. Also known as Building Permit.
- STRUCTURE. Anything constructed or erected with a fixed location on, **above, or below** the ground, or attached to something having a fixed location on, **above, or below** the ground. Structure includes, but is not limited to a building (**see definition**), (~~including~~ a recreational vehicle used as a dwelling unit, ~~or mobile home~~ **manufactured housing**, septic system, well, **storage tanks**, swimming pool, billboard, satellite antenna **with 3 feet diameter or more**, ~~dock, pier, wharf~~, tennis court, and like structures. It shall not include minor installations such as a fence, **children’s play equipment and houses**, animal shelter under 15 square feet, stone wall, mail box, ~~doghouse~~, flag pole, **minor retaining wall not located in a conservation district and with a height of 4 feet or less as measured from the toe of the wall to the top of the wall at its tallest point**, tent for camping and temporary tent structure used for functions and gatherings, or patio and walkway with some permeability. For flood management purposes, structure also means any walled and roofed building (regardless of size).
- Add a map of the Lyme Common community water system as an appendix.

- Add section to Floodplain Development Ordinance: Item II- Permits All proposed development in any special flood hazard areas shall require a permit.

ARTICLE 3

AMENDMENT #2 – Add the definition of “Parent Lot” which is the original lot 10 years prior to any application. Amend Section 4.64 Agricultural Soils Conservation District to provide that the potential development area can be 25% of the agricultural soils on the lot, or in the case of a subdivision the parent lot in a contiguous compact shape. History: The Subdivision Regulations require the Planning Board to look at a lot as it was 10 years previous to the application for proposed subdivision to determine if the proposal is minor or not. This is considered the “parent lot” which was not specifically defined. The purpose is so the lot cannot be subdivided year after year without treating it as a major subdivision. The development of agricultural soils will also be evaluated over the 10 year period.

- **PARENT LOT.** Any of the land shown on the plat of a subdivision proposal which has been part of any previous subdivision which has been approved, constructed, or created by conveyance no more than ten years prior to a new proposal. Any such previous subdivision (including lots created) will be treated as part of the new proposal for purpose of analyzing its effect and applying all review criteria.
- 4.64 Agricultural Soils Conservation District.
 - A. Permitted Uses.
 - B. Special Exceptions. Development of any of the uses listed below shall not occur within the District unless a lot does not have sufficient developable non-agricultural soil to accommodate a proposed use. If a lot does not have sufficient non-agricultural soil, then up to a ~~contiguous~~ 25% area of the agricultural soil **in a contiguous compact shape on the lot** may be developed. **If the lot is being subdivided or has been subdivided within the last 10 years, this 25% area shall be applied to the parent lot. In all cases, but only if 75% of agricultural soil is shall be** protected by an easement prohibiting all but agricultural, forestry, recreation and conservation uses. The Zoning Board of Adjustment may waive the requirement of an easement on lots which have less than three acres of agricultural soils. The easement requirement does not apply to special exceptions granted under section 8.24....

ARTICLE 4

AMENDMENT #3 – The delineation of wetlands will change to use an existing NRCS (Natural Resources Conservation Commission) soil survey for hydric soils as a preliminary wetlands indicator or wetlands mapping by a wetlands scientist. The definition of wetlands will refer to the current State Wetlands Rules per State law. History: The only mapped information available for determining wetlands is the hydric soils unless specific site mapping is conducted. The presence of hydric soils is only one of three indicators of wetlands: the other two are vegetation and hydrology.

3.27.1 Wetlands Conservation District.

The Wetlands Conservation District is hereby defined as any area that is inundated or saturated by surface or ground water at a frequency and duration to support, and that under normal conditions does support, a predominance of vegetation typically adapted for life in saturated soil conditions, together with a 100 foot buffer zone around such areas.

Wetlands include but are not limited to swamps, marshes, bogs, and similar areas. Wetlands shall be delineated on the basis of hydrophytic vegetation, hydric soils, and wetlands hydrology in accordance with the **current New Hampshire Department of Environmental Services Wetlands Bureau Code of Administrative Rules techniques outlined in the Corps of Engineers “Wetlands Delineation Manual, Technical Report Y-87-1” (January 1987).** ~~Hydric soil delineations shall be determined based on the manual “Field Indicators for Identifying Hydric Soils in New England” (May 1, 1995), published by the New England Interstate Water Pollution Control Commission.~~ One hundred percent (100%) of such wetland areas and 80% of the 100 foot buffer zone shall be excluded in the calculation of lot size. Wetlands less than 2,500 square feet in size are excluded from the provisions of the Wetlands Conservation District, **although State regulations may apply. The map available in the Town offices at the time of application will provide the Natural Resources Conservation Service (NRCS) hydric soils which may be used as preliminary guidance for wetlands delineation.**

ARTICLE 5

AMENDMENT #4 – Outdoor Recreation will be changed from requiring a special exception to Outdoor Recreation Activities allowed by right. Amend “Recreation, Outdoor” to “Outdoor Recreation Activities” to clarify that recreation structures are subject to the ordinance as other structures and amend Table 4.1 to reflect this.

OUTDOOR RECREATION ACTIVITIES. Outdoor recreation activities ~~and the facilities to accommodate those activities including,~~ but **are** not limited to, cross country skiing, hiking, snowmobiling, ATV use, ~~tennis,~~ swimming, horseback riding, **hunting, fishing,** and field sports such as baseball, soccer, hockey, etc. Outdoor activities organized for educational purposes such as fly fishing or hunting shall be considered outdoor recreational uses. ~~No Structures related to outdoor recreation activities shall may be allowed except as necessary related uses such as back stops, docks, restrooms, and maintenance structures as provided by the zoning ordinance.~~ Outdoor recreation

activities shall not mean a **business such as a marina, campground, recreational vehicle park, water slide, miniature golf or driving range, go cart tracks, race tracks, or other similar business uses.**

ARTICLE 6

Amendment #5 – Provide a definition of “Conversion.” Section 4.46 Conversions will be amended to address institutions and more clearly provide what is allowed per Table 4.10. It will also require a conditional use approval rather than special exception since Planning Board review is required anyway for Site Plan Review. Table 4.10 and relevant sections of Article IV. will be amended to reflect this change from special exception to conditional use approval. Section 11.40 will be deleted since there will no longer be dwelling unit minimum living areas.

- **CONVERSION.** The changing of a use to another use or uses in an existing single building.
- **4.46 Conversions.**

~~A. Converting from Residential Use The converting of a portion of a single dwelling residence to any use *other than* office, studio, restaurant, and multi-dwelling or converting to more than four units for any use shall be reviewed as a planned development under Section 4.49. Converting any part of a residential structure to business use in the Lyme Common and Commercial Districts creates a planned development and is governed by the standards contained in Section 4.49. In all other districts, business uses may be developed as an accessory use in conjunction with residential uses as a special exception, if the Zoning Board of Adjustment finds that the proposal:~~

- ~~1. conforms to the standards contained in Section 10.50;~~
- ~~2. that the lot has a driveway that conforms with the standards contained in Section 4.53;~~
- ~~3. that the business and residential uses have adequate off-street parking and loading meeting the standards set forth in Article VII; and~~
- ~~4. that the residence is served by a septic system that meets both local and state standards~~

~~The converting of a portion of a residence to an office or studio space to serve as a home occupation (see definition) or converting a multi-dwelling building to a single dwelling is permitted by right in districts as shown in Table 4.1.~~

~~The converting of a portion or all of a residence to office or studio space other than for home occupation, or to restaurant use, or to multi-dwelling use are allowed as special exceptions in districts as shown in Table 4.1.~~

~~The following standards and requirements must be satisfied in addition to the standards of Section 10.50 prior to allowing such special exceptions:~~

~~1. No conversion of a building to multi-dwelling, office, studio or restaurant use (or combination of such uses) shall be permitted in structures less than 5 years old nor in structures which were not served by wiring, heating, and plumbing (including sanitary facilities) during the previous five years.~~

~~2. No dwelling unit may be less than 750 square feet in gross floor area except in the case of conversion of a single dwelling into not more than two dwelling units, neither one of which may be less than 500 square feet in gross floor area and the average of both of which shall be at least 750 square feet in gross floor area. See Section 11.40 for converting to multi-dwelling affordable housing.~~

~~3. A water supply suitable and accessible for public safety purposes must be located within 1/2 mile of the building.~~

~~B. Converting from Business Use. Refer to Section 8.12 for converting an existing non-conforming business use to another business use.~~

~~The converting of an entire business building to a single dwelling use is permitted in districts as shown in Table 4.1. The converting of an entire business building to a multi-dwelling use is permitted by special exception in districts as shown in Table 4.1.~~

~~Converting any part of a business structure to residential use in the Lyme Common and Commercial Districts creates a planned development and is governed by the standards contained in Section 4.49. In all other districts, residential uses may be developed as an accessory use in conjunction with business uses as a special exception, if the Zoning Board of Adjustment finds that the proposal:~~

~~1. conforms to the standards contained in Section 10.50;~~

~~2. that the lot has a driveway that conforms with the standards contained in Section 4.53;~~

~~3. that the business and residential uses have adequate off-street parking and loading meeting the standards set forth in Article VII; and~~

~~4. that the residence is served by a septic system that meets both local and state standards.~~

If a use is permitted in Table 4.10, then a conversion of all or part of a single building to that use may be allowed. Any conversion requiring a conditional use approval as noted in Table 4.10 must meet all of the criteria of section 12.20 as well as all of the following criteria:

- A. Structures less than five years old or structures which were not served by wiring, heating, and plumbing (including sanitary facilities) during the previous five years shall not be converted to any use other than a single dwelling.
- B. If applicable, the proposal must conform to the standards contained in the Site Plan Review Regulations;
- C. The building is served by a driveway that conforms to the standards contained in Section 4.53;
- D. The building is served by adequate off-street parking and loading meeting the standards set forth in Article VII;
- E. The building is served by a septic system that meets both local and state standards;
- F. In the conversion of a residential building to a non-residential use, 40% of the floor area of the building shall be retained for residential use.
- G. No more than 6 units shall be permitted in any building.

• ~~11.40 MULTI-DWELLING CONVERSIONS~~

~~The provisions of Section 4.46 dealing with multi-dwelling conversions shall be relaxed for affordable housing to permit dwelling units as small as 500 square feet.~~

ARTICLE 7

Amendment #6 – Section 4.49 Planned Development will be amended to require a “conditional use approval” by the Planning Board rather than a “special exception” by the ZBA and allow a conservation easement as well as a zoning easement in the last section. It will also allow the inclusion of institutional uses. Table 4.10 will also be amended to reflect this amendment. The definition of Planned Development is for mixed use in more than one building on a lot. Amend “Planned Development” to mean mixed use in more than one building on a lot.

- **PLANNED DEVELOPMENT.** ~~A mix of residential and business uses on a single lot pursuant to a plan approved by the Planning Board and Zoning Board of Adjustment. See Section 4.49. A mix of residential and institutional or business uses on a single lot in more than one building on a single lot.~~
- ~~**4.49 Planned Development.** By Special Exception, planned development is allowed in the Commercial District and in the conversion of existing structures on a single lot in the Lyme Common and Commercial Districts.~~
 - A. ~~Objective: Planned Development permits a flexible pattern of housing and business uses and the conversion of existing structures on a single lot in the Lyme Common and Commercial Districts.~~
 - B. ~~Issuance of Zoning Permit: The Administrator may issue a zoning permit for a Planned Development after the Planning Board has approved the final plan under the Lyme Subdivision Regulations and Site Plan Review Regulations and the ZBA has granted a special exception.~~
 - C. ~~Uses and Change of Use: The uses in a Planned Development shall include only those uses permitted or allowed by special exception as listed in Table 4.1 in the district in which the development is proposed. Any change of use in a Planned Development shall be reviewed and approved by the ZBA and by the Planning Board prior to the issuance of a zoning permit. In the conversion of a residential building to business use, a minimum of 40% of the floor area of the building, shall be retained for residential use. At least 15% of the floor area of a planned development shall be reserved for residential use. No more than six units shall be permitted in any building.~~

4.49 Planned Development. Planned Developments are allowed by conditional use approvals in districts as shown in Table 4.10. The uses in a Planned Development shall include only those uses permitted or allowed by conditional use approval as listed in Table 4.10 in the district in which the development is proposed. A Planned Development or a change of use in a Planned Development shall be reviewed and approved by the Planning Board prior to the issuance of a building permit. A Planned Development must meet all of the requirements for a conditional use approval under section 12.20 as well as the following criteria:

- A. At least 15% of the floor area shall be reserved for residential use.
- B. There shall be no more than six units per building.
- C. If there will be a total of three or more units, there shall be a water supply suitable and accessible for public safety purposes; and the water supply must be located within 1/2 mile of the Planned Development.

- D. Dimensional Controls: The Planned Development shall satisfy the dimensional controls of Article V except that aggregate building footprint and maximum lot coverage shall be established by the Planning Board and shall be equal to the maximum total building footprint and maximum total lot coverage which would be available to the applicant if the property were subdivided into the maximum number of lots which could be created in a subdivision meeting all of the requirements of the Lyme Subdivision Regulations and this ordinance. Maximum individual building footprint shall be as specified in Table 5.1.
- E. Other Requirements: The areas of the lot which will be left undeveloped shall be retained in open space and such open space shall be protected through the granting of a zoning easement to the Town **or a conservation easement to a governmental agency or a conservation organization approved by the Planning Board.**

ARTICLE 8

Amendment #7 – Section 4.50 Forestry and Timber Harvesting will be amended to clearly provide that logging roads must be constructed and maintained under Best Management Practices. It will also clarify that logging roads are exempt from the special exception requirement of access ways to cross conservation districts. History: It had been assumed that logging was legally exempt from local zoning ordinances. This is not true, and the zoning ordinance must be amended to protect logging rights. There is already the local and State requirement that logging operations meet the State’s Best Management Practices, and State laws protect waterways and wetlands and prevent slash along water and roadways.

4.50 Forestry and Timber Harvesting. Forest land in the Town of Lyme is a vital resource providing multi-use benefits including timber, outdoor recreation, clean water, and wildlife habitat. The right to manage forest land **and construct and maintain logging roads** for timber production is expressly recognized and permitted in all **zoning and conservation** districts. Timber harvesting operations, **including the construction and maintenance of logging roads**, shall be conducted in accordance with best management practices so as to prevent soil erosion and damage to surface waters. Timber harvesting operations in deer yards (deer wintering areas) shall be conducted on the selection basis and so that no more than 30% of the basal area of coniferous trees 4 inches in diameter and larger measured at a height of 4 1/2 feet above ground level are removed in any 10 year period except as necessary to salvage dead or dying timber in the event of fire, storm, insect attack, or disease. Timber harvesting operations which do not meet the foregoing requirements may be permitted by special exception if such operations will result in wildlife benefits which are at least as great as those which would be achieved if such requirements were met. The location of deer yards is shown in Appendix C-1 and Appendix C-2.

ARTICLE 9

Amendment #8 – Section 4.53 Driveways shall be amended to reference EPA (U.S. Environmental Protection Agency) standards for stormwater management and erosion control rather than a publication by the Rockingham County Conservation District. It shall be amended to only allow driveways in setbacks if suitable areas for snow storage are available. History: The currently referenced document for stormwater control has not been updated in a few years. Better methods have since been developed and are available on the EPA web sites.

4.53 Driveways.

- A. **Permitted Design.** Driveways which do not cross agricultural soils, the Wetlands, Steep Slope, Shorelands, and Flood Prone Conservation Districts are allowed if they meet the following standards:
1. The grade does not exceed 11% for any 100 foot segment;
 2. If the total length **of the driveway** exceeds 1,000 feet, the width shall allow emergency vehicles to pass at a minimum of 1,000 foot intervals;
 3. It is designed and constructed using the methods and practices ~~outlined in the~~ **approved by the U.S. Environmental Protection Agency as set forth in its publications and websites. (See for example www.epa.gov).** In addition, **Low-Impact Development (LID) design shall be encouraged for any project to mimic the natural landscape with small and distributed infiltration, storage, and retention and detention measures.** ~~most current publication of Stormwater Management and Erosion and Sediment Control Handbook for Urban and Developing Areas in New Hampshire (Rockingham County Conservation District in cooperation with USDA Soil Conservation Service);~~
 4. Where a reasonable alternative exists, driveways shall not be constructed in the side or rear setbacks and **when they must be built within the setbacks, there shall be suitable area for snow storage; and**
 5. Driveway access permits must be obtained from the Town (see Driveway Access Regulations) or the State prior to receiving a building permit for the driveway.

ARTICLE 10

Amendment #9 – Section 4.61 Wetlands Conservation District will be amended to allow water storage structures within the district. The special exception for water bodies under one acre without Conservation Commission support has been removed.

4.61 Wetlands Conservation District.

- A. **Permitted Uses.** Permitted uses are those uses which do not involve the erection or construction of any structures, do not alter the natural surface configuration by the addition of fill or by excavation or dredging, and are uses that are otherwise permitted by this ordinance. Such uses include the following:
1. Forestry and tree farming using best management practices to protect wetlands from damage from soil erosion and otherwise.
 2. Agriculture using best management practices to protect wetlands from damage from soil erosion and otherwise.
 3. Wildlife refuges.
 4. Parks and outdoor recreation uses consistent with the objectives of the District.
 5. Conservation areas and nature trails.
 6. **Water storage tanks for fire protection.**
 7. **Water impoundments less than one acre in size if approved by the State and supported by the Lyme Conservation Commission, as long as an application for said impoundment is accompanied by a written recommendation supporting the creation of the impoundment from the Lyme Conservation Commission.**
- B. **Special Exceptions.** Special exceptions may be granted by the ZBA permitting the uses listed below. The application for any such special exception shall be referred to the *Lyme Conservation Commission* for review and comment prior to scheduling the ZBA hearing on the application. ~~Special exceptions include~~ **The following uses are permitted by special exception in the Wetlands Conservation District:**
1. ~~Water impoundments less than one acre in size, if not supported by the Lyme Conservation Commission and~~ water impoundments greater than one acre in size, but only if the ZBA finds that the impoundment does not unreasonably interfere with the function of natural systems or that the environmental benefits of the impoundment outweigh the adverse impacts.
 2. Non-business, non-residential water dependent uses, such as docks and boathouses. Such uses shall be located and constructed so as to cause the least practicable damage to the wetland.

3. Access ways which meet the conditions of Section 4.54 and rights of way for overhead power and telephone lines located and constructed so as to cause the least reasonably practicable damage to the wetland and only if there is no feasible alternative location.
4. Wells and waterlines.
5. Non-business development within areas specifically reserved for that purpose which were created as the result of conservation easements executed prior to the adoption of this Zoning Ordinance on March 14, 1989.
6. As provided in Article VIII.

C. Additional Provisions.

1. No use which utilizes, stores, processes, or disposes of toxic substances which may pose a threat to surface or ground water quality is permitted.
2. No underground fuel storage tanks are permitted.

ARTICLE 11

Amendment #10 – Amend Section 4.63 Shoreland Conservation District to address changes in State dock application procedures.

4.63 Shoreland Conservation District.

- A. Permitted Uses. Permitted uses are those uses which do not involve the erection or construction of any structures, do not alter the natural surface configuration by the addition of fill or by excavation or dredging, and are uses that are otherwise permitted by this ordinance. Such uses include:
1. Forestry and tree farming using best management practices to protect surface waters from damage from soil erosion and otherwise.
 2. Agriculture using best management practices to protect surface water from damage from soil erosion and otherwise.
 3. Wildlife refuges.
 4. Parks and outdoor recreation uses consistent with the objectives of the District.
 5. Conservation areas and nature trails.
 6. Wells and waterlines.
 7. Docks requiring only a State “Seasonal Dock Notification for Lakes and Ponds” or a State “Permit by Notification” ~~and not a State permit~~ and meeting the side setback requirements of this ordinance.
- B. Special Exceptions. Special exceptions may be granted by the ZBA after proper publication and public hearing, for undertaking the following uses in the Shoreland Conservation District. The application for any such special exception shall be referred to the *Lyme Conservation Commission* for review and comment prior to scheduling the ZBA hearing on the application. **The following uses are permitted by special exception in the Shoreland Conservation District:** ~~Special exceptions include:~~
1. Water impoundments, but only if the ZBA finds that the impoundment does not unreasonably interfere with the functioning of natural systems or that the environmental benefits of the impoundment outweigh the adverse impacts.
 2. Non-business, non-residential water dependent uses, such as docks ~~(when State permit required if not permitted under Section 4.63 A.7. above)~~, boathouses and access points. Such uses shall be located and constructed so as to cause the least practicable damage to the surface water.

3. Road crossings of water courses, access ways which meet the conditions of Section 4.53, and rights of way for overhead power and telephone lines if located and constructed so as to cause the least reasonably practicable damage to the surface water and only if there is no feasible alternative location.
4. Non-business development within areas specifically reserved for that purpose which were created as the result of conservation easements executed prior to the adoption of this Zoning Ordinance on March 14, 1989.
5. As provided in Article VIII.

ARTICLE 12

Amendment #11 – Amend Article VI: Sign Regulations to allow greater sign area under Site Plan Review or by conditional use approval. History: It has been a problem for buildings supporting more than one business to provide adequate signage under the current ordinance.

6.22 Size of Signs.

- A. **On-Premises Signs.** The total area of on-premises signs on any lot shall be limited to 16 square feet per side for businesses **and institutions** and three square feet per side for dwellings including home occupations and cottage industries. **The total sign area may be increased during Site Plan Review or by a Conditional Use Approval.**
- B. **Off-Premises Signs.** The area of an off-premises sign shall not exceed six square feet.
- C. **Increase in Sign Area.** If a sign is located at least 100 feet from the road right of way, the maximum area of the sign may be increased by 25%. If the sign is located at least 200 feet from the road right of way, the maximum area of the sign may be increased by 50%.

ARTICLE 13

Amendment #12 – Amend Section 10.50 Special Exceptions to allow Conservation Commission input when a special exception includes impact upon natural resources. History: Conservation Commission input in past ZBA cases would have been helpful.

10.50 SPECIAL EXCEPTIONS

- A. In addition to all applicable specific standards, conditions, and requirements set forth elsewhere in this ordinance, the following general standards, conditions, and requirements must be met by all special exceptions:
1. The use will be in harmony with the purposes and intent of this ordinance.
 2. The use will be in harmony with the general purposes, goals, objectives, and standards of the Master Plan.
 3. The site is an appropriate location for the use giving due consideration to such factors as topography; soils; surface and groundwater; vehicular access including internal access and the public road system serving the site; significant wildlife habitat and trails; and significant natural, scenic, or historic features or sites. **Conservation Commission input will be considered and may be requested if there is impact to natural resources.**

ARTICLE 14

Amendment #13 – Provide a definition for “Conditional Use Approval” by the Planning Board. Add Section 12.20 to provide criteria for the proposed Conditional Use Approval. This permit will be issued by the Planning Board rather than a Special Exception by the ZBA typically when Planning Board review is required anyway. This proposed section is the same as section 10.50 for Special Exceptions. Table 4.10 Summary of Uses will be amended to require Conditional Use Approvals from the Planning Board rather than Special Exceptions from the ZBA. Both the ZBA and the Planning Board agree that this will be a positive step to cut down on the number of hearings since most of the uses require Planning Board approval under Site Plan Review. Special Exceptions from the ZBA will still be required for exceeding any dimensional requirement or encroachment into property setbacks or conservation districts.

- **CONDITIONAL USE APPROVAL.** An approval for a use that, because of special requirements or characteristics, may be allowed in a particular zoning district only after review by the Planning Board and granting of conditional use approval imposing such conditions as necessary to make the use compatible with other uses permitted in the same zone or vicinity. Conditional use approvals are issued for uses of land and are transferred from one owner of the land to another. (See NH RSA 674:21 II.)

- **ARTICLE XII: ~~SITE PLAN REVIEW~~ PLANNING BOARD**

12.10 SITE PLAN REVIEW AUTHORIZATION...

12.20 CONDITIONAL USE APPROVALS

Certain uses of land and structures are permitted only as conditional use approvals and require approval by the Planning Board. In order for the Planning Board to approve an application for a proposed use, the conditional use approval must be expressly permitted by this ordinance, and the Planning Board must find, as a matter of fact, that all of the general and specific standards, conditions, and requirements for approval of the conditional use approval are met. If more than one conditional use approval is required for a single proposal of use, the proposal must be reviewed and found to meet the conditions of Section 12.20 for each and every conditional use approval required. Any proposed development which depends on a conditional use approval to be granted for a particular element of the proposal, then becomes subject to conditional use approval review of every aspect of the proposal.

- A. In addition to all applicable specific standards, conditions, and requirements set forth elsewhere in this ordinance, the following general standards, conditions, and requirements must be met by all conditional use approvals:**
- 1. The use will be in harmony with the purposes and intent of this ordinance.**
 - 2. The use will be in harmony with the general purposes, goals, objectives, and standards of the Master Plan.**
 - 3. The site is an appropriate location for the use giving due consideration to such factors as topography; soils; surface and groundwater; vehicular access including internal access and the public road system serving the site; significant wildlife habitat and trails; and significant natural, scenic, or historic features or sites. Conservation Commission input will be considered and may be requested if there is impact to natural resources.**
 - 4. The use will be compatible with neighboring developed and open space land uses present and prospective.**

5. The use will not adversely affect the character (including developed and open spaces) of the area or the character (including developed and open spaces) or value of neighboring properties.
6. The use will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.
7. The use will not be hazardous or disturbing to existing or future neighboring developed or open space uses.
8. The use will not involve uses, activities, processes, materials, equipment, or conditions of operation that will be detrimental to any person or property, or to the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
9. The use will have vehicular approaches to the property which shall be so designed as not to create interference with traffic on surrounding public streets or roads.
10. The use will not result in the destruction or loss of, or damage to significant wildlife habitat and trails or significant natural, scenic, or historic features.
11. The use will be adequately served by and will not impose an undue burden on any public improvements, facilities, utilities, and services including roads, police and fire protection, schools, telephone and electric, solid waste disposal, and recreation facilities. Where any such improvements, facilities, utilities, or services are not available or adequate to service the proposed use in the proposed location, the applicant shall, as part of the application and as a condition to approval of the proposed conditional use approval, be responsible for establishing the ability, willingness, and binding commitment of the responsible public and private agencies and utilities to provide such improvements, facilities, utilities, and services in sufficient time to adequately service the proposed use and in a manner consistent with the Master Plan, this ordinance, and other relevant plans, programs, maps, and ordinances adopted by the Town to guide its growth and development. The approval of the conditional use approval shall be conditioned upon such improvements, facilities, utilities, and services being provided.
12. The Zoning Board of Adjustment shall have reviewed and approved the use if such review and approval is required by this ordinance.
13. Operations in connection with the use shall not be more objectionable to nearby properties by reason of noise, fumes, odor, vibration, or otherwise than would be the operation of any

permitted uses in the district which are not subject to conditional use approval procedures.

14. The use will be adequately served by a parking area sized to accommodate the parking needs and circulation requirements of tenants, customers, employees, and delivery and other services. An adequate area shall be provided, or an adequate plan shall be made for snow storage and/or removal. The proposal shall conform to the standards and requirements of Article VII.

B. Before approving a conditional use approval, the Planning Board may impose such safeguards and requirements in addition to the specific requirements of this ordinance as it deems necessary or desirable to satisfy the general standards, conditions, and requirements set forth above. Such safeguards and requirements may include but are not limited to the following:

1. Lot areas and road, side, or rear setbacks greater than the minimum requirements of this ordinance.
2. Screening of parking areas or other parts of the premises from adjoining premises or from roads by walls, fences, retention of tree cover, and other vegetation, plantings, or other devices.
3. Modification of the exterior features, appearance, or siding of structures.
4. Limitation of size, number of occupants, number of employees, method and time of operation or extent of facilities including limitation on building footprint, lot coverage, and gross floor area.
5. Regulation of the number, design, and location of drives or other traffic features.
6. Off street parking or loading spaces beyond the minimum requirements of this ordinance.
7. Limitation of the number, location, and size of signs and modification of the appearance of signs.
8. Control of exterior lighting.
9. Easements or building envelopes to limit or prohibit further development.

4.1 SUMMARY TABLE

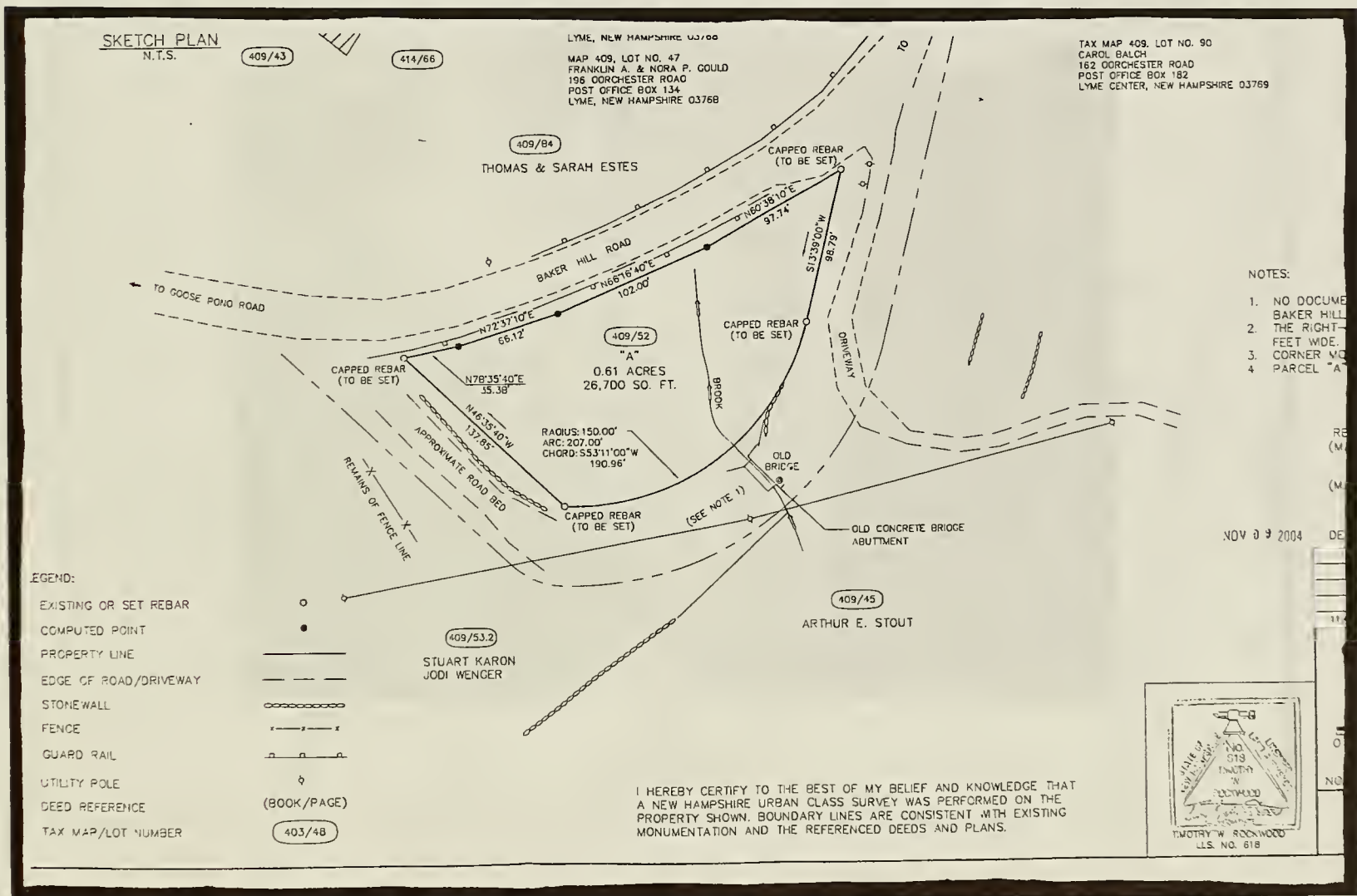
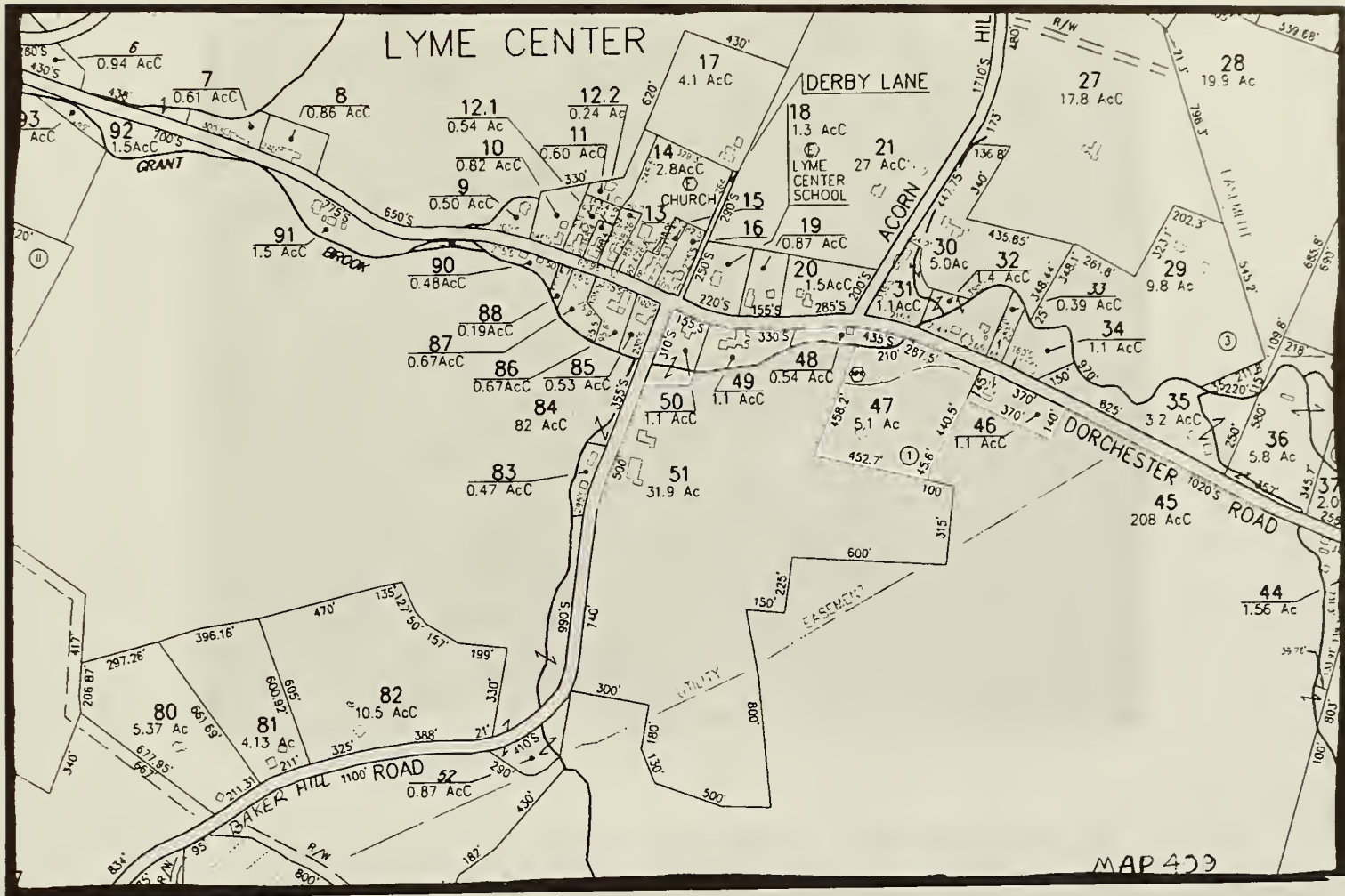
Use	Lyme Center	Lyme Common	Commercial District	Rural District	East Lyme	Skiway	Mountain & Forest
AGRICULTURE							
Agriculture	Y	Y	Y	Y	Y	Y	Y
Forestry	Y	Y	Y	Y	Y	Y	Y
RESIDENTIAL							
Single Dwelling	Y	Y	Y	Y	Y	N	Y
Multi-Dwelling Conversion	SECA	SECA	SECA	SECA	N	N	N
Affordable Housing	SEE ARTICLE XI						
Lot Size Averaging	Y	Y	Y	Y	Y	N	Y
INSTITUTIONAL							
Government Use	SECA	SECA	SECA	SECA	SECA	N	SECA
Institution	SECA	SECA	SECA	SECA	SECA	N	SECA
BUSINESS							
Clinic	SECA	SECA	SECA	SECA	SECA	N	SECA
Cottage Industry	SECA	SECA	SECA	SECA	SECA	N	SECA
Day Care	SECA	SECA	SECA	SECA	SECA	N	SECA
Excavation	N	N	Y	Y	Y	Y	Y
Home Occupation	Y	Y	Y	Y	Y	N	Y
Light Manuf or Processing	N	N	SECA	N	N	N	N
Lodging Accommodations	SECA	SECA	SECA	SECA	N	N	N
Office Building, New	N	N	SECA	N	N	N	N
Office/Studio/Rest Conver	SECA	SECA	SECA	SECA	SECA	N	SECA
Outdoor Rec Activities	Y	Y	Y	Y	Y	Y	Y
Planned Development	N	SECA	SECA	N	N	N	N
Restaurant	N	N	Y	N	N	N	N
Retail Use	SECA	SECA	SECA	N	N	N	N
Sawmill	N	N	N	SECA	SECA	SECA	SECA
Service Use	SECA	SECA	SECA	N	N	N	N
Skiing Facilities	N	N	N	N	SECA	SECA	N

Y - Use permitted by right, provided that all other requirements of State Law and this ordinance have been met and a Zoning Permit has been issued. ~~SE~~

CA - Use permitted by ~~special-exception~~ **conditional use approval** provided that all other requirements of State Law and this ordinance have been met and approval has been granted by the **Planning Board Zoning Board of Adjustment**.

N - Use not permitted.

ARTICLE 29. MAPS TO ILLUSTRATE ARTICLE 29



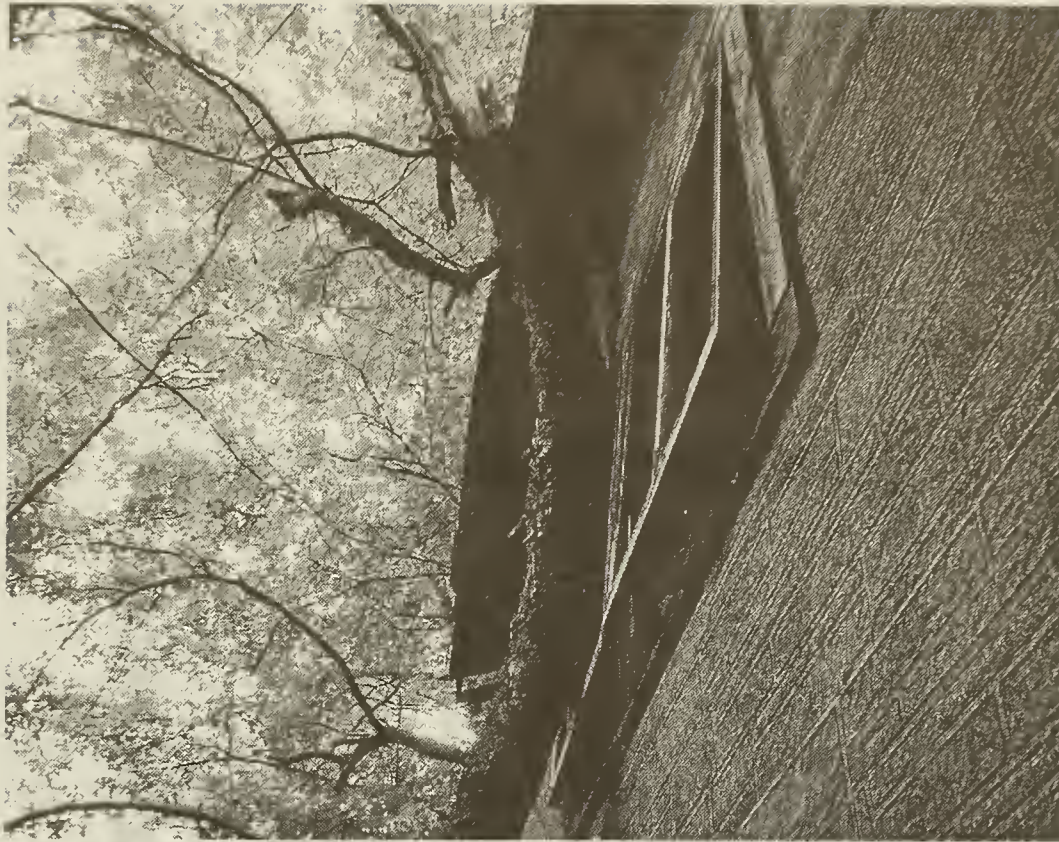
ARTICLE 30. PHOTOS TO ILLUSTRATE ARTICLE 30.



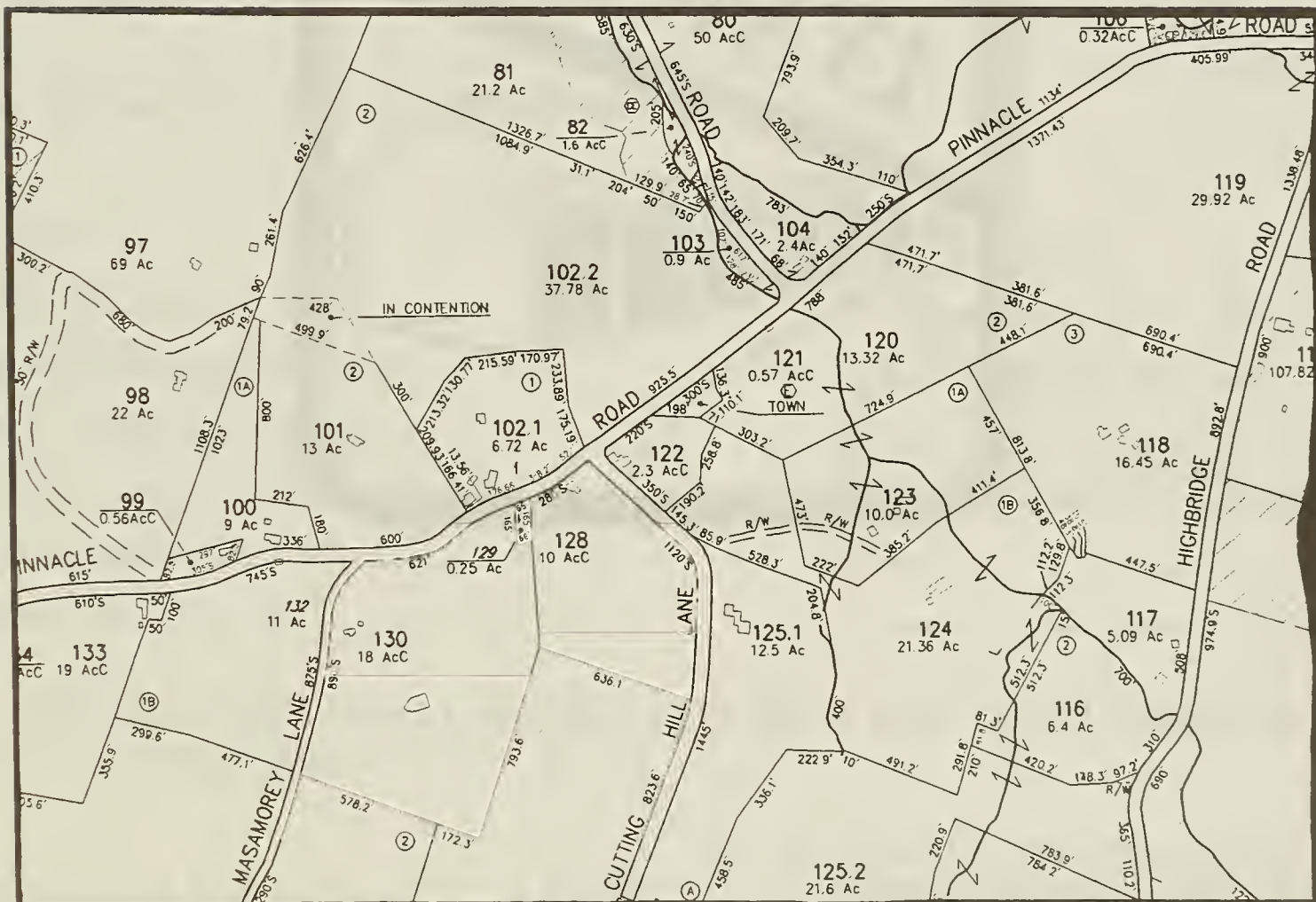
Building on land formerly of Theodore Robert Poland.



Entry Door

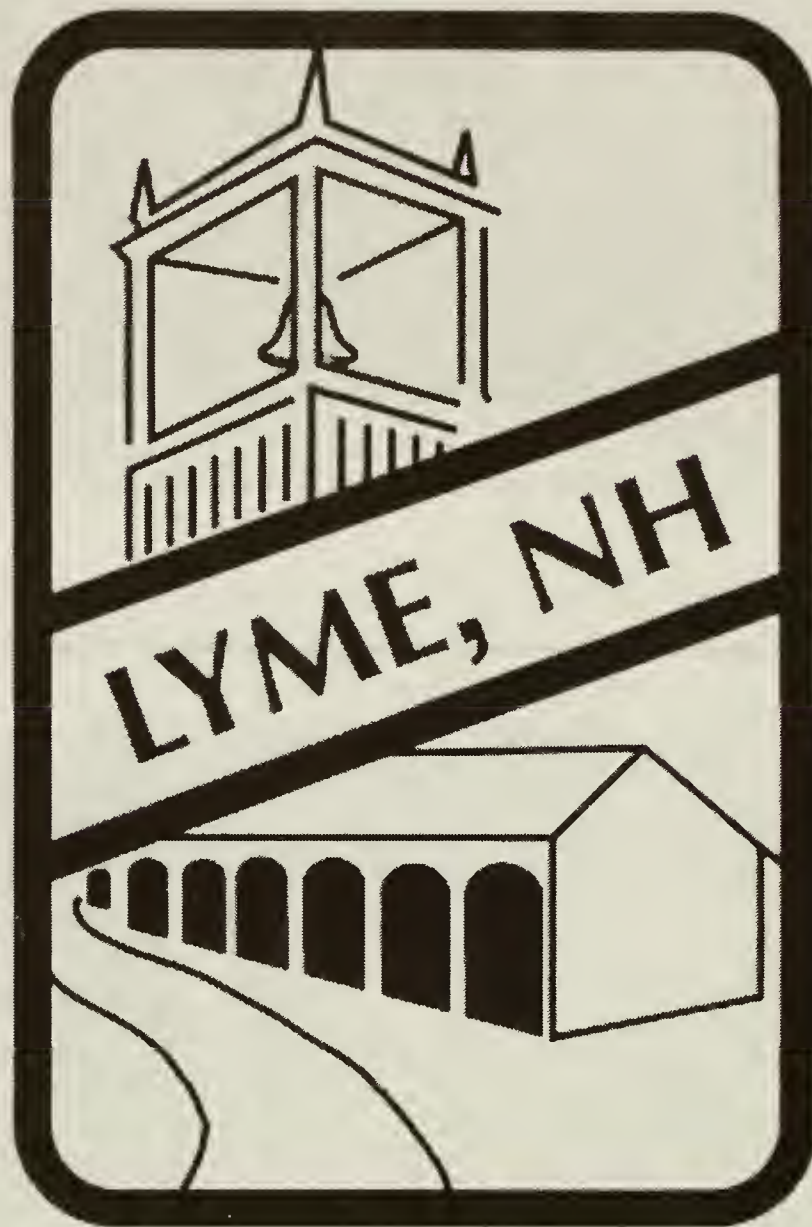


Dead tree leaning against house and window frame.



Map showing location of land and building.

TOWN OF LYME



Budget for March 8, 2005, Town Meeting

BUDGET OF THE TOWN/CITY

OF: LYME

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2005 to December 31, 2005

or Fiscal Year From _____ to _____

IMPORTANT:

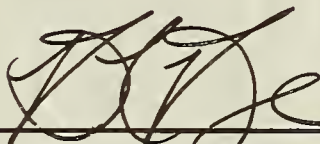
Please read RSA 32:5 applicable to all municipalities.


1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) _____.

BUDGET COMMITTEE

Please sign in ink.





THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 COMMUNITY SERVICES DIVISION
 MUNICIPAL FINANCE BUREAU
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
GENERAL GOVERNMENT									
4130-4139	Executive	20	126,813		124,458	107,715	3,102	107,215	500
4140-4149	Election, Reg. & Vital Statistics	20	44,394		43,972	52,253	-3,567	52,103	150
4150-4151	Financial Administration	20	89,665		90,419	95,454	137	95,454	0
4152	Revaluation of Property	20	35,492		34,885	58,252	114	58,252	0
4153	Legal Expense	20	22,500		31,722	27,000	0	27,000	0
4155-4159	Personnel Administration	20	53,528		48,366	57,605	-428	57,605	0
4191-4193	Planning & Zoning	20	53,031		53,071	55,163	-20	57,163	-2,000
4194	General Government Buildings	20	6,650		3,592	4,800	0	4,800	0
4195	Cemeteries	20	45,953		36,280	45,813	7,337	43,813	2,000
4196	Insurance	20	36,882		35,680	40,800	0	40,800	0
4197	Advertising & Regional Assoc.	20	2,300		1,333	2,160	300	2,160	0
4199	Other General Government		0		0	0	0	0	0
PUBLIC SAFETY									
4210-4214	Police	20	134,074		131,888	141,375	3,160	141,375	0
4215-4219	Ambulance	20	30,000		25,621	40,000	-3,567	40,000	0
4220-4229	Fire	20	45,350		100,796	35,775	2,200	36,775	-1,000
4240-4249	Building Inspection		0		0	0	0	0	0
4290-4298	Emergency Management	20	5,675		12,423	3,675	10,000	3,675	0
4299	Other (Including Communications)	20	12,000		13,355	13,200	0	14,466	-1,266
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations		0		0	0	0	0	0
HIGHWAYS & STREETS									
4311	Administration		0		0	0	0	0	0
4312	Highways & Streets	20	516,062		505,956	545,904	40,013	545,904	0
4313	Bridges		0		0	0	0	0	0

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.									
4316	Street Lighting	20	1,700	4,525	4,000	1,000	4,000	4,000	0
4319	Other		0	0	0	0	0	0	0
SANITATION									
4321	Administration		0	0	0	0	0	0	0
4323	Solid Waste Collection	20	34,741	29,033	25,283	7,716	25,283	25,283	0
4324	Solid Waste Disposal	20	75,000	73,946	65,920	0	65,920	65,920	0
4325	Solid Waste Clean-up		0	0	0	0	0	0	0
4326-4329	Sewage Coll. & Disposal & Other		0	0	0	0	0	0	0
WATER DISTRIBUTION & TREATMENT									
4331	Administration		0	0	0	0	0	0	0
4332	Water Services		0	0	0	0	0	0	0
4335-4339	Water Treatment, Conserv. & Other		0	0	0	0	0	0	0
ELECTRIC									
4351-4352	Admin. and Generation		0	0	0	0	0	0	0
4353	Purchase Costs		0	0	0	0	0	0	0
4354	Electric Equipment Maintenance		0	0	0	0	0	0	0
4359	Other Electric Costs		0	0	0	0	0	0	0
HEALTH/WELFARE									
4411	Administration		0	0	0	0	0	0	0
4414	Pest Control		0	0	0	0	0	0	0
4415-4419	Health Agencies & Hosp. & Other	20	14,600	14,540	14,600	300	14,600	14,600	0
4441-4442	Administration & Direct Assist.	20	16,650	29,705	24,150	50	24,150	24,150	0
4444	Intergovernmental Welfare Pymnts		0	0	0	0	0	0	0
4445-4449	Vendor Payments & Other		0	0	0	0	0	0	0

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.									
	Electric-		XXXXXXX	0	XXXXXXX	0	XXXXXXX	0	XXXXXXX
	Airport-		XXXXXXX	0	XXXXXXX	0	XXXXXXX	0	XXXXXXX
4915	To Capital Reserve Fund		XXXXXXX	171,000	XXXXXXX	171,000	XXXXXXX	0	XXXXXXX
4916	To Exp.Tr.Fund-except #4917		XXXXXXX	10,000	XXXXXXX	10,000	XXXXXXX	0	XXXXXXX
4917	To Health Maint. Trust Funds		XXXXXXX	0	XXXXXXX	0	XXXXXXX	0	XXXXXXX
4918	To Nonexpendable Trust Funds		XXXXXXX	0	XXXXXXX	0	XXXXXXX	0	XXXXXXX
4919	To Agency Funds		XXXXXXX	0	XXXXXXX	0	XXXXXXX	0	XXXXXXX
SUBTOTAL 1				2,707,467		2,692,487		64,287	1,714,159
				540					

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		0	0	0
3180	Resident Taxes		0	0	0
3185	Timber Taxes		20,000	20,027	20,000
3186	Payment in Lieu of Taxes		3,500	3,500	3,500
3189	Other Taxes		0	0	0
3190	Interest & Penalties on Delinquent Taxes		14,000	9,709	10,500
	Inventory Penalties		0	0	0
3187	Excavation Tax (\$.02 cents per cu yd)		0	0	0
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		0	0	0
3220	Motor Vehicle Permit Fees		275,000	295,873	290,000
3230	Building Permits		10,000	9,990	9,000
3290	Other Licenses, Permits & Fees		14,000	14,655	14,500
3311-3319	FROM FEDERAL GOVERNMENT		0	0	0
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		20,000	20,167	11,171
3352	Meals & Rooms Tax Distribution		50,000	56,870	56,870
3353	Highway Block Grant		83,339	83,339	89,238
3354	Water Pollution Grant		0	0	0
3355	Housing & Community Development		0	0	0
3356	State & Federal Forest Land Reimbursement		2,000	2,037	2,000
3357	Flood Control Reimbursement		0	0	0
3359	Other (Including Railroad Tax)		500	4,018	2,100
3379	FROM OTHER GOVERNMENTS		0	0	0
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		57,082	142,792	101,951
3409	Other Charges		0	0	0
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		0	0	0
3502	Interest on Investments		10,000	8,608	8,400
3503-3509	Other		15,961	10,000	10,000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		0	0	0
3913	From Capital Projects Funds		0	0	0

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds		0	0	0
	Sewer - (Offset)		0	0	0
	Water - (Offset)		0	0	0
	Electric - (Offset)		0	0	0
	Airport - (Offset)		0	0	0
3915	From Capital Reserve Funds	16,17 & 21	372,197	311,178	213,929
3916	From Trust & Agency Funds	16 & 18	40,726	32,401	41,500
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		530,000	530,000	0
Amounts VOTED From F/B ("Surplus")		17	0	0	21833
Fund Balance ("Surplus") to Reduce Taxes			0	0	0
TOTAL ESTIMATED REVENUE & CREDITS			1,518,305	1,557,037	910,782

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	2,707,467	1,714,699	1,714,159
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)		454,600	455,100
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		0	0
TOTAL Appropriations Recommended	2,707,467	2,169,299	2,169,259
Less: Amount of Estimated Revenues & Credits (from above)	1,518,305	910,782	910,782
Estimated Amount of Taxes to be Raised	1,189,162	1,258,517	1,258,477

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 215,794
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Increase)

(RSA 32:18, 19 & 32:21)

LOCAL GOVERNMENTAL UNIT: LYME

FISCAL YEAR END: 12/31/2005

1. Total RECOMMENDED by Budget Committee (See Posted Budget MS7, 27 or 37)	2,169,259
LESS EXCLUSIONS:	
Principal: Long-Term Bonds & Notes 2.	26,004
3. Interest: Long-Term Bonds & Notes	28,900
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	0
5. Mandatory Assessments	0
6. Total Exclusions (Sum of rows 2-5)	54,904
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	2,114,355
8. Line 7 times 10 %	211,436
9. Maximum Allowable Appropriations (lines 1 + 8)	2,380,695

**INSTRUCTIONS FOR FORM MS-7
BUDGET OF THE TOWN-MBA
PREPARATION AND POSTING OF THE BUDGET**

The budget committee is responsible for the preparation of the budget and delivery to the selectmen for posting.

<p>Pages 2 - 5 Appropriations</p>	<p>The "Warr. Art. #" column is for the related warrant article numbers for the ensuing year's budget. In column 4, put last year's appropriations as voted and approved by the DRA. In column 5, enter last year's actual expenditures. If you are on the optional fiscal year, enter the actual expenditures for the year for the most recently completed fiscal year and indicate which fiscal year. List in columns 6 & 7, under the appropriate headings, the selectmen's recommended and not recommended appropriations and the budget committee's budget, both recommended and not recommended in column 8 and 9.</p>
<p>RSA 32 requires all appropriations be posted.</p>	<p>This means the operating budget and all special and individual warrant articles must be posted. Page 6 provides an area for you to separate special and individual warrant articles, if desired.</p>
<p>Page 6 Special Warrant Articles</p>	<p>Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article.</p>
<p>Page 6 Individual Warrant Articles</p>	<p>"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature.</p>
<p>Pages 7 - 8 Revenues</p>	<p>Insert last year's estimated and actual revenue in columns 4 and 5. Enter this year's estimate of revenue in the "Estimated Revenue", column 6. The "Warr. Art. #", column 3, is for the related warrant article, if any.</p>
<p>10% Limitations RSA 32:18</p>	<p>Three versions of an optional supplemental schedule for calculating the 10% limitation have been enclosed for you and your voters' convenience. Use the version which best suits your purpose and presentation.</p>
<p>Posting & Report Distribution</p>	<p>A hearing must be held on the budget and a signed copy of this budget must be posted with the warrant. Within 20 days after the meeting, send a signed copy to the Commissioner of Revenue Administration at the address below.</p>

This form can be downloaded from our website: www.state.nh.us/revenue

**NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397**

2005 Lyme Budget

1	A	B	C	D	E	F						
							APPROPRIATIONS					
							OPERATING EXPENSES					
Description	2004		2005									
	Budget	Actual	Department	Selectmen	Budget Com.							
6	4130-4139 Executive:											
7	Selectmen Salary	3,000	3,000	3,000	3,000	3,000						
8	Town Web Page	1,500	1,390	995	995	995						
9	Telephone	4,250	4,527	5,000	5,000	4,500						
10	Internet	600	600	800	800	800						
11	High Speed Internet connection			750	0	0						
12	Telephone System Upgrade			200	0	0						
13	Employee Physicals and Immunizations	200	69	300	300	300						
14	Meetings, Seminars & Education	3,500	1,914	3,551	3,551	3,551						
15	Service Contract on Copier	780	386	800	800	800						
16	New Copier	3,500	3,499									
17	Selectmen's Supplies	5,000	5,392	5,000	4,500	4,500						
18	Postage	3,715	2,500	3,715	3,000	3,000						
19	Miscellaneous	5,000	3,174	5,000	4,500	4,500						
20	Administrative Assistant Wages	45,357	48,415	49,996	49,994	49,994						
21	Administrative Assistant Benefits	21,430	21,610	24,275	24,239	24,239						
22	Selectmen's Clerk's Wages	19,968	22,226	6,835	6,836	6,836						
23	Selectmen's Clerk's Benefits	8,513	4,770									
24	Energy Committee	500	262	600	200	200						
25	Energy Committee Grant		725									
26			124,458	110,817	107,715	107,215						
27			4130-4139 Executive:									
28	4140-4149 Elections, Registration and Vital Statistics:											
29	Town Clerk Salary	4,696	4,687	4,837	24,934	24,934						
30	Town Clerk Fees	12,000	13,591	12,000	0	0						
31	Town Clerk Benefits	7,255	7,382	7,255	7,060	7,060						
32	Town Clerk Telephone	750	943	1,000	1,000	850						
33	Town Clerk Meetings, Seminars, Education and Dues	800	242	800	800	800						
34	Town Clerk Supplies	830	724	1,000	1,000	1,000						
35	Law Books			300	300	300						
36	Town Clerk Postage	600	764	700	700	700						
37	Vital Records Restoration	500	0									
38	Computer Hardware		0	3,500	0	0						
39	Computer Software	3,413	3,488	4,194	3,694	3,694						
40	Deputy Town Clerk Wages	9,900	8,842	10,500	10,165	10,165						
41	Election & Registration	3,000	2,762	1,500	1,500	1,500						
42	Lyme Phone Book	650	548	700	700	700						
43	Copier Service Contract			400	400	400						
44	4140-4149 Elections, Registration and Vital Statistics:	44,394	43,972	48,686	52,253	52,103						

2005 Lyme Budget

	A Description	B		C		D	E	F
		2004		2005		Department	Selectmen	Budget Com.
		Budget	Actual	Actual	Selectmen			
3								
4								
5								
45								
46	4150-4151 Financial Administration:							
47	Bookkeeper/Secretary Wages	35,041	36,531	35,994	35,994			35,994
48	Bookkeeper/Secretary Benefits	8,647	8,921	9,671	9,656			9,656
49	Retire Benefits	376	376	389	389			389
50	Refunds & Miscellaneous	1,740	2,276	3,100	3,100			3,100
51	Audit	6,100	5,850	6,710	6,710			6,710
52	Tax Map Updates	3,500	2,865	3,500	3,500			3,500
53	Tax Collector Salary	9,504	9,471	9,884	9,761			9,761
54	Recording Fees Grafton County Register of Deeds	850	850	1,000	1,000			1,000
55	Tax Collector Telephone	800	809	800	800			800
56	Tax Collector Meetings, Seminars, Education and Dues	125	50	125	125			125
57	Tax Collector Supplies	800	1,116	800	800			800
58	Tax Collector Postage	685	532	685	685			685
59	Deputy Tax Collector Wages	600	600	600	600			600
60	Timber Tax Consultant	550	703	800	800			800
61	Treasurer Salary	7,147	7,105	7,340	7,340			7,340
62	Treasurer Supplies	100	0	100	100			100
63	Computer Consultant	4,000	2,784	4,000	4,000			4,000
64	Town Report	5,500	5,379	5,500	5,500			5,500
65	Computer Software	2,850	3,142	3,843	3,843			3,843
66	Budget Committee Expenses	750	1,059	750	750			750
67		89,665	90,419	95,591	95,454			95,454
68	4150-4151 Financial Administration:							
69	4152 Revaluation of Property:							
70	Assessor	14,000	14,019	14,000	14,000			14,000
71	Transaction Reports	600	0	600	600			600
72	Miscellaneous	200	0	200	100			100
73	Assessing Software	3,000	2,800	2,800	2,800			2,800
74	Assessing Software Carryover		4,900					
75	Assessing Clerk	13,312	8,720	27,340	27,343			27,343
76	Assessing Clerk Benefits			9,527	9,511			9,511
77	Training	2,000	2,168	800	800			800
78	Milage	1,737	2,278	2,231	2,231			2,231
79	Per Diem	643	0	868	868			868
80		35,492	34,885	58,366	58,252			58,252
81	4152 Revaluation of Property:							
82	4153 Legal Expense:	22,500	31,722	27,000	27,000			27,000
83								

2005 Lyme Budget

	A Description	B		C		D Department	E		F
		2004		2005			Selectmen		
		Budget	Actual						
3									
4									
5									
84	4155-4159 Personnel Administration:								
85	Town Portion OASDI (6.2% of total payroll)	36,500	31,596		39,764		39,482		39,482
86	Medicare, Town Portion (1.45% of total payroll)	8,540	8,613		9,300		9,234		9,234
87	Family Health Insurance	5,988	5,941		5,613		6,390		6,390
88	Payroll Contract	2,500	2,216		2,500		2,500		2,500
89	4155-4159 Personnel Administration:	53,528	48,366		57,177		57,605		57,605
90									
91	4191-4193 Planning and Zoning:								
92	Recording Fees	186	18		50		50		50
93	UVLS Regional Planning Commission Dues	1,612	1,612		1,800		1,800		1,800
94	Training	1,000	1,430		1,500		1,500		1,500
95	Supplies	50	35		50		50		50
96	Administrator's Wages	36,066	36,151		36,031		37,047		37,047
97	Administrator's Benefits	8,725	8,786		9,000		9,797		9,797
98	ZBA Recorder	1,000	880		1,000		1,000		1,000
99	Mileage	200	602		500		550		550
100	Advertising	680	938		706		706		706
101	Postage	1,118	1,189		843		1,000		1,000
102	Printing	559	188		263		263		263
103	Publications and Maps	1,285	1,242		2,300		1,300		2,300
104	Miscellaneous	550	0		1,100		100		1,100
105	4191-4193 Planning and Zoning:	53,031	53,071		55,143		55,163		57,163
106									
107	4194 General Government Buildings:								
108	Utilities - Academy Building	1,150	1,302		1,500		1,500		1,500
109	Heat - Academy Building	1,000	1,024		1,500		1,500		1,500
110	Other Buildings - Town	1,250	108		200		200		200
111	Maintenance and Safety Inspections - Academy Building	2,000	1,088		1,500		1,500		1,500
112	Maintenance Town Buildings	1,250	70		100		100		100
113	4194 General Government Buildings:	6,650	3,592		4,800		4,800		4,800
114									
115	4195 Cemeteries:								
116	Wages/Payroll	10,977	12,351		12,000		11,663		11,663
117	Sexton, Salary	500	500		500		500		500
118	Electric	200	104		200		200		200
119	Headstone Repair	100	0		200		200		200
120	Truck Rental (Equipment Rental)	3,500	3,500		3,500		3,500		3,500
121	Materials (loam)	400	121		400		400		400
122	Equipment Maintenance & Repair	700	2,041		700		1,000		1,000
123	Gasoline	2,700	687		2,700		2,700		2,700
124	Propane Heat	400	276		400		400		400
125	New Radio	800	510						

2005 Lyme Budget

	A Description	B 2004		C Actual	D Department	E 2005		F Budget Com.
		Budget				Selectmen		
3								
4								
5								
126	New Mower				3,800		0	0
127	Landscaping (trees along access road to Highland Cemetery)				3,400		0	0
128	Other Expenses	200		0	300		200	200
129	Perpetual Care Expenses	25,476		16,190	25,000		25,000	25,000
130	4195 Cemeteries:	45,953		36,280	53,100		45,763	43,763
131								
132	4196 Insurance:							
133	Property Liability Insurance	21,500		22,597	24,500		24,500	24,500
134	Unemployment Compensation Insurance	300		246	300		300	300
135	Workers Compensation Insurance	14,082		12,392	15,000		15,000	15,000
136	Insurance Deductible	1,000		445	1,000		1,000	1,000
137	4196 Insurance:	36,882		35,680	40,800		40,800	40,800
138								
139	4197 Advertising and Regional Association:							
140	Advertising	800		0	800		500	500
141	Dues	1,500		1,333	1,660		1,660	1,660
142	4197 Advertising and Regional Association:	2,300		1,333	2,460		2,160	2,160
143								
144	4199 Other General Government:	0		0	0		0	0
145								
146	SUBTOTAL for GENERAL GOVERNMENT:	517,208		503,778	553,940		546,966	546,316
147								
148	4210-4214 Police:							
149	Wages and Salaries	86,330		85,603	91,710		89,997	89,997
150	Benefits	29,444		29,400	33,325		33,378	33,378
151	Telephone & Communications	2,500		3,196	3,000		3,000	3,000
152	Uniforms & Equipment	4,000		2,770	4,000		3,000	3,000
153	Gasoline	2,200		2,081	2,200		2,200	2,200
154	Vehicle Repair & Maintenance	2,500		1,403	3,000		2,500	2,500
155	Miscellaneous	500		686	700		700	700
156	Major Equipment	2,500		2,500	2,500		2,500	2,500
157	Computer Hardware and Software	1,500		3,024	2,000		2,000	2,000
158	Training & Education	1,000		247	500		500	500
159	Professional Associations	300		200	300		300	300
160	Animal Control (Cat & Dog)	1,300		777	1,300		1,300	1,300
161	4210-4214 Police:	134,074		131,888	144,535		141,375	141,375
162								
163	4215-4219 Ambulance:	30,000		25,621	36,433		40,000	40,000
164								

2005 Lyme Budget

	A Description	B		C		D	E		F
		2004		2005			Selectmen	Budget Com.	
		Budget	Actual	Department	2005				
3									
4									
5									
165	4220-4229 Fire:								
166	Administration	250	250	250	250	250	250	250	250
167	Chief Salary	1,000	750	1,000	1,000	1,000	1,000	1,000	1,000
168	Training	2,000	277	2,000	2,000	2,000	2,000	2,000	2,000
169	Dues	2,700	2,860	2,825	2,825	2,825	2,825	2,825	2,825
170	Miscellaneous	300	104	300	300	300	300	300	300
171	Payroll	4,600	3,401	4,600	4,600	4,600	4,600	4,600	4,600
172	Fire Trucks Parts and Supplies	2,000	913	2,000	2,000	2,000	2,000	2,000	2,000
173	Station Parts and Supplies	1,000	793	1,000	1,000	1,000	1,000	1,000	1,000
174	Motor Fuel	1,000	546	1,000	1,000	1,000	1,000	1,000	1,000
175	Fire Trucks Major Equipment	3,000	891	3,000	3,000	3,000	3,000	3,000	3,000
176	Clothing Major Equipment	10,000	7,170	4,000	4,000	4,000	4,000	4,000	4,000
177	Tools Major Equipment	3,750	5,161	1,000	1,000	1,000	1,000	1,000	1,000
178	Station Major Equipment	750	1,169	2,000	2,000	2,000	2,000	2,000	2,000
179	Hazmat Equipment			500	500	500	500	500	500
180	Grants Expenditures		55,446						
181	Radio Repairs	750	3,732	500	500	500	500	500	500
182	Electric	1,750	1,618	1,500	1,500	1,500	1,500	1,500	1,500
183	Heating Oil	2,500	1,619	3,000	3,000	3,000	3,000	3,000	3,000
184	Propane	500	517						
185	Station Maintenance and Repair	1,500	7,448	3,000	3,000	3,000	3,000	3,000	4,000
186	Fire Trucks Maintenance and Repair	3,000	787	1,000	1,000	1,000	1,000	1,000	1,000
187	Breathing Apparatus Maintenance and Repair	500	0	500	500	500	500	500	500
188	Equipment Maintenance and Repair		258	500	500	500	500	500	500
189	FAST Squad Equipment and Supplies	2,500	5,086	2,500	2,500	2,500	2,500	2,500	2,500
190		45,350	100,796	37,975	37,975	37,975	37,975	37,975	36,775
191									
192	4290-4298 Emergency Management:								
193	Forest Fire Suppression	1,000	1,806	1,000	1,000	1,000	1,000	1,000	1,000
194	Warden Services	275	0	275	275	275	275	275	275
195	Warden & Deputies Training & Meetings	2,400	0	2,400	2,400	2,400	2,400	2,400	2,400
196	Equipment (Maintenance, Repair and Replacement)	500	0	500	500	500	500	500	500
197	Emergency Management Plan	1,500	10,617	1,500	1,500	1,500	1,500	1,500	1,500
198	Hazard Mitigation Plan			6,000	6,000	6,000	6,000	6,000	6,000
199	Emergency Operating Center			2,000	2,000	2,000	2,000	2,000	2,000
200		5,675	12,423	13,675	13,675	13,675	13,675	13,675	3,675
201									
202	4299 Other Public Safety (including communications):	12,000	13,355	13,200	13,200	13,200	13,200	13,200	14,466
203									
204		227,099	284,084	245,818	245,818	245,818	245,818	245,818	236,291
205									

2005 Lyme Budget

	A Description	B		C		D	E		F
		2004		2005		Department	Selectmen		Budget Com.
		Budget	Actual	Actual	Selectmen				
206	4312 Highways and Streets:								
207									
208	REGULAR:								
209	Highway Agent Salary	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
210	Telephone	1,000	1,703	1,200	1,300	1,300	1,300	1,300	1,300
211	Alcohol and Drug Testing	500	208	500	500	500	500	500	500
212	Building Maintenance & Repair	3,000	4,731	3,000	3,000	3,000	3,000	3,000	3,000
213	Materials and Maintenance (Gravel and Dirt Roads)	40,000	26,537	40,000	40,000	40,000	40,000	40,000	40,000
214	Asphalt, Cold Patch and Shimming	25,000	25,562	25,000	15,000	15,000	15,000	15,000	15,000
215	Culverts	3,000	1,712	3,000	3,000	3,000	3,000	3,000	3,000
216	Payroll	86,800	97,952	104,251	93,939	93,939	93,939	93,939	93,939
217	Benefits	36,563	35,529	47,947	42,694	42,694	42,694	42,694	42,694
218	Electric	3,000	2,793	3,000	4,000	4,000	4,000	4,000	4,000
219	Heat	3,500	4,654	4,000	4,000	4,000	4,000	4,000	4,000
220	Equipment Rental	9,000	7,969	9,000	9,000	9,000	9,000	9,000	9,000
221	Supplies	3,500	3,845	3,500	3,500	3,500	3,500	3,500	3,500
222	Motor Fuel	10,000	13,896	13,000	13,000	13,000	13,000	13,000	13,000
223	Vehicle Maintenance & Repair	15,000	15,220	15,000	15,000	15,000	15,000	15,000	15,000
224	Parts, Equipment	3,000	4,747	3,000	3,000	3,000	3,000	3,000	3,000
225	Miscellaneous	1,000	689	1,000	1,000	1,000	1,000	1,000	1,000
226	Spare Tires	2,500	694	3,000	3,000	3,000	3,000	3,000	3,000
227	Roadside Maintenance	4,500	437	4,000	4,000	4,000	4,000	4,000	4,000
228		251,863	249,879	284,398	259,933	259,933	259,933	259,933	259,933
229									
230	WINTER:								
231	Payroll - Winter	81,589	69,096	99,380	87,729	87,729	87,729	87,729	87,729
232	Benefits - Winter	26,271	28,533	38,901	35,003	35,003	35,003	35,003	35,003
233	Motor Fuel - Winter	9,000	9,083	9,000	9,000	9,000	9,000	9,000	9,000
234	Vehicle Maintenance & Repair - Winter	14,000	20,555	15,000	15,000	15,000	15,000	15,000	15,000
235	Materials - Winter	50,000	45,471	50,000	50,000	50,000	50,000	50,000	50,000
236		180,860	172,737	212,281	196,732	196,732	196,732	196,732	196,732
237									
238	SECONDARY ROAD BLOCK GRANT:								
239	Equipment Rental - Block Grant	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
240	Upgrade Project - Block Grant	79,839	79,839	85,738	85,738	85,738	85,738	85,738	85,738
241		83,339	83,339	89,238	89,238	89,238	89,238	89,238	89,238
242									
243									
244									
245	4316 Street Lighting:								
246		1,700	4,525	5,000	4,000	4,000	4,000	4,000	4,000
247									
247	SUBTOTAL for HIGHWAYS and STREETS:	517,762	510,481	590,917	549,904	549,904	549,904	549,904	549,904

2005 Lyme Budget

	A Description		B		C		D		E		F
			2004		2005		2005		2005		
			Budget	Actual	Department	Selectmen	Budget Com.				
3											
4											
5											
248											
249		4323 Solid Waste Collection:									
250		Payroll - Station Operators	2,931	5,158	13,154	5,438	5,438				5,438
251		Hazardous Waste Pick-Up Day	2,000	2,614	2,000	2,000	2,000				2,000
252		Gas Freeing Refrigerators and Air Conditioners	810	1,122	810	810	810				810
253		Recycling	29,000	20,139	17,035	17,035	17,035				17,035
254		4323 Solid Waste Collection:	34,741	29,033	32,999	25,283	25,283				25,283
255											
256		4324 Solid Waste Disposal:									
257		Solid Waste Disposal		73,946	65,920	65,920	65,920				64,920
258		Pay-per-Throw Trash Bags									1,000
259		4324 Solid Waste Disposal:	75,000	73,946	65,920	65,920	65,920				65,920
260											
261		SUBTOTAL for SANITATION:	109,741	102,979	98,919	91,203	91,203				91,203
262											
263		4415-4419 Health Agencies and Hospitals and Other:									
264											
265		HEALTH AGENCIES:									
266		Visiting Nurse Alliance	10,100	10,100	10,100	10,100	10,100				10,100
267		Headrest	1,300	1,300	1,300	1,300	1,300				1,300
268		Hospice	600	600	600	600	600				600
269		West Central Behavioral Health	1,500	1,500	1,700	1,500	1,500				1,500
270		Wise	300	300	300	300	300				300
271		Acorn	200	200	300	200	200				200
272		HEALTH AGENCIES:	14,000	14,000	14,300	14,000	14,000				14,000
273		HEALTH OFFICER:									
274		Salary, Health Officer	500	500	500	500	500				500
275		Health Officer Expenses	100	40	100	100	100				100
276		HEALTH OFFICER:	600	540	600	600	600				600
277											
278		4415-4419 Health Agencies and Hospitals and Other:	14,600	14,540	14,900	14,600	14,600				14,600
279											
280		4441-4442 Administration and Direct Assistance:									
281		Overscer of Public Welfare Salary	2,700	2,700	2,700	2,700	2,700				2,700
282		Town Poor	12,500	25,505	20,000	20,000	20,000				20,000
283		Community Action Outreach (LJSTEN)	850	850	850	850	850				850
284		Grafton Senior Citizens Council	600	650	650	600	600				600
285		4441-4442 Administration and Direct Assistance:	16,650	29,705	24,200	24,150	24,150				24,150
286											
287		SUBTOTAL for HEALTH and WELFARE:	31,250	44,245	39,100	38,750	38,750				38,750
288											

2005 Lyme Budget

	A Description	B 2004		C Actual	D Department	E 2005		F Budget Com.
		Budget				Selectmen		
		3	4	5				
332	Building Repairs & Maintenance	7,250		6,143	5,680		5,680	5,680
333	Snow/Window/Rug Cleaning	1,140		931	740		740	740
334	Office Supplies & Postage	500		778	1,000		1,000	1,000
335	Janitorial Supplies	300		386	400		400	400
336	Books	5,513		6,846	6,688		6,688	6,688
337	Childrens Books	4,000		0	3,000		3,000	3,000
338	Magazines	1,925		0	1,915		1,915	1,915
339	Audio Tapes	1,500		1,719	1,500		1,500	1,500
340	Videos	700		0	700		700	700
341	Catalog/Processing	600		1,053	1,605		1,605	1,605
342	Programs / Publicity	400		171	570		570	570
343	Other Expenses	250		0	200		200	200
344	Computer Maintenance & Supplies	1,500		1,398	2,663		2,663	2,663
345	4550-4559 Library:	119,328		107,980	131,587		131,019	131,019
346								
347	4583 Patriotic Purposes:							
348	Memorial Day and Flags	1,000		721	1,000		750	750
349	4583 Patriotic Purposes:	1,000		721	1,000		750	750
350								
351	SUBTOTAL for CULTURE and RECREATION:	172,827		161,851	184,038		187,598	185,442
352								
353	4611-4612 Administration and Purchase of Natural Resources:							
354	Conservation Commission Dues	200		200	200		200	200
355	Postage and Supplies	150		79	150		150	150
356	Education	100		70	100		100	100
357	Monitoring Fund	200		200	200		200	200
358	Environmental Monitoring	150		151	150		150	150
359	Maintenance and Management Conservation Areas	500		799	500		500	500
360	4611-4612 Administration and Purchase of Natural Resources:	1,300		1,499	1,300		1,300	1,300
361								
362	SUBTOTAL for CONSERVATION:	1,300		1,499	1,300		1,300	1,300
363								
364	4711 Principal - Long Term Bonds & Notes:	8,833		0	26,004		26,004	26,004
365								
366	4721 Interest - Long Term Bonds & Notes:	13,000		0	28,900		28,900	28,900
367								
368	4723 Interest on Tax Anticipation Notes:	10,000		12,314	10,000		10,000	10,000
369								
370	SUBTOTAL for DEBT SERVICE:	31,833		12,314	64,904		64,904	64,904
371								
372	TOTAL OPERATING EXPENSES:	1,609,020		1,621,231	1,778,935		1,714,649	1,714,109

2005 Lyme Budget

	A Description		B		C		D		E		F
			2004		2005		2005		2005		
		Budget	Actual	Department	Selectmen	Budget Com.					
373	CAPITAL EXPENSES										
374											
375	4901 Land:										
376											
377	4902 Machinery, Vehicles and Equipment:										
378	Emergency Major Equipment Rebuilding Trust Fund	13,750		13,750	15,000		15,000			15,000	15,000
379	Vehicle Capital Reserve Fund:	225,000									
380	1-ton Highway Truck										
381	Police Cruiser										
382	Fire Truck			224,175						20,000	20,000
383	Fire Fighter Equipment Trust Fund (Bessie M. Hall)	1,500			1,500		1,500			1,500	1,500
384	Computer System Upgrade Capital Reserve Fund				6,300		6,300			6,300	6,300
385	Computer System Upgrade Capital Reserve Fund (carryover)			6,298							
386	4902 Machinery, Vehicles and Equipment:	240,250		244,223	122,800		112,800			97,800	97,800
387											
388	4903 Buildings:										
389	Replace Fire Station Roof and Roof Insulation (carryover)			15,500							
390	Highway Garage			530,000						25,000	25,000
391	Tansfer Station									35,000	35,000
392	Highway Salt Shed									60,000	60,000
393	4903 Buildings:	530,000		570,028	60,000		60,000			60,000	60,000
394											
395	4909 Improvements Other Than Buildings:										
396	Public Works Facility Capital Reserve Fund	26,697									
397	Public Works Facility Capital Reserve Fund (carryover)			26,697							
398	Highway Garage	25,000		19,100							
399	Emergency Highway Repair Capital Reserve Fund	73,000		25,000						75,000	74,000
400	Property Reappraisal Capital Reserve Fund										10,000
401	Transfer Station	10,000		5,209							
402	Edgell Covered Bridge	12,500									
403	4909 Improvements Other Than Buildings:	147,197		76,006	75,000		75,000			75,000	84,000
404											
405	SUBTOTAL for CAPITAL OUTLAY:	917,447		890,257	257,800		247,800			241,800	241,800
406											
407	4915 To Capital Reserve Fund:										
408	Bridge Capital Reserve Fund	1,000		1,000						1,000	0
409	Academy Building Renovation Capital Reserve Fund										
410	Vehicle Capital Reserve Fund	120,500		120,500						110,000	100,000
411	Heavy Equipment Capital Reserve Fund	7,500		7,500						15,000	25,000
412	Property Reappraisal Capital Reserve Fund	10,000		10,000						10,000	10,000
413	Public Works Facility Capital Reserve Fund	20,000		20,000						35,000	35,000
414	Town Offices Facility									20,000	0

2005 Lyme Budget

	A Description	B		C		D	E	F
		2004		2005		Department	Selectmen	Budget Com.
		Budget	Actual	Actual	Selectmen			
3								
4								
5								
415	Public Land Acquisition Capital Reserve Fund				20,000		0	0
416	Computer System Upgrade Capital Reserve Fund	8,000	8,000		13,000		5,000	5,000
417	Town Buildings Major Maintenance and Repair Fund						5,000	5,000
418	Fire Fighting Safety Equipment Capital Reserve Fund	4,000	4,000		4,500		4,500	11,000
419	4915 To Capital Reserve Fund:	171,000	171,000		219,000		184,500	191,000
420								
421	4916 To Expendable Trust Funds (except # 4919):							
422	Emergency Major Equipment Rebuilding Trust Fund	10,000	10,000		15,000		15,000	15,000
423	4916 To Expendable Trust Funds (except # 4919):	10,000	10,000		15,000		15,000	15,000
424								
425	SUBTOTAL for INTERFUND TRANSFERS OUT:	181,000	181,000		234,000		199,500	206,000
426								
427	TOTAL CAPITAL EXPENSES:	1,098,447	1,071,257		491,800		447,300	447,800
428								
429	CURRENT YEAR APPROPRIATIONS:	2,707,467	2,692,487		2,270,735		2,161,949	2,161,909
430								
431	CARRYOVERS							
432	Public Works Facilities Capital Reserve Fund (Transfer Station) (from 2004)				4,792		4,792	4,792
433	Bessie Hall Trust (from 2004)				1,500		1,500	1,500
434	Bridge Capital Reserve Fund (Edgell Bridge)(from 2004)				12,500		12,500	12,500
435	Highway Bond Principal (from 2004)				6,857		6,857	6,857
436	Highway Bond Interest (from 2004)				21,833		21,833	21,833
437	TOTAL CARRYOVERS:	0	0		47,482		47,482	47,482
438								
439	REVOLVING and OTHER FUNDS							
440	Athletic Programs Revolving Fund	18,000	15,634					
441	Independence Day Fund	6,500	6,500		7,300		7,300	7,300
442	TOTAL REVOLVING and OTHER FUNDS:	24,500	22,134		7,300		7,300	7,300

2005 Lyme Budget

	A Description	B		C Actual	D Department	E		F Budget Com.
		2004				2005		
		Budget				Selectmen		
443	REVENUES and CREDITS							
444								
445	Current Year Property Tax		4,766,135					
446								
447	3185 Timber/Yield Taxes:	20,000	20,027	15,000	20,000	20,000	20,000	20,000
448								
449	3186 Payment in Lieu of Taxes:							
450	United Developmental Services	3,500	3,500	3,500	3,500	3,500	3,500	3,500
451	3186 Payment in Lieu of Taxes:	3,500	3,500	3,500	3,500	3,500	3,500	3,500
452								
453	3190 Interest & Penalties on Delinquent Taxes:							
454	Interest on Delinquent Taxes	12,500	9,400	9,632	10,000	10,000	10,000	10,000
455	Tax Penalties	1,500	309		500	500	500	500
456	3190 Interest & Penalties on Delinquent Taxes:	14,000	9,709	9,632	10,500	10,500	10,500	10,500
457								
458	SUBTOTAL for TAXES:	37,500	33,236	28,132	34,000	34,000	34,000	34,000
459								
460	3220 Motor Vehicle Permit Fees:	275,000	295,873	275,000	275,000	275,000	290,000	290,000
461								
462	3230 Building Permits:	10,000	9,990	8,500	9,000	9,000	9,000	9,000
463								
464	3290 Other Licenses, Permits & Fees:							
465	Dog Licenses & Penalties	1,500	1,490	1,500	1,500	1,500	1,500	1,500
466	Town Clerk Miscellaneous	500	951	500	1,000	1,000	1,000	1,000
467	Town Clerk Fees	12,000	12,214	0	12,000	12,000	12,000	12,000
468	3290 Other Licenses, Permits & Fees:	14,000	14,655	2,000	14,500	14,500	14,500	14,500
469								
470	SUBTOTAL for LICENSES, PERMITS and FEES:	299,000	320,518	285,500	298,500	298,500	313,500	313,500
471								
472	3351 NH Shared Revenue Block Grant:	20,000	20,167	11,171	11,171	11,171	11,171	11,171
473								
474	3352 Meals & Rooms Tax Distribution:	50,000	56,870	56,870	56,870	56,870	56,870	56,870
475								
476	3353 Highway Block Grant:	83,339	83,339	89,238	89,238	89,238	89,238	89,238

2005 Lyme Budget

	A Description	B		C		D		E		F
		2004		2005		2005		2005		
		Budget	Actual	Department	Selectmen	Department	Selectmen	Budget Com.		
3										
4										
5										
477										
478	3356 State & Federal Forest Land Reimbursement:	2,000	2,037	2,000		2,000		2,000		2,000
479										
480	3359 Other (Including Railroad Tax):									
481	Other State Reimbursements		3,516	2000		2000		2000		2000
482	Forest Fire Fighting and Training	500	503	100		100		100		100
483	3359 Other (Including Railroad Tax):	500	4,018	2,100		2,100		2,100		2,100
484										
485	SUBTOTAL from STATE:	155,839	166,432	161,379		161,379		161,379		161,379
486										
487	3401-3406 Income from Departments:									
488	Subdivision Fees	2,000	1,011	900		900		900		900
489	ZBA Hearing Fees	1,850	910	700		700		700		700
490	Planning & Zoning Document Fees	200	140	100		100		100		100
491	Police		235			100		100		100
492	Police Grants		3,918							
493	Office Insurance Reimbursement	376	376	389		389		389		389
494	Solid Waste (recycling)	3,000	3,700	4,100		4,100		4,100		4,100
495	Solid Waste (drop off fees)	750	0	750		750		750		750
496	Solid Waste (pay-per-throw)							40,000		40,000
497	Copier	400	722			400		400		400
498	School Library Services	29,868	29,194	34,947		34,947		34,947		34,947
499	Library	10,565	0	11,381		11,381		11,381		11,381
500	Library COBRA	3,273	3,273	3,884		3,884		3,884		3,884
501	Highway		43,622							
502	Fire Department Grants		49,099							
503	Miscellaneous	500	2,735	500		500		500		500
504	Pond Program	3,300	2,935	3,000		3,000		3,000		3,000
505	Town Clerk (Lyme Phone Book)	1,000	922	1,000		1,000		800		800
506	3401-3406 Income from Departments:	57,082	142,792	61,651		61,651		101,951		101,951
507										
508	SUBTOTAL from CHARGES for SERVICES:	57,082	142,792	61,651		61,651		101,951		101,951
509										
510	3501 Sale of Town Property:		0			0				

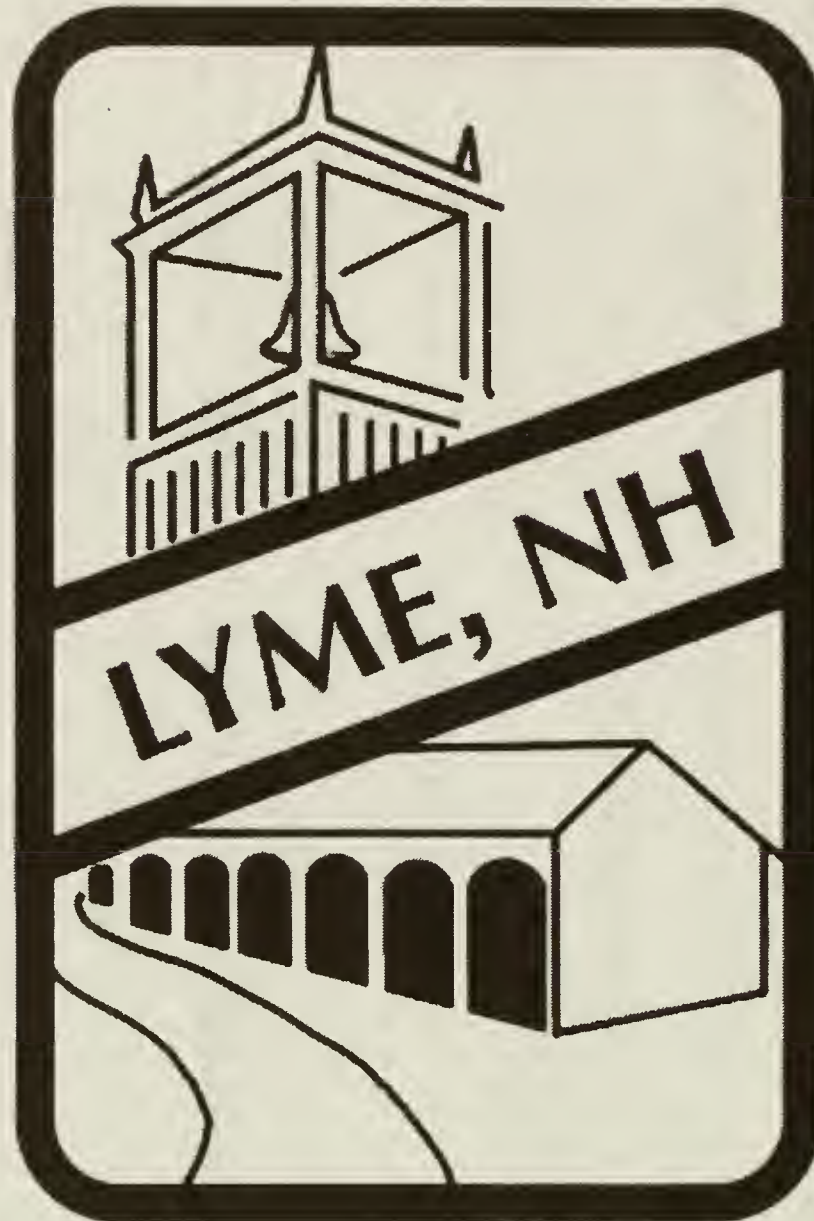
2005 Lyme Budget

	A Description	B		C		D		E		F
		2004		2005		2005		2005		
		Budget	Actual	Department	Selectmen	Budget Com.				
3										
4										
5										
511										
512	3502 Interest on Investments:	10,000	8,608	8,400	8,400	8,400	8,400	8,400	8,400	8,400
513										
514	SUBTOTAL from MISCELLANEOUS REVENUES:	10,000	8,608	8,400	8,400	8,400	8,400	8,400	8,400	8,400
515										
516	3503-3509 Other:									
517	Dividends & Return of Contributions	5,000	1,339		5,000	5,000	5,000	5,000	5,000	5,000
518	Family Health Insurance Reimbursement	5,988	5,950	5,613	6,390	6,390	6,390	6,390	6,390	6,390
519	Highway Disability Reimbursement	1,473	0	1,500	1,500	1,500	1,500	1,500	1,500	1,500
520	Disability Reimbursement		2,857							
521	Ambulance Reimbursement	3,000	794	800	800	800	800	800	800	800
522	Refunds	500	933	600	600	600	600	600	600	600
523	3503-3509 Other:	15,961	11,873	8,513	14,290	14,290	14,290	14,290	14,290	14,290
524										
525	3915 From Capital Reserve Funds:									
526	Bridge Capital Reserve Fund	12,500	0							
527	New Cemetery Capital Reserve Fund				10,462	10,462	10,462	10,462	10,462	10,462
528	Public Works Facility Capital Reserve Fund	61,697	80,706	60,000	38,167	38,167	38,167	38,167	38,167	38,167
529	Vehicle Capital Reserve Fund	225,000	224,175	100,000	90,000	90,000	90,000	90,000	90,000	90,000
530	Emergency Highway Repair Capital Reserve Fund	73,000	0	75,000	75,000	75,000	75,000	75,000	75,000	75,000
531	Property Reappraisal Capital Reserve Fund									10,000
532	Computer System Upgrade Capital Reserve Fund		6,298	6,300	6,300	6,300	6,300	6,300	6,300	6,300
533	3915 From Capital Reserve Funds:	372,197	311,178	241,300	219,929	219,929	219,929	219,929	219,929	213,929
534										
535	3916 From Trust & Agency Funds:									
536	Fire Fighter Equipment (Bessie M. Hall)	1,500	0		1,500	1,500	1,500	1,500	1,500	1,500
537	Reimbursements Perpetual Care Trust	25,476	18,666	25,000	25,000	25,000	25,000	25,000	25,000	25,000
538	Emergency Major Equipment Rebuilding Trust Fund	13,750	13,735	15,000	15,000	15,000	15,000	15,000	15,000	15,000
539	3916 From Trust & Agency Funds:	40,726	32,401	40,000	41,500	41,500	41,500	41,500	41,500	41,500
540										
541	SUBTOTAL from INTERFUND OPERATING TRANSFERS IN:	428,884	355,452	289,813	275,719	275,719	275,719	275,719	275,719	269,719
542										
543	3934 Proceeds from Long Term Bonds & Notes:	530,000	530,000							
544										

2005 Lyme Budget

	A Description	B		C Actual	D Department	E		F Budget Com.
		2004				2005		
			Budget		Selectmen			
545	Amounts voted from Fund Balance ("Surplus")					21,833		21,833
546								
547	Fund Balance ("Surplus") to Reduce Taxes							
548								
549	SUBTOTAL OTHER FINANCING SOURCES:	530,000		530,000	0	21,833		21,833
550								
551	TOTAL REVENUES AND CREDITS:	1,518,305		1,557,037	834,875	901,782		910,782
552								
553	AMOUNT TO BE RAISED BY TAXES	1,189,162		1,135,450	1,435,861	1,260,167		1,251,128
554								
555	CARRYOVERS							
556	Public Works Facilities Capital Reserve Fund (Transfer Station) (from 2004)				4,792	4,792		4,792
557	Bessie Hall Trust (from 2004)				1,500	1,500		1,500
558	Bridge Capital Reserve Fund (Edgell Bridge)(from 2004)				12,500	12,500		12,500
559	Highway Bond Principal (from 2004)				6,857	6,857		6,857
560	Highway Bond Interest (from 2004)				21,833	21,833		21,833
561	TOTAL CARRYOVERS:	0		0	28,690	28,690		28,690
562								
563	REVOLVING and OTHER FUNDS							
564	Athletic Programs Revolving Fund	18,000		21,376				
565	Independence Day Fund	6,500		13,898	7,300	7,300		7,300
566	Conservation Fund							
567	TOTAL REVOLVING and OTHER FUNDS:	24,500		35,275	7,300	7,300		7,300

TOWN OF LYME



Minutes for
March 9, 2003, Town Meeting

**TOWN OF LYME
TOWN MEETING
MARCH 9, 2004**

The Moderator, William Waste called this meeting to order at 9:02 A.M. at the Lyme School Community Gymnasium. Polls were opened for voting on Articles 1-7 at 7:00 A.M. and closed at 7:00 P.M.

An invocation was offered by Rev. Mary Conant. The third and fourth graders of Lyme School and members of the Boy Scouts presented "The Colors", led attendees in reciting the Pledge of Allegiance and sang "My Country 'Tis of Thee". The Moderator offered general community and procedural announcements.

ARTICLE 1. To vote by non-partisan ballot for the following Town Officers:

- | | |
|--|---|
| One Town Moderator for a term of 2 years: | William Waste |
| One Selectman for a term of 3 years: | Judith Lee Shelnuttt Brotman |
| One Town Treasurer for a term of 3 years: | Luane Cole |
| One Tax Collector for a term of 3 years: | Joanne Coburn |
| One Overseer of Public Welfare for a term of 1 year: | Nancy Elizabeth Grandine |
| One Road Agent for a term of 1 year: | Fred O. Stearns III |
| One Supervisor of the Checklist for a term of 6 years: | Katherine P. Larson |
| One Trustee of Trust Funds for a term of 3 years: | Carl O. Larson |
| One Cemetery Commissioner for a term of 3 years: | Jean A. Smith |
| One Sexton for a term of 1 year: | William H. LaBombard |
| Three Budget Committee Members for a term of 3 years: | Barney Brannen
Joshua Kilham
Freda Swan |
| One Budget Committee Member for a term of 2 years: | Stuart V. Smith, Jr. |

Three Library Trustees for a term of 3 years:

Anne Hartmann
Judy Thrasher
Judith G. Russell

Two Planning Board Members for a term of 3 years: Jack Elliott

Freda Swan

ARTICLE 2. Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

The names and definitions of “Single Family Dwelling” and “Multi-Family Dwelling” will be changed to exclude “family” and to clarify that a Single Dwelling may include a second dwelling unit. A multi-family dwelling will now be a building with three or more units rather than two. The new names will be provided throughout the ordinance.

History: There has been some confusion as to when section 4.42 Accessory Uses applies.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

YES 294

NO 36

ARTICLE 3. Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

The measurement of gross floor area will be from the interior where there is a 5’ vertical height rather than from the exterior walls. This excludes much unusable space from the gross floor area calculation.

History: Applicants desiring to build a detached accessory dwelling in the upper level of a building with sloping walls have been restricted to very little useable floor area due to the current measurement from the exterior walls.

(Majority non-partisan official ballot required) (Recommended by the Planning Board.)

YES 306

NO 24

ARTICLE 4. Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Delete footnotes to Table 5.1 and refer to new sections containing information previously held in the footnotes. Change section 5.21 to 5.11 Lot Size and amend as follows. Move “Lot Size Averaging” from section 4.46 to section 5.11 under

“Lot Size,” and reword for clarity but not change in intent except delete requirement that any lot size averaging subdivision cannot rely on special exceptions. Delete language throughout ordinance referring to “economically feasible subdivision” and “front yard.” Require special exception for parking areas in road setback.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

YES 288

NO 37

ARTICLE 5. Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Section 8.31 Vacant Lot will be amended to allow the enlargement of a vacant lot by up to one acre without losing the “lot of record” status since this improves the lot by reducing its non-conformity.

History: In a couple of cases, applicants wished to build upon their vacant non-conforming lots after enlarging them by annexation. The current zoning is not clear on this instance, and the “lot of record” status might be lost due to annexation, rendering the lot unbuildable. Intuitively, this does not make sense, so the ordinance will be changed. Also gives the Planning Board the right to establish a development area.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

YES 306

NO 31

ARTICLE 6. Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Article XI. Affordable Housing will be amended to allow greater ease at providing affordable housing. Also gives the Planning Board review control rather than the ZBA.

History: The Affordable Housing section has not been reviewed in some time and new State guidelines have been added.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

YES 311

NO 29

ARTICLE 7. Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend definition of "Cottage Industry," "Lot," "Lot Size," and "Lot Size Averaging," and sections 4.50 Planned Development and 8.24 Expansion of Existing Structures... as "housekeeping" changes. Amend definition of "Setback" to clarify setbacks from roads (previously front setbacks). Add definitions for "Conservation Easement" and "Zoning Easement" since these terms are used in the ordinance. Revise Article VI "Sign Regulations" for clarity and update list of wetlands vegetation in appendices.

(Majority non-partisan official ballot required.) (Recommended by the Planning Board.)

YES 299 NO 35

ARTICLE 8. Judy Brotman made the motion that the Town vote to raise and appropriate the sum of five hundred fifty-five thousand dollars (\$555,000) to rebuild the Lyme Highway Maintenance Facility, and to authorize the issuance of not more than five hundred thirty thousand dollars (\$530,000) of bonds and notes in compliance with the Municipal Finance Act, (RSA 33) and to authorize the selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and maturity and other terms thereof; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; furthermore to authorize the withdrawal of twenty-five thousand dollars (\$25,000) from the Public Works Facilities Capital Reserve Fund created for this purpose. Further, to raise and appropriate the sum of twenty-one thousand eight hundred thirty-three dollars (\$21,833) for the payment of this year's principal and interest.

(These appropriations are **NOT** included in the total operating budget warrant article (Article 14) as approved by the Budget Committee.)

(Two thirds (2/3rds) paper ballot vote required. Polls must be open for a minimum of one hour for voting on this issue.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: The interest is figured for 1/2 year at 4.625% based on drawing down the note on July 1st, 2004. The principal is based on a thirty year amortization schedule with the first payment for 1/2 a year being made in December of 2004.

SECONDED

Judy Brotman, as Chair of the Highway Garage Facilities Committee spoke to this article, explaining history and proposed plans. She also introduced representatives from the firm of CCI, Inc. who has been working on the plans with the committee. The Highway crew, including Road Agent Fred Stearns, Mark Hewes, Russell Stearns, Steve Williams, Scott

Bailey and Bill LaBombard were acknowledged as were members of the Highway Garage Facility Committee.

Tony Ryan, having participated in detail with the building committee also provided information about the project.

Following the presentations, questions were addressed concerning financing options. Mike Smith explained various financing/bond options.

Other financing savings options, including the possible use of conservation funds and Land Use Change Tax proceeds were discussed with the Selectmen. It was the Selectmen's opinion that using the Land Use Change Tax funds would require a separate warrant article and the use of Conservation funds should be kept for other land acquisition needs i.e.: Transfer Station, Municipal Offices, Fire & Police Offices. The Selectmen felt that this would also require a warned article.

Alfred Balch read a prepared statement in favor of Article 8. His statement included historical information relevant to the Highway Department. (See attached statement) He included an informal request to the Board of Selectmen that they consider dedicating the new Highway Garage (in the event the vote passes), "to past and present Road Agents and Crews". Alfred's statement received applause and support from attendees.

Road Agent Fred Stearns spoke in favor of Article 8, describing operational and logistical issues the road crew deals with in managing multiple pieces of heavy equipment and trucks in the present work area.

There being no further discussion regarding Article 8 the Moderator proceeded to the voting stage of this article. At 9:42 paper ballots were made available to all registered voters in the Town of Lyme attending this meeting. The polls would be open for voting on Article 8 for at least one hour. Voters checked in with the Ballots Clerks, being checked off on a checklist established specifically for this purpose. After they voted, they were checked off on another checklist with the Town Clerk and the ballot deposited in a ballot box provided specifically for this purpose.

After a short period of organizing the voting for Article 8, the Moderator proceeded with the meeting, moving on to Article 9.

ARTICLE 9. Alfred Balch made the motion that the Town vote to raise and appropriate \$181,000 and make payment to the following Capital Reserve and Expendable Trust Funds previously established for the purposes set forth in the budget submitted by the Budget Committee as follows:

Capital Reserve Funds:

Bridge Capital Reserve Fund	\$1,000
Vehicle Capital Reserve Fund	\$95,000
Heavy Equipment Capital Reserve Fund	\$27,500
Property Reappraisal Capital Reserve Fund	\$10,000
Public Works Facility Capital Reserve Fund	\$20,000
Computer System Upgrade Capital Reserve Fund	\$13,000
Fire Fighting Safety Equipment Capital Reserve Fund	\$4,500

Trust Funds:

Emergency Major Equipment Rebuilding Trust Fund	\$10,000
Total:	\$181,000

(These appropriations are not included in the total operating budget warrant article (Article 14) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

SECONDED

Selectmen Dick Jones provided explanation for this Article and offered the following Amendment to Article 9:

“The Vehicle Capital Reserve Fund has a 1/1/04 balance of \$104,313 and with the proposed \$95,000 deposit it will not have enough money in it to purchase the new fire engine. By increasing the deposit by \$25,500 (from \$95,000 to \$120,500) it will have sufficient funds. The Board of Selectmen proposes amending Article 9 to permit this and leave the total appropriation unchanged.”

Capital Reserve Funds:

Bridge Capital Reserve Fund	\$1,000	stay at	\$1,000
Vehicle Capital Reserve Fund	\$95,000	change to	\$120,500
Heavy Equipment Capital Reserve Fund	\$27,500	change to	\$7,500
Property Reappraisal Capital Reserve Fund	\$10,000	stay at	\$10,000
Public Works Facility Capital Reserve Fund	\$20,000	stay at	\$20,000
Computer System Upgrade Capital Reserve Fund	\$13,000	change to	\$8,000
Fire Fighting Safety Equipment Capital Reserve Fund	\$4,500	change to	\$4,000

Trust Funds:

Emergency Major Equipment Rebuilding Trust Fund	\$10,000	stay at	\$10,000
Total:			\$181,000

AMENDMENT SECONDED

Mike Smith explained the implication of the reallocation of these funds.

Article 9, as amended was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 10. Fred Phillips made the motion that the Town vote to raise and appropriate three hundred thirty-five thousand seven hundred fifty dollars (\$335,750) and to fund this appropriation by authorizing the Selectmen, as agents for the Town, to withdraw and expend such funds from the Capital Reserve and Trust Funds for the purposes for which they were created as submitted by the Budget Committee as follows:

Machinery, Vehicles & Equipment:

Emergency Major Equipment Rebuilding Trust Fund	\$13,750
Vehicle Capital Reserve Fund (Fire Truck)	\$225,000
Bessie M. Hall Trust (Fire Department) (Fire Fighter Equipment)	\$1,500

Improvements Other Than Buildings:

Public Works Facility Capital Reserve Fund (Transfer Station)	\$10,000
Emergency Highway Repair Capital Reserve Fund	\$73,000
Bridge Capital Reserve Fund (Edgell Covered Bridge)	\$12,500
Total:	\$335,750

(These appropriations are not included in the total operating budget warrant article (Article 14) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

SECONDED

Selectman Dick Jones offered an explanation for this article.

Fire Chief Michael Hinsley described the proposed new fire engine, providing comparative figures on the different trucks considered for purchase.

Judy Brotman offered Amendment #1 to Article 10: To include \$24,000 under Public Works Capital Reserve Fund (Highway Facility) to allow the addition of a mezzanine storage area conditional upon passage of Article 8.

SECONDED

Judy Brotman and Tony Ryan provided information supporting this amendment.

Amendment #1 was voted in the AFFIRMATIVE by Voice Vote.

Claudia Kern offered Amendment #2 to Article 10: To add a line item to authorize the Selectmen to withdraw and expend up to \$29,000 from the Public Works Facility Capital Reserve Fund (Highway) for the purpose of installing a wood pellet boiler system in the new highway garage. This amendment is conditional upon passage of Article 8.

SECONDED

Claudia Kern, for the Lyme Energy Committee, explained her recommendation of this amendment.

Carola Lea, speaking on behalf of Lyme Foundation indicated that Lyme Foundation had been approached about assisting with this particular expense, and while they had not had the opportunity to discuss and vote on the request, she was hopeful they would be able to help.

Michael Hinsley offered a FRIENDLY AMENDMENT, revising the figure from \$29,000 to \$2,697 under the Public Works Capital Reserve Fund, to be earmarked for the wood pellet boiler system, with the remaining to be privately funded.

Claudia Kern, as maker of Amendment #2 (Article 10) agreed to this Friendly Amendment, as did the Second (Matt Brown).

Matt Brown suggested and it was agreed that Amendment #2 be revised to include “and its use be contingent upon gifts and matching funds received from other sources in a timeframe consistent with the building project.”

Amendment #2 Voted in the AFFIRMATIVE by Voice Vote.

Moderator clarified the end result (bottom line) of amendments made to Article 10: Raises the bottom line of Article 10 from \$335,750 to \$362,447.

ARTICLE 10 as Amended was voted in the AFFIRMATIVE by Voice Vote.

Having closed voting on Article 8 at 10:52 A.M., the Moderator provided the results from the counting of ballots cast on this article.

197 Ballots cast	YES 169	NO 26	BLANK 2
-------------------------	----------------	--------------	----------------

Article 8 was passed in the AFFIRMATIVE by Paper Ballot (2/3 majority)-86%

ARTICLE 11. Freda Swan made the motion that the Town vote to raise and appropriate the sum of up to six thousand five hundred dollars (\$6,500) to sponsor an Independence Day celebration, including but not limited to a parade, a picnic and fireworks and to fund this appropriation by authorizing withdrawal from the **Independence Day Celebration Special Revenue Fund** established for this purpose at the 2003 town meeting.

(This is an “individual” warrant article. These appropriations are **not** included in the total operating budget warrant article (Article 14) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

SECONDED

Article 11 was voted in the AFFIRMATIVE by Voice Vote

ARTICLE 12. Sue Ryan made the motion that the Town vote to raise and appropriate the sum of one hundred nineteen thousand three hundred twenty-eight dollars (\$119,328) to cover the library operating expenses. The sum of ten thousand five hundred sixty-five dollars (\$10,565) to come from Library Trustees’ accounts (accrued from donations received in prior years as well as interest income), the balance of one hundred eight thousand seven hundred sixty-three dollars (\$108,763) to be raised by taxes.

(These appropriations are **not** included in the total operating budget warrant article (Article 14) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: The sum of \$10,565 will come from donations the library received prior to 2004 as well as interest from the Town Trustees of the Trust Funds (an as yet unknown amount which the library should receive this month); this amount is always reported in the town report under Trustees of the Trust Funds. The library does NOT need town meeting’s authorization to spend the donations it receives this year; the library only needs to have town meeting authorization to spend donations from prior calendar years.

The line items the Library Trustees will pay directly are telecommunications, videos, magazines, and children’s books and other operating expenses in excess of expenses covered by tax appropriations.

SECONDED

Article 12 was voted in the AFFIRMATIVE by Voice Vote

ARTICLE 13. Gerry Clancy made the motion that the Town vote to raise and appropriate the sum of four thousand five hundred dollars (\$4,500) for the expansion of the Lyme Library/Town Offices parking lot. This will be a non-lapsing appropriation per RSA 32:7,VI and will not lapse until the expansion of the parking lot is completed or by December 31, 2006, whichever is sooner.

(This is an “individual” warrant article. These appropriations are not included in the total operating budget warrant article (Article 14) as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: There is no offsetting income from capital reserve funds or trust funds. If the project is completed in the 2004 budget year, no further action is required and the balance of the appropriation could lapse into the general fund balance. However, if the project is not completed, the balance could be carried forward into the next budget year. If town meeting does not specify the number of years for the project in the article, town meeting will need to meet and vote to encumber the funds for an additional year. (RSA 37:7, V.) Per RSA 32:10,I(d), any amount appropriated at the meeting under a special warrant article may be used only for the purpose specified in that article and shall not be transferred.

SECONDED

Discussion followed with comments made by abutters voicing concern that they had not been notified of this proposal, nor had they been included in any planning discussions for this project.

Gerry Clancy indicated that plans are not final for this proposed expansion and there are more details to be worked out.

The comment was made that too many questions remain and further work needed to be done in preparation for this proposed project.

Article 13 was voted in the NEGATIVE by Voice Vote

ARTICLE 14. Barney Brannen made the motion that the Town vote to raise and appropriate the sum of one million, four hundred eighty-five thousand, eight hundred fifty-nine dollars (\$1,485,859) which represents the operating budget as recommended

in the budget by the Budget Committee; the Selectmen recommend one million, four hundred seventy-six thousand, six hundred ninety-six dollars (\$1,476,696). Said sum does **not** include special or individual articles addressed in warrant articles 8, 9, 10, 11, 12, and 13.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: If the town votes to appropriate the sum of the operating budget plus ALL of the proposed special or individual warrant articles, the Town will vote to raise and appropriate the sum of two million seven hundred nine thousand seven hundred seventy dollars (\$2,709,770) which represents the total appropriations as recommended in the budget by the Budget Committee.

SECONDED

Barney Brannen as Chair of the Budget Committee made comments concerning this proposed budget.

Article 14 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 15. Lee Larson made the motion that the Town vote to authorize the selectmen to convey a conservation easement to Upper Valley Land Trust on the 2.5 acre parcel at Trout Pond that the town acquired from William Shelby, on such terms and conditions as determined by the selectmen.

(Majority vote required.) (Recommended by the Selectmen.)

SECONDED

Lee Larson as Conservation Commission Chair explained this article.

Article 15 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 16. Lee Larson made the motion that the Town vote to authorize the selectmen to negotiate and execute a multi-year contract with the U.S. Department of Agriculture's Natural Resources Conservation Service under the Wildlife Habitat Incentives Program for the enhancement and maintenance of wildlife habitat in the Chaffee Wildlife Sanctuary.

(Majority vote required.) (Recommended by the Selectmen.)

Note: The Wildlife Habitat Incentives Program provides grants to enhance and maintain wildlife habitat. Participation requires a minimum commitment of 5 years and may

provide up to 75% of the costs of enhancing and maintaining wildlife habit. The Conservation Commission unanimously voted to apply to this program for a 10-year period to provide grant funds of \$2,015 to augment existing Conservation Fund monies used for maintenance of the sanctuary. The funds would be used for the removal of non-native species and maintenance of the existing open spaces. A multi-year contract would have to be signed before any grant monies could be received.

SECONDED

Article 16 voted in the AFFIRMATIVE by Voice Vote

TAX EXEMPTIONS AND TAX CREDITS

Note: Effective April 1, 2003, the New Hampshire State Legislature made a number of changes in the tax exemptions and tax credits available for resident property tax payers. The effective result of voting yes for each of these next four warrant articles is a reduction in the tax base, shifting the tax burden of granting these credits and exemptions to other taxpayers.

ARTICLE 17. Matt Brown made the motion that the Town vote to eliminate the five (5) year New Hampshire residency requirement included in the Exemption for the Disabled approved by Article 20 of the March 12, 2002, Town Meeting because RSA 72:37-b has been amended and no longer authorizes that requirement.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

SECONDED

Clarification by Selectmen that this article reflects an effort to keep the town in compliance due to a law change.

Article 17 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 18. Luane Cole made the motion that the Town vote to adopt NH RSA 72:38-b Exemption for Deaf or Severely Hearing Impaired Persons which provides an exemption from property taxation for qualified deaf or severely hearing impaired taxpayers. The first ninety thousand dollars (\$90,000) of assessed value of residential real estate shall be exempt from taxation.

To qualify, the person must be eligible under "deaf person or person with severe hearing impairment" means a person who has a 71 Db hearing average hearing loss or greater in the better ear as determined by a licensed audiologist or qualified

otolaryngologist, (also known as an Ears, Nose & Throat - ENT Physician) who may rely on a visual means of communication, such as American Sign Language or speech recognition, and whose hearing is so impaired as to substantially limit the person from processing linguistic information through hearing, with or without amplification, so as to require the use of an interpreter or auxiliary aid.”

The property must be:

- (a) Owned by a resident jointly or in common with the resident's spouse, either of whom meets the requirements for the exemption claimed;
- (b) Owned by a resident jointly or in common with a person not the resident's spouse, if the resident meets the applicable requirements for the exemption claimed;
- (c) Owned by a resident, or the resident's spouse, either of whom meets the requirements for the exemption claimed, and when they have been married to each other for at least 5 consecutive years.

To qualify the eligible person:

- (a) must occupy the property as his/her principle place of abode;
- (b) had in the calendar year preceding April 1st a net income from all sources, of not more than \$22,000 or, if married, a combined net income of not more than \$33,000; and
- (c) own net assets not in excess of \$100,000, excluding the value of the person's residence.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

Note: Prior to April 1, 2003, there was no property tax exemption available for the deaf or the severely hearing impaired person. For many years Lyme has had an exemption available for qualified elderly and since 1997 the town has had an exemption available for the disabled. Both exemptions are based, in part, on a combination of low asset and low income levels. In addition, since 1986 there has been in effect an exemption for the blind. Qualification for the blind exemption is not contingent on the value of the person's assets or income level. If the town adopts this exemption, the amount of the exemption, the maximum level of income and maximum limit of assets for the applicant will be the same as that of a disabled person or an elderly person between the ages of 65 and 75.

SECONDED

Article 18 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 19. Elise Garrity made the motion that the Town vote to increase the amount of the Optional Veteran's Tax Credit under NH RSA 72:28 (**Veteran's Tax Credit**) and RSA 72:29-a (**Surviving Spouse**) from \$100 to \$500.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

SECONDED

Article 19 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 20. Elsie Garrity made the motion that the Town vote to increase the amount of the Optional Veteran's Tax Credit under NH RSA 72:35 (**Tax Credit For Service-Connected Total Disability**) from \$1,400 to \$2,000.

(Majority vote required.) (Recommended by the Selectmen.) (Recommended by the Budget Committee.)

SECONDED

Article 20 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 21. To hear reports of Agents, Auditors, or Committees or other officers heretofore chosen, and to pass any vote relating thereto.

(Majority vote required.)

There being no changes to the report, Mike Smith made the motion to accept the report as printed.

SECONDED

Article 21 voted in the AFFIRMATIVE by Voice Vote

ARTICLE 22. To transact any other business that may be legally brought before this Town Meeting.

- Richard Jones thanked out-going Selectman, Allan Newton for his help and expertise during his term on the Board of Selectmen. Attendees offered a round of applause.
- Andrea Colgan asked the Board of Selectmen about the results of a law suit against the Town of Lyme by Berwyn Field. Dick Jones, speaking for the selectmen said that there was no information available at this time. Andrea

indicated she had not been satisfied in her efforts to learn information about this issue, which involves her daughter.

Nancy Grandine pointed out that findings in this suit are confidential. Allan Newton, for Board of Selectmen concurred and added that there add been no monetary settlement.

Andrea Colgan replied that as a taxpayer, information on this settlement remains unavailable. She wishes to express her displeasure.

- Wallace Ragan, Emergency Management Coordinator expressed extreme concerns about the inability to have radio/cell communication with DHMC and/or Hanover Dispatch.

Wallace Ragan made the motion to form a committee to pursue improving the communications capability within the Town of Lyme. The proposal addresses both radio and telephone. The committee will consist of representation from each of the Emergency Services, Selectboard and other interested entities.

SECONDED

Discussion ensued, involving emergency personnel and victims of incidents requiring emergency communication.

Freda Swan called the question.

Motion made by Wallace Ragan to form a committee to pursue improving the communications capability within the Town of Lyme was **voted in the AFFIRMATIVE by Voice Vote.**

- Cynthia Bognolo reflected back to concerns brought forth by Andrea Colgan. Referencing the issue, she indicated that young people should be shown support and respect in their efforts to be involved in the community. She also indicated interest in moving Town Meeting to Saturday.

Cynthia was reminded that Town and School District meetings had been moved to Saturday a few years ago in an effort to gain better attendance and that it had made no significant difference. In fact it had been noted that attendance was slightly lower at that time.

- **Tom Toner made the motion** that the Selectmen inform its citizens about any pending or completed law suits to the extent that it is legally possible.

SECONDED

The motion made by Tom Toner that the Selectmen inform its citizens about any pending or completed law suits to the extent that it is legally possible was voted in the AFFIRMATIVE by Voice Vote.

- Ruth Bleyler, Lyme's State Representative would like to hear from Lyme residents if they have any issues she could try to help with on the State level.

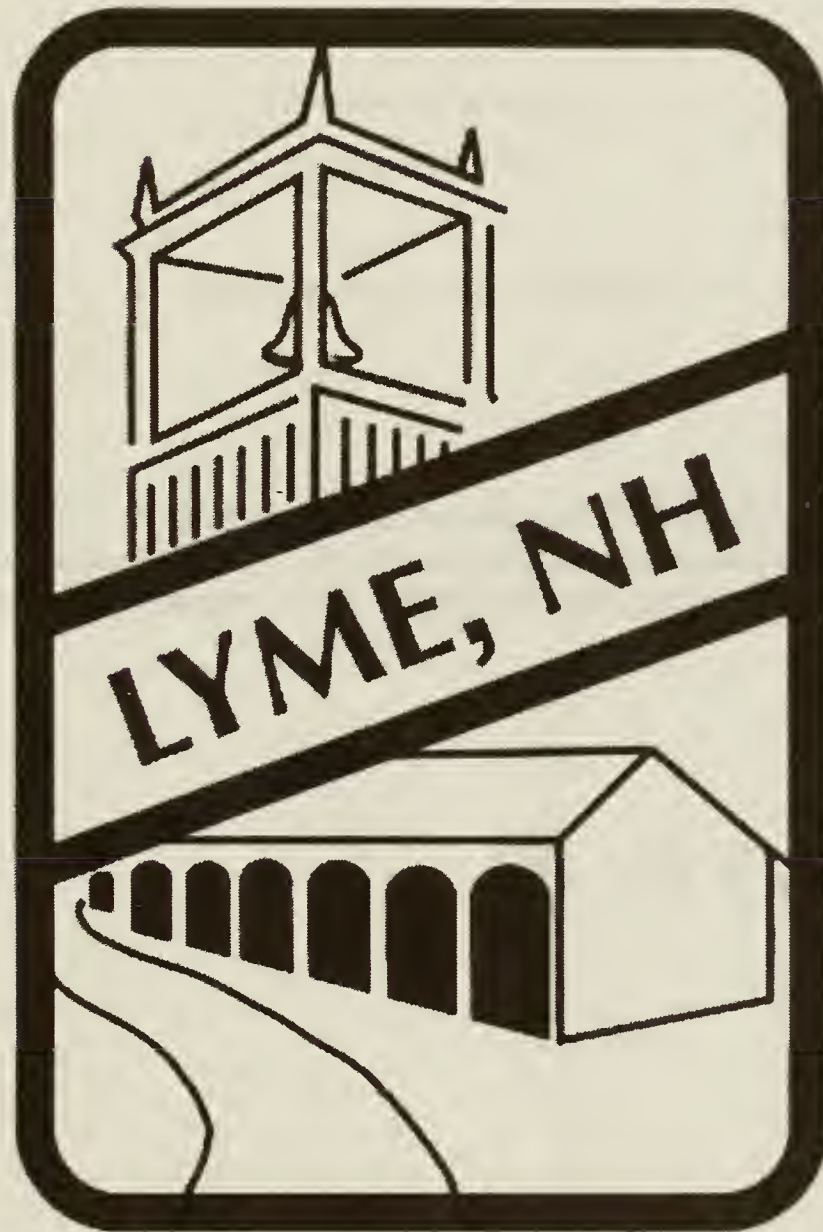
There being no other business to bring before this meeting, the meeting was adjourned at 12:53 P.M.

Respectfully Submitted,

Patricia G. Jenks
Town Clerk



TOWN OF LYME



2004 Financial Reports

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

January 28, 2005

Board of Selectmen
Town of Lyme
Town Office
Lyme, New Hampshire 03768

Dear Members of the Board:

We expect to complete the fieldwork in connection with the audit of the Town of Lyme's December 31, 2003 financial statements no later than March 11, 2005. Unless we encounter circumstances beyond our control the completed reports will be available within six weeks of that date.

Very truly yours,

Vachon, Clukay & Co., PC

TOWN OF LYME, NEW HAMPSHIRE

Financial Statements

December 31, 2003

and

Independent Auditor's Report

TOWN OF LYME, NEW HAMPSHIRE
FINANCIAL STATEMENTS
December 31, 2003

TABLE OF CONTENTS

	<u>Page(s)</u>
INDEPENDENT AUDITOR'S REPORT	1-2
GENERAL PURPOSE FINANCIAL STATEMENTS	
EXHIBITS:	
A Combined Balance Sheet - All Fund Types	3
B Combined Statement of Revenues, Expenditures and Changes in Fund Balances – All Governmental and Similar Trust Fund Types	4
C Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General Fund	5
D Combined Statement of Revenues, Expenses and Changes in Fund Balances - Non-Expendable Trust Funds	6
E Combined Statement of Cash Flows - Non-Expendable Trust Funds	6
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS	7-14
SUPPLEMENTAL SCHEDULES	
SCHEDULES:	
1 Combining Balance Sheet - All Special Revenue Funds	15
2 Combining Statement of Revenues, Expenditures and Changes in Fund Balances - All Special Revenue Funds	16
3 Combining Balance Sheet - All Trust and Agency Funds	17
4 Schedule of Revenues and Other Financing Sources - Budget and Actual - General Fund	18
5 Schedule of Expenditures and Other Financing Uses - Budget and Actual - General Fund	19-20

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Lyme, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Lyme, New Hampshire, as of and for the year ended December 31, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of Town officials. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by Town officials, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

As described in Note 1, the Town has recognized tax revenues of \$151,235 in its General Fund which were not received in cash within sixty days of year end as required by accounting principles generally accepted in the United States of America (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in a decrease in the undesignated General Fund balance from \$1,139,945 to \$988,710, would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of Lyme, New Hampshire as of December 31, 2003, and the results of its operations and the cash flows of its non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Lyme, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Wickham, Cleary & Co., PC

March 26, 2004

EXHIBIT A
TOWN OF LYME, NEW HAMPSHIRE
 Combined Balance Sheet - All Fund Types
 December 31, 2003

	Governmental Fund Types		Fiduciary Fund Types	Totals (Memorandum Only)	
	<u>General</u>	<u>Special Revenue</u>	<u>Trust & Agency</u>	<u>2003</u>	<u>2002</u>
ASSETS					
Cash	\$ 1,531,530	\$ 98,402	\$ 29,983	\$ 1,659,915	\$ 1,594,461
Investments		61,216	2,052,133	2,113,349	1,978,281
Taxes receivable - net	356,382			356,382	290,452
Accounts receivable	2,171			2,171	
Due from other governments	50,388			50,388	
Due from other funds	21,500	10,107		31,607	4,937
Total Assets	<u>\$ 1,961,971</u>	<u>\$ 169,725</u>	<u>\$ 2,082,116</u>	<u>\$ 4,213,812</u>	<u>\$ 3,868,131</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 87,559			\$ 87,559	\$ 36,569
Deposits				-	3,330
Due to other governments	663,158		\$ 512,947	1,176,105	1,237,324
Due to other funds	7,323		24,284	31,607	4,937
Deferred revenue	31,314			31,314	
Total Liabilities	<u>789,354</u>	<u>\$ -</u>	<u>537,231</u>	<u>1,326,585</u>	<u>1,282,160</u>
Fund Balances:					
Reserved:					
Reserved for endowments			734,462	734,462	615,006
Reserved for conservation commission	11,772			11,772	11,772
Unreserved:					
Designated	20,900		665,288	686,188	654,440
Undesignated	1,139,945	169,725	145,135	1,454,805	1,304,753
Total Fund Balances	<u>1,172,617</u>	<u>169,725</u>	<u>1,544,885</u>	<u>2,887,227</u>	<u>2,585,971</u>
Total Liabilities and Fund Balances	<u>\$ 1,961,971</u>	<u>\$ 169,725</u>	<u>\$ 2,082,116</u>	<u>\$ 4,213,812</u>	<u>\$ 3,868,131</u>

See notes to financial statements

EXHIBIT B

TOWN OF LYME, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances

All Governmental and Similar Trust Fund Types

For the Year Ended December 31, 2003

	Governmental Fund Types		Fiduciary Fund Types	Total (Memorandum Only)	
	General	Special Revenue	Expendable Trust	2003	2002
Revenues:					
Taxes	\$ 1,095,016	\$ 58,300		\$ 1,153,316	\$ 1,075,948
Licenses and permits	305,671			305,671	292,940
Intergovernmental revenues	178,938			178,938	154,983
Charges for service	48,064			48,064	41,061
Miscellaneous revenues	36,586	17,616	\$ 11,284	65,486	99,864
Total Revenues	<u>1,664,275</u>	<u>75,916</u>	<u>11,284</u>	<u>1,751,475</u>	<u>1,664,796</u>
Expenditures:					
Current:					
General government	402,084			402,084	383,556
Public safety	204,220			204,220	191,256
Highways and streets	475,539			475,539	470,157
Health and welfare	23,971			23,971	23,165
Sanitation	84,312			84,312	92,527
Culture and recreation	159,067	18,590	166	177,823	155,753
Capital outlay	151,770	29,037	10,000	190,807	102,148
Debt service	10,251			10,251	6,434
Total Expenditures	<u>1,511,214</u>	<u>47,627</u>	<u>10,166</u>	<u>1,569,007</u>	<u>1,424,996</u>
Excess of Revenues over Expenditures	<u>153,061</u>	<u>28,289</u>	<u>1,118</u>	<u>182,468</u>	<u>239,800</u>
Other Financing Sources (Uses):					
Operating transfers in	151,770		161,500	313,270	145,916
Operating transfers out	(161,500)		(151,770)	(313,270)	(145,916)
Total Other Financing Sources (Uses)	<u>(9,730)</u>	<u>-</u>	<u>9,730</u>	<u>-</u>	<u>-</u>
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses	143,331	28,289	10,848	182,468	239,800
Fund Balances - January 1	<u>1,029,286</u>	<u>141,436</u>	<u>654,440</u>	<u>1,825,162</u>	<u>1,585,362</u>
Fund Balances - December 31	<u>\$ 1,172,617</u>	<u>\$ 169,725</u>	<u>\$ 665,288</u>	<u>\$ 2,007,630</u>	<u>\$ 1,825,162</u>

See notes to financial statements

EXHIBIT C
TOWN OF LYME, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - General Fund
For the Year Ended December 31, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 1,075,179	\$ 1,095,016	\$ 19,837
Licenses and permits	272,148	305,671	33,523
Intergovernmental revenues	213,212	178,938	(34,274)
Charges for service	40,286	48,064	7,778
Miscellaneous revenues	72,859	36,586	(36,273)
Total Revenues	<u>1,673,684</u>	<u>1,664,275</u>	<u>(9,409)</u>
Expenditures:			
Current:			
General government	436,960	402,084	34,876
Public safety	225,613	204,220	21,393
Highways and streets	503,624	475,539	28,085
Health and welfare	31,250	23,971	7,279
Sanitation	104,709	84,312	20,397
Culture and recreation	166,128	159,067	7,061
Capital outlay	232,700	151,770	80,930
Debt service	10,000	10,251	(251)
Total Expenditures	<u>1,710,984</u>	<u>1,511,214</u>	<u>199,770</u>
Excess of Revenues over (under) Expenditures	<u>(37,300)</u>	<u>153,061</u>	<u>190,361</u>
Other Financing Sources (Uses):			
Operating transfers in	219,700	151,770	(67,930)
Operating transfers out	<u>(161,500)</u>	<u>(161,500)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>58,200</u>	<u>(9,730)</u>	<u>(67,930)</u>
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses	20,900	143,331	122,431
Fund Balance - January 1	<u>1,029,286</u>	<u>1,029,286</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 1,050,186</u>	<u>\$ 1,172,617</u>	<u>\$ 122,431</u>

See notes to financial statements

EXHIBIT D
TOWN OF LYME, NEW HAMPSHIRE
 Combined Statement of Revenues, Expenses and Changes in Fund Balances
 Non-Expendable Trust Funds
 For the Year Ended December 31, 2003

	<u>2003</u>	Totals (Memorandum Only) <u>2002</u>
Operating Revenues:		
Investment gain (loss)	\$ 136,069	\$ (71,368)
Operating Expenses	<u>17,281</u>	<u>29,241</u>
Net Operating Loss	118,788	(100,609)
Fund Balances - January 1	<u>760,809</u>	<u>861,418</u>
Fund Balances - December 31	<u>\$ 879,597</u>	<u>\$ 760,809</u>

EXHIBIT E
TOWN OF LYME, NEW HAMPSHIRE
 Combined Statement of Cash Flows
 Non-Expendable Trust Funds
 For the Year Ended December 31, 2003

	<u>2003</u>	Totals (Memorandum Only) <u>2002</u>
Cash Flows from Operating Activities:		
Investment income	\$ 24,875	\$ 19,676
Cash paid to others	<u>(18,090)</u>	<u>(56,794)</u>
Net Cash Provided (Used) by Operating Activities	<u>6,785</u>	<u>(37,118)</u>
Cash Flows from Investing Activities:		
Net decrease (increase) in investment securities	<u>(7,594)</u>	<u>36,506</u>
Net Cash Provided (Used) by Investing Activities	<u>(7,594)</u>	<u>36,506</u>
Net Decrease in Cash and Cash Equivalents	(809)	(612)
Cash and Cash Equivalents, January 1	<u>5,465</u>	<u>6,077</u>
Cash and Cash Equivalents, December 31	<u>\$ 4,656</u>	<u>\$ 5,465</u>
Reconciliation of Net Operating Loss to Net Cash Provided by Operating Activities:		
Net Operating Gain (Loss)	\$ 118,788	\$ (100,609)
Net (increase) decrease in the fair value of investments	(111,194)	91,044
Adjustments to Reconcile Net Operating Loss to Net Cash Provided by Operating Activities:		
Change in assets and liabilities:		
Decrease in due to other governments	(156)	(365)
Decrease in interfund payable	<u>(653)</u>	<u>(27,188)</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ 6,785</u>	<u>\$ (37,118)</u>
Supplemental disclosure of non-cash transactions:		
Net increase (decrease) in the fair value of investments	<u>\$ 111,194</u>	<u>\$ (91,044)</u>

See notes to financial statements

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
December 31, 2003

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Lyme, New Hampshire conform to accounting principles generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Lyme, New Hampshire (the "Town") was incorporated in 1798. The Town operates under the Town Meeting form of government and performs local governmental functions authorized by State Law.

The accompanying financial statements of the Town present the financial position and the results of operations of the various fund types, and the cash flows for non-expendable trust funds.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other organizational units, which meet the criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board.

Fund Accounting

The accounts of the Town are organized on the basis of funds and account groups, each of which is a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures/expenses. Accordingly, interfund receivables and payables have not been eliminated. The various funds are summarized by type in the financial statements. The memorandum totals included in the financial statements are presented only for informational purposes and are not intended to represent the financial position, results of operations or the cash flows of the Town as a whole.

Individual funds and account groups summarized in the financial statements are classified as follows:

Governmental Funds

These funds are intended to provide recurring general services. They are controlled by a budget approved by the voters.

General Fund - used to account for all revenues and expenditures, which are not accounted for in other funds or account groups.

Special Revenue Funds - used to account for specific restricted revenues and expenditures for various purposes. The Converse Free Library and the Conservation Fund are accounted for as Special Revenue Funds.

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
December 31, 2003

Fiduciary Funds

Assets are held by the Town in a fiduciary capacity or as an agent for individuals, private organizations, and other governmental units, and/or other funds for various purposes. Receipts and expenditures of each fund are governed by statutes, local law, or the terms of the gift.

Trust Funds - Expendable trust funds are accounted for in essentially the same manner as governmental funds. The non-expendable trust funds are accounted for and reported as proprietary funds since capital maintenance is critical.

Agency Funds - The Town Trustees hold the Lyme School District Capital Reserve Funds according to State Law. These are accounted for in an Agency Fund.

Account Groups

Account groups are not funds; they do not reflect available financial resources and related liabilities, but are accounting records of general fixed assets and general long-term obligations, respectively. The following is a description of the account groups of the Town.

General Fixed Asset Account Group - The Town does not record the acquisition of fixed assets in the General Fixed Asset Account Group, as required by accounting principles generally accepted in the United States of America. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made.

General Long-Term Debt Account Group – used to record the outstanding long-term debt obligations of the Town. The Town does not have any outstanding long-term debt obligations.

Basis of Accounting

The accrual basis is used for non-expendable trust funds. The measurement focus of these funds is determination of net income, financial position and cash flows ("capital maintenance" focus). Governmental funds utilize the modified accrual basis whereby revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose of the project before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2003

Licenses and permits, charges for service, fines and forfeitures and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they become measurable and available. (See *Property Taxes* for property tax accrual policy.)

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying governmental and fiduciary funds financial statements reflect such transactions as transfers. Non-expendable trust funds report these transactions as revenues and expenses.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include the allowance for uncollectible receivables.

Budgetary Data

The Town budget represents departmental appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories, as they deem necessary. The Town adopts its budget under regulations of the New Hampshire Department of Revenue Administration that differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types. Following is a reconciliation between the budget as presented for reporting purposes and the adopted budget:

General Fund

Total per March 11, 2003 Town meeting	\$ 1,894,410
Add donations accepted in accordance with RSA 31:95b	24,574
Less use of restricted fund balance per RSA 31:95c	(6,500)
Timing Differences:	
Continued Appropriations, December 31, 2003	<u>(40,000)</u>
	<u>\$ 1,872,484</u>

Special Revenue Funds

Under State regulations budgets for Special Revenue Funds are adopted only to the extent they interact with the General Fund. No budgetary data is presented, as it is not meaningful to the financial statements.

Assets, Liabilities and Fund Equity

Cash and Cash Equivalents - For purposes of the Combined Statement of Cash Flows - Non-Expendable Trust Funds, cash and cash equivalents consist of demand deposits. A reconciliation for non-expendable trust funds is as follows:

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
December 31, 2003

Total Cash - Fiduciary Fund Types	\$ 29,983
Less cash held by Expendable Trust Funds	<u>(25,327)</u>
Cash and Cash Equivalents - per Exhibit E	<u>\$ 4,656</u>

Investments - Investments are stated at their fair value.

Taxes Receivable - Taxes levied during 2003 and prior and uncollected at December 31, 2003 are recorded as receivables net of reserves for estimated uncollectibles of \$15,300.

Due to Other Governments - At December 31, 2003, the balance of the property tax appropriation due to the Lyme School District was \$663,158.

Accrued Vacation and Sick Leave - The Town's sick leave policy allows employees to accumulate sick leave at the rate of one hour for each twenty-six hours of base compensated time, cumulative to a maximum of eighty hours. No payment for unused sick leave is made upon termination. Employees earn vacation at ten to twenty days per year dependent upon length of service. An employee may not carry accumulated vacation days into the next calendar year without the prior permission of the Board of Selectmen. Provision is made in the annual budget for vacation and sick leave. No provision has been made in these financial statements for accrued/unused vacation, as amounts are not material to these financial statements.

Revenues, Expenditures and Expenses

Property Taxes - Taxes are levied on the assessed value of all taxable real property as of the prior April 1st (\$177,360,306 as of April 1, 2003) and were due on December 3, 2003. Taxes paid after the due date accrue interest at 12% per annum.

The Town collects taxes for the Lyme School District and Grafton County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$2,962,767 and \$328,370 for the Lyme School District and Grafton County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per year. If the property is not redeemed within a two-year redemption period, the property is tax deeded to the Town.

The net 2003 receivables expected to be collected subsequent to March 1, 2004 of \$151,235 have been recognized as tax revenue in the General Fund, which is not in accordance with accounting principles generally accepted in the United States of America. Town officials have decided that compliance with accounting principles generally accepted in the United States of America (GASB Interpretation 3), which would reduce the undesignated General Fund balance from \$1,139,945 to \$988,710 could make these financial statements misleading, due to the limited sixty day revenue recognition period after year end. This understatement might give the user of these financial statements a misleading impression about the Town's ability to meet its current or future obligations.

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
December 31, 2003

Under existing state law, the Town will either receive full payment or acquire legal ownership of property in lieu of payment in 2006. Prior history indicates that a substantial portion of overdue taxes is paid before this date.

NOTE 2--RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2003, the Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. (NHMA-PLIT) and the New Hampshire Public Risk Management Exchange. The Town currently reports all of its risk management activities in its General Fund. These Trusts are classified as "Risk Pools" in accordance with accounting principles generally accepted in the United States of America.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trusts foresee no likelihood of an additional assessment for any of the past years.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2003.

New Hampshire Municipal Association Property-Liability Insurance Trust, Inc.

The NHMA-PLIT is a Trust organized to provide certain property and liability insurance coverages to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the NHMA-PLIT, the Town of Lyme shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The program includes a Self Insured Retention from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000.

New Hampshire Public Risk Management Exchange

PRIMEX was organized to provide statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$300,000 for each and every covered claim.

NOTE 3--CASH AND INVESTMENTS

The Town's investments policy for Governmental Fund Types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. Deposits are limited to demand deposits, money market accounts and certificates of deposit in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2003

Investment Pool (NHPDIP), an external investment pool. Investments by the Lyme Library Trustees and the Trustees of Trust Funds are made at their discretion. At year-end, the carrying amount of the Town's various cash deposits was \$1,659,915 and the bank balance was \$1,784,858. The entire bank balance was covered by federal depository insurance or collateralized.

The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in mutual funds and the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's investments are as follows:

	Carrying Value
Investments in mutual funds	\$ 998,236
Investment in NHPDIP	<u>1,115,113</u>
Total Investments	<u>\$ 2,113,349</u>

NOTE 4--DEFINED BENEFIT PENSION PLAN

Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.

Funding Policy

Covered public safety and general employees are required to contribute 9.3% or 5.0% of their covered salary, respectively, and the Town is required to contribute at an actuarially determined rate. The Town's contribution rates of covered payroll for police officers and general employees were 5.33% and 4.14%, respectively through June 30, 2003 and 7.87% and 5.90%, respectively thereafter. The Town contributes 65% of the employer cost for public safety officers employed by the Town and the State contributes the remaining 35% of the employer cost. The Town contributes 100% of the employer cost for general employees of the Town. On-behalf fringe benefits (GASB Statement #24) contributed by the State of New Hampshire have not been recognized, as amounts are not material to the financial statements.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2003, 2002, and 2001 were \$19,900, \$16,015, and \$14,378, respectively, equal to the required contributions for each year.

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2003

NOTE 5--INTERFUND BALANCES

Interfund receivables/payables at December 31, 2003 were:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 21,500	\$ 7,323
Special Revenue Funds:		
Converse Free Library Fund	2,784	
Conservation Commission Fund	7,323	
Trust and Agency Funds:		
Expendable Trust Funds		21,500
Non-Expendable Trust Funds		2,784
Total	<u>\$ 31,607</u>	<u>\$ 31,607</u>

NOTE 6--NON-EXPENDABLE TRUST FUNDS

The principal amounts of all non-expendable trust funds are restricted by law or specific terms of individual bequests, in that only income earned may be expended. Principal and income balances at December 31, 2003 are:

	<u>Principal</u>	<u>Income</u>	<u>Total</u>
Trout Pond Gift Fund	\$ 10,000	\$ 3,462	\$ 13,462
Cemetery Funds	560,069	141,673	701,742
School District Funds	98,018		98,018
Library Funds	66,375		66,375
	<u>\$ 734,462</u>	<u>\$ 145,135</u>	<u>\$ 879,597</u>

NOTE 7--RESERVED FOR CONSERVATION COMMISSION

In 1994 a town forest was created and proceeds received from the forest were to be placed into a special forest maintenance fund. The amount of these funds in the General Fund that are reserved at December 31, 2003 is \$11,772.

NOTE 8--DESIGNATED FUND BALANCES

General Fund - Designated

Appropriations for certain projects and specific items not fully expended at year end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year end, continuing appropriations are reported as a component of fund balance and are as follows:

General government	\$ 24,500
Public Safety	<u>15,500</u>
	40,000
Less revenue not susceptible to accrual	<u>(19,100)</u>
	<u>\$ 20,900</u>

TOWN OF LYME, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2003

Trust and Agency Funds

Unreserved – Designated

Expendable trust fund balances designated for subsequent years' expenditures are as follows:

Capital Reserve Funds:	
Vehicle	\$ 104,283
Heavy Equipment	36,142
Bridge	130,944
New Cemetery	9,176
Property Reappraisal	73,887
Bessie Hall (Fire Department)	6,229
Cemetery General Maintenance	8,571
Substance Abuse Education	776
Lyme Center Academy Building Renovation	745
Public Land Acquisition	106,630
Emergency Highway Repair	73,587
Computer system upgrade	13,959
Firefighting Safety Equipment	9,037
Public Works Facility	<u>75,515</u>
Total Capital Reserve Funds	649,481
Expendable Trust Funds:	
Chaffee Wildlife Expendable Trust	902
Emergency Equipment Repair Expendable Trust	3,705
Trout Pond Management Expendable Trust	9,437
Cemetery Maintenance Gifts and Donations Fund	<u>1,763</u>
Total Expendable Trust Funds	<u>\$ 665,288</u>

NOTE 9--GASB STATEMENT 34

In June 1999 the Governmental Accounting Standards Board unanimously approved Statement 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. Significant changes include a Management Discussion and Analysis section providing an analysis of overall financial position, results of operations, financial statements prepared using full accrual accounting and a change in the fund financial statements to focus on major funds. The general provisions of Statement 34 are required to be implemented by the Town of Lyme no later than the fiscal year ending December 31, 2004.

NOTE 10—DEBT AUTHORIZED/UNISSUED

Article 8 of the March 9, 2004 Town meeting authorized \$530,000 of debt for the Lyme Highway Maintenance Facility.

Schedule 1
TOWN OF LYME, NEW HAMPSHIRE
 Combining Balance Sheet - All Special Revenue Funds
 December 31, 2003

	<u>Converse Free Library Fund</u>	<u>Conservation Fund</u>	<u>Combining Total</u>
ASSETS			
Cash	\$ 4,928	\$ 93,474	\$ 98,402
Investments	61,216		61,216
Due from other funds	<u>2,784</u>	<u>7,323</u>	<u>10,107</u>
Total Assets	<u>\$ 68,928</u>	<u>\$ 100,797</u>	<u>\$ 169,725</u>
FUND BALANCES			
Fund Balances:			
Unreserved:			
Undesignated	<u>\$ 68,928</u>	<u>\$ 100,797</u>	<u>\$ 169,725</u>
Total Fund Balances	<u>\$ 68,928</u>	<u>\$ 100,797</u>	<u>\$ 169,725</u>

Schedule 2

TOWN OF LYME, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

All Special Revenue Funds

For the Year Ended December 31, 2003

	<u>Converse Free Library Fund</u>	<u>Conservation Fund</u>	<u>Combining Total</u>
Revenues:			
Taxes		\$ 58,300	\$ 58,300
Miscellaneous revenues	\$ 11,315	6,301	17,616
Total Revenues	<u>11,315</u>	<u>64,601</u>	<u>75,916</u>
Expenditures			
Current:			
Culture and recreation	18,590		18,590
Capital outlay	-	29,037	29,037
Total Expenditures	<u>18,590</u>	<u>29,037</u>	<u>47,627</u>
Excess of Revenues over (under) Expenditures	(7,275)	35,564	28,289
Fund Balances - January 1	76,203	65,233	141,436
Fund Balances - December 31	<u>\$ 68,928</u>	<u>\$ 100,797</u>	<u>\$ 169,725</u>

Schedule 3
TOWN OF LYME, NEW HAMPSHIRE
 Combining Balance Sheet - All Trust and Agency Funds
 December 31, 2003

	<u>Expendable Trust</u>	<u>Non- expendable Trust</u>	<u>School Agency</u>	<u>Combining Total</u>
ASSETS				
Cash	\$ 25,327	\$ 4,656		\$ 29,983
Investments	<u>661,461</u>	<u>879,570</u>	\$ 511,102	<u>2,052,133</u>
Total Assets	<u>\$ 686,788</u>	<u>\$ 884,226</u>	<u>\$ 511,102</u>	<u>\$ 2,082,116</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Due to other governments		\$ 1,845	\$ 511,102	\$ 512,947
Due to other funds	\$ 21,500	<u>2,784</u>		<u>24,284</u>
Total Liabilities	<u>21,500</u>	<u>4,629</u>	<u>511,102</u>	<u>537,231</u>
Fund Balances:				
Reserved:				
Reserved for endowments		734,462		734,462
Unreserved:				
Designated	665,288	-		665,288
Undesignated		<u>145,135</u>		<u>145,135</u>
Total Fund Balances	<u>665,288</u>	<u>879,597</u>	<u>-</u>	<u>1,544,885</u>
Total Liabilities and Fund Balances	<u>\$ 686,788</u>	<u>\$ 884,226</u>	<u>\$ 511,102</u>	<u>\$ 2,082,116</u>

Schedule 4
TOWN OF LYME, NEW HAMPSHIRE
 Schedule of Revenues and Other Financing Sources
 Budget and Actual - General Fund
 For the Year Ended December 31, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>
Taxes:			
Property taxes	\$ 1,047,393	\$ 1,064,849	\$ 17,456
Yield taxes	10,000	11,872	1,872
Payment in lieu of taxes	3,500	3,500	-
Excavation taxes	32		(32)
Interest and penalties	14,254	14,795	541
Total Taxes	<u>1,075,179</u>	<u>1,095,016</u>	<u>19,837</u>
Licenses and Permits:			
Motor vehicle permit fees	250,948	280,604	29,656
Building permits	9,800	10,543	743
Other licenses, permits and fees	11,400	14,524	3,124
Total Licenses and Permits	<u>272,148</u>	<u>305,671</u>	<u>33,523</u>
Intergovernmental Revenues:			
State shared revenues	18,277	18,277	-
Meals and rooms distribution	50,388	50,388	-
Highway block grant	83,518	83,518	-
Federal Park revenue	1,987	1,987	-
Miscellaneous state grants	59,042	24,768	(34,274)
Total Intergovernmental Revenues	<u>213,212</u>	<u>178,938</u>	<u>(34,274)</u>
Charges for Service:			
Income from departments	40,286	48,064	7,778
Total Charges for Service	<u>40,286</u>	<u>48,064</u>	<u>7,778</u>
Miscellaneous Revenues:			
Interest on deposits	11,709	7,157	(4,552)
Trust fund income	39,904	12,652	(27,252)
Contributions and donations	6,500	8,473	1,973
Insurance dividends and reimbursements	7,885	5,281	(2,604)
Other miscellaneous revenue	6,861	3,023	(3,838)
Total Miscellaneous Revenues	<u>72,859</u>	<u>36,586</u>	<u>(36,273)</u>
Total Revenues	<u>1,673,684</u>	<u>1,664,275</u>	<u>(9,409)</u>
OTHER FINANCING SOURCES:			
Operating transfers in:			
Capital Reserve Funds	219,700	151,770	(67,930)
Total Other Financing Sources	<u>219,700</u>	<u>151,770</u>	<u>(67,930)</u>
Total Revenues and Other Financing Sources	<u>\$ 1,893,384</u>	<u>\$ 1,816,045</u>	<u>\$ (77,339)</u>

Schedule 5

TOWN OF LYME, NEW HAMPSHIRE

Schedule of Expenditures and Other Financing Uses

Budget and Actual - General Fund

For the Year Ended December 31, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
EXPENDITURES:			
Current:			
General Government:			
Executive	\$ 97,075	\$ 91,024	\$ 6,051
Elections and registration	41,601	41,398	203
Financial administration	85,049	77,603	7,446
Reappraisal of property	17,950	16,734	1,216
Legal expenses	22,250	17,465	4,785
Personnel administration	43,346	41,871	1,475
Planning and zoning	50,310	47,496	2,814
General government buildings	6,900	7,699	(799)
Cemeteries	43,584	29,132	14,452
Insurance	26,591	30,336	(3,745)
Advertising and regional association	2,304	1,326	978
Total General Government	<u>436,960</u>	<u>402,084</u>	<u>34,876</u>
Public Safety:			
Police department	128,700	118,212	10,488
Ambulances	28,500	23,295	5,205
Fire Department	37,694	34,940	2,754
Emergency management	20,219	16,987	3,232
Regional emergency service	10,500	10,786	(286)
Total Public Safety	<u>225,613</u>	<u>204,220</u>	<u>21,393</u>
Highways and Streets:			
Town maintenance	502,124	473,903	28,221
Street lighting	1,500	1,636	(136)
Total Highways and Streets	<u>503,624</u>	<u>475,539</u>	<u>28,085</u>
Health and Welfare:			
Health officer	600	400	200
Head Rest	1,300	1,300	-
Hospice	600	600	-
Behavioral health	1,500	1,500	-
ACORN	200	200	-
Welfare officer	2,700	2,700	-
General assistance	12,500	5,421	7,079
WISE	300	300	-
Community Action Outreach	850	850	-
Grafton County Senior Citizens	600	600	-
Visiting Nurse Alliance	10,100	10,100	-
Total Health and Welfare	<u>31,250</u>	<u>23,971</u>	<u>7,279</u>

Schedule 5

TOWN OF LYME, NEW HAMPSHIRE

Schedule of Expenditures and Other Financing Uses

Budget and Actual - General Fund (Continued)

For the Year Ended December 31, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
EXPENDITURES:			
Current:			
Sanitation:			
Solid waste collection	32,970	30,205	2,765
Solid waste disposal	71,739	54,107	17,632
Total Sanitation	<u>104,709</u>	<u>84,312</u>	<u>20,397</u>
Culture and Recreation:			
Parks and playgrounds	21,112	21,375	(263)
Library	100,621	100,543	78
Conservation commission	800	653	147
Recreation	36,095	34,846	1,249
Patriotic purposes	1,000	1,650	(650)
Other culture and recreation	6,500		6,500
Total Culture and Recreation	<u>166,128</u>	<u>159,067</u>	<u>7,061</u>
Capital Outlay:			
Emergency equipment reserve	11,500	11,500	-
Vehicle reserve	130,000	124,814	5,186
Emergency highway repair reserve	75,000		75,000
Hall fund	1,500	1,500	-
Bridge	10,000	10,000	-
Computer system upgrade	3,800	3,060	740
Town highway garage	900	896	4
Total Capital Outlay	<u>232,700</u>	<u>151,770</u>	<u>80,930</u>
Debt Service:			
Interest on tax anticipation notes	10,000	10,251	(251)
Total Debt Service	<u>10,000</u>	<u>10,251</u>	<u>(251)</u>
Total Expenditures	<u>1,710,984</u>	<u>1,511,214</u>	<u>199,770</u>
OTHER FINANCING USES:			
Operating Transfers Out:			
Capital Reserve Funds	157,500	157,500	-
Expendable Trust Funds	4,000	4,000	-
Total Other Financing Uses	<u>161,500</u>	<u>161,500</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,872,484</u>	<u>\$ 1,672,714</u>	<u>\$ 199,770</u>

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

March 26, 2004

To the Board of Selectmen
Town of Lyme, New Hampshire

We have audited the general purpose financial statements of the Town of Lyme, New Hampshire as of and for the year ended December 31, 2003, and have issued our report thereon dated March 26, 2004.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Lyme, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with accounting principles generally accepted in the United States of America. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Lyme, New Hampshire for the year ended December 31, 2003, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to

the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record, and its distribution is not limited.

Wadsworth, Clabey & Co., PC



NEW HAMPSHIRE MUNICIPAL BOND BANK

2004 SERIES B	AMOUNT OF LOAN	\$508,900.00
20 YEAR DEBT SCHEDULE FOR HIGHWAY FACILITY	PREMIUM	\$21,100.00
BOND DATED 8/15/2004	TOTAL RECEIVED	\$530,000.00

BOND PAYMENT SCHEDULE FOR PUBLIC WORKS FACILITY - LOAN DATE 2004

DEBT YEAR	PERIOD	PRINCIPAL OUT- STANDING	PRINCIPAL	RATE	INTEREST	YEAR ENDING PAYMENT
1	8/15/2005	\$508,900.00	\$28,900.00	3.00%	\$26,003.57	\$54,903.57
2	8/15/2006	\$480,000.00	\$30,000.00	4.00%	\$23,575.00	\$53,575.00
3	8/15/2007	\$450,000.00	\$25,000.00	5.00%	\$22,375.00	\$47,375.00
4	8/15/2008	\$425,000.00	\$25,000.00	5.00%	\$21,125.00	\$46,125.00
5	8/15/2009	\$400,000.00	\$25,000.00	5.00%	\$19,875.00	\$44,875.00
6	8/15/2010	\$375,000.00	\$25,000.00	5.00%	\$18,625.00	\$43,625.00
7	8/15/2011	\$350,000.00	\$25,000.00	5.00%	\$17,375.00	\$42,375.00
8	8/15/2012	\$325,000.00	\$25,000.00	5.00%	\$16,125.00	\$41,125.00
9	8/15/2013	\$300,000.00	\$25,000.00	5.00%	\$14,875.00	\$39,875.00
10	8/15/2014	\$275,000.00	\$25,000.00	5.00%	\$13,625.00	\$38,625.00
11	8/15/2015	\$250,000.00	\$25,000.00	5.00%	\$12,375.00	\$37,375.00
12	8/15/2016	\$225,000.00	\$25,000.00	5.00%	\$11,125.00	\$36,125.00
13	8/15/2017	\$200,000.00	\$25,000.00	5.00%	\$9,875.00	\$34,875.00
14	8/15/2018	\$175,000.00	\$25,000.00	5.00%	\$8,625.00	\$33,625.00
15	8/15/2019	\$150,000.00	\$25,000.00	4.75%	\$7,375.00	\$32,375.00
16	8/15/2020	\$125,000.00	\$25,000.00	4.75%	\$6,187.50	\$31,187.50
17	8/15/2021	\$100,000.00	\$25,000.00	5.00%	\$5,000.00	\$30,000.00
18	8/15/2022	\$75,000.00	\$25,000.00	5.00%	\$3,750.00	\$28,750.00
19	8/15/2023	\$50,000.00	\$25,000.00	5.00%	\$2,500.00	\$27,500.00
20	8/15/2024	\$25,000.00	\$25,000.00	5.00%	\$1,250.00	\$26,250.00
TOTALS			\$508,900.00		\$261,641.07	\$770,541.07

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2004
Community Services Division, Municipal Finance Bureau
PO Box 487, Concord, NH 03302-0487 Phone (603) 271-2687
E-mail: nduffy@rev.state.nh.us

Original Date: 2004
Copy (check box if copy)
Revision Date:

CITY/TOWN OF Lyme IN Grafton COUNTY

CERTIFICATION

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.
RSA 21-J:34

Table with 2 columns: PRINT NAMES OF CITY/TOWN OFFICIALS and SIGNATURES OF CITY/TOWN OFFICIALS (Sign in ink). Rows include Richard G. Jones, Peter A. Bleyler, and Judith Lee Shelnutt Brotman with their respective signatures. Includes date signed 10/27/04, telephone number (603)795-4639, and checkboxes for Governing Body (checked) and Assessors. Due Date: September 1, 2004.

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink (RSA 41:15 & Rev. Rule 105.02).

REPORTS REQUIRED: RSA 21-J:34, as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/town tax assessments and sworn to uphold under oath per RSA 75:7. Please complete all applicable pages and refer to the instructions (pages 10 thru 12) provided for individual items.

THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1st TO AVOID LATE FILING PENALTIES. (RSA 21-J:34 & 36.)

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO: NH Department of Revenue Administration, Community Services Division, Municipal Finance Bureau, PO Box 487, Concord, NH 03302-0487.

Contact Person: Carole A. Bont, Administrative Assistant
(Print/type)

Regular office hours: Monday - Friday 8 AM - 3 PM (Public Hours 9-12:30 MWF)

FOR DRA USE ONLY

See instructions beginning on page 10, as needed.

Summary Inventory of Assessed Valuation From Form MS-1 for 2004

Value of Land Only	Number of Acres	Assessed Valuation
Current Use at Current Use Values	31,841.57	\$ 2,477,135
Discretionary Preservation Easement RSA 79-D	0.57	\$ 580,000
Residential Land (Improved & Unimproved Land)	2,628.66	\$ 89,672,100
Commercial/Industrial Land	113.39	\$ 4,719,900
Total of Taxable Land	34,584.22	\$ 97,449,135
Tax Exempt & Non-Taxable Land (\$14,819,562)	5,496.67	
Value of Buildings Only		
Residential		\$ 151,931,800
Manufactured Housing		\$ 1,021,800
Commercial/Industrial Land		\$ 9,076,100
Discretionary Preservation Easement RSA 79-D - No. of structures: 11		\$ 65,000
Total of Taxable Buildings		\$ 162,094,700
Tax Exempt & Non-Taxable Buildings (\$10,764,300)		
Public Utilities		
A. Public Utilities		\$ 2,773,700
Central Vermont Public Service Co.	\$ 500	
NH Electric Cooperative, Inc.	\$ 1,592,600	
Public Service of NH	\$ 1,098,900	
US Generating New England, Inc.	\$ 81,700	
Grand Total Valuation of All A Utility Companies	\$ 2,773,700	
Gross Sum of Taxable Valuation Before Exemptions		\$ 262,317,535
Exemptions		
Blind Exemption	4	\$ 180,000
Amount granted per exemption	\$ 45,000	
Elderly Exemption	29	\$ 3,508,600
Age 65-74 9 @ \$90,000 *some exemptions are greater than value of residence	\$ 800,500	
Age 75-79 6 @ \$125,000 *some exemptions are greater than value of residence	\$ 713,900	
Age 80+ 14 @ \$160,000 *some exemptions are greater than value of residence	\$ 1,994,200	
Total Dollar Amount of Elderly Exemptions	\$ 3,508,600	
Deaf Exemption	0	\$ -
Amount granted per exemption	\$ 90,000	
Disabled Exemption	4	\$ 360,000
Amount granted per exemption	\$ 90,000	
Total Dollar Amount of Disabled Exemptions		\$ 4,048,600
Income Limits for all exemptions except blind, if single	\$ 22,000	
Income Limits for all exemptions except blind, if married	\$ 33,000	
Asset Limit for all exemptions except blind	\$ 100,000	
Calculations		
Net Valuation on Which Tax Rate for Municipal, County & Local Education Tax Is Computed		\$ 258,268,935
Less Public Utilities		\$ 2,773,700
Net Valuation Without Utilities on Which Tax Rate for State Education Tax Is Computed		\$ 255,495,235

LYME			
TAX CREDITS (Excerpts from the MS-1)	LIMITS	*NUMBER OF	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35 (\$2,000 amount adopted by town)	700 minimum	0	\$0
	\$2,000	2	\$4,000
Other war service credits. RSA 72:28 (\$500 amount adopted by town)	50 minimum	0	\$0
	\$500	86	\$41,800
TOTAL NUMBER AND AMOUNT		88	\$45,800
*If both husband & wife qualify for the credit they count as 2.			
*If someone is living at a residence as say brother & sister, and one qualifies count as 1, not 1/2.			
LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX (Excerpts from the MS-1)	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes	
Amounts listed below should not be included in assessed valuation column on page 2			
State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. Other from MS-4, acct. 3186	\$1,987 \$3,500 \$5,487	National Park Service United Developmental Services	
TOTALS			

LYME

ELDERLY EXEMPTION REPORT - RSA 72:39-a (Excerpts from the MS-1)

Number of First Time Filers Granted Elderly Exemption For The Current Year		Per Age Category	Total Number of Individuals Granted An Elderly Exemption For The Current Year and Total Amount of Exemption Granted			
Age	Number	Amount Per Individual	Age	Number	Maximum Allowable	Total Actual Exemption
65 - 74	1	\$ 90,000	65 - 74	10	\$ 900,000	\$ 842,400
75 - 79	0	\$ 125,000	75 - 79	6	\$ 750,000	\$ 607,100
80 +	0	\$ 160,000	80 +	15	\$ 2,400,000	\$ 1,706,778
TOTAL			TOTAL	31	\$ 4,050,000	\$ 3,156,278

CURRENT USE REPORT - RSA 79-A (Excerpts from the MS-1)

Type	Total Number of Acres Receiving	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	3,371.870	\$ 942,498	Receiving 20% Recreation Adjustment	21,723.420
Forest Land	16,729.080	\$ 1,091,207	Removed From Current Use During Current Year	13.420
Forest Land With Documented Stewardship	10,494.250	\$ 429,910		
Unproductive Land	512.180	\$ 5,227		
Wet Land	734.190	\$ 8,293	TOTAL NUMBER OF OWNERS IN CURRENT USE	455
TOTAL	31,841.570	\$2,477,135	TOTAL NUMBER OF PARCELS IN CURRENT USE	342

HOW MUCH IS A DISCRETIONARY PRESERVATION EASEMENT WORTH?

Summary of Discretionary Preservation Easements NH RSA 79-D Put In Effect for 2003 and 2004

Map	Lot	Owner	Description	Percent Granted	Square Footage	Acreage	Land Value	Building Value	Total Assessed Value of Savings
201	16	Bognolo, Cynthia A. Cook	Barn on homesite	25%	1,666.00	0.04	\$ 900	\$ 5,300	\$ 6,200
			Creamery used as antique shop with apt above on homesite						
201	117	Round About Family Partnership LP		25%	21,780.00	0.50	\$ 1,500	\$ 12,200	\$ 13,700
407	31	Sears, Jr., Dorothy W.	Barn on homesite	50%	4,356.00	0.10	\$ 3,000	\$ 13,600	\$ 16,600
407	90	Round About Family Partnership LP	Barn on rear acres	70%	3,125.00	0.07	\$ 400	\$ 5,000	\$ 5,400
			"Cobbler" or Wood Shed on homesite		416		\$ 400	\$ 200	\$ 600
407	90	Round About Family Partnership LP	Barn on rear acres	50%	4,128.00	0.09	\$ 200	\$ 14,700	\$ 14,900
408	35	Weins, Janine Johnson	6		35,471.00	0.81	\$ 6,400	\$ 51,000	\$ 57,400
407	85	Emlen, Cora	Barn on homesite	40%	1,564.00	0.04	\$ 180	\$ 4,900	\$ 5,080
409	13	Mulligan, Adair	Attached barn on homesite	45%	1,458.00	0.03	\$ 3,266	\$ 6,600	\$ 9,866
409	49	Small, Stephen K. & Paula H.	Attached barn on homesite	50%	945.00	0.02	\$ 1,087	\$ 10,800	\$ 11,887
409	71	King, Fred & Catherine	Barn on homesite	25%	900.00	0.04	\$ 1,700	\$ 1,100	\$ 2,800
							*figured above with barn		
409	71	King, Fred & Catherine	Shed on homesite	30%	252.00	0.02		\$ 500	\$ 500
			5		4,867.00	0.15	\$ 6,233	\$ 23,400	\$ 29,633

Total Number of Structures in Discretionary Preservation Easements as of May 2004: 11

Total Number of Owners Granted Discretionary Preservation Easements as of May 2004: 8

Total Assessed Valuation of Easements Granted in 2003: \$ 87,033

Tax Dollars saved: \$ 1,621.42

**SUMMARY OF REVISED ESTIMATED REVENUES FOR 2004
(RSA 21-J:34) (Excerpts From The MS-4)**

SOURCE OF REVENUE	WARR. ART.#	REVENUES
TAXES		
Timber Tax	14	17,000
Payment in Lieu of Taxes - UDS	14	3,500
Interest & Penalties on Delinquent Taxes	14	9,622
Excavation Tax (\$.02 cents per cu yd)	14	32
LICENSES, PERMITS & FEES		
Motor Vehicle Permit Fees	14	275,000
Building Permits	14	9,500
Other Licenses, Permits & Fees	14	13,000
FROM STATE		
Shared Revenues	14	11,171
Meals & Rooms Tax Distribution	14	56,870
Highway Block Grant	14	83,339
Other (Including Railroad Tax)-Natl Park Serv	14	2,540
CHARGES FOR SERVICES		
Income from Departments	14	92,546
Other Charges	12	10,565
MISCELLANEOUS REVENUES		
Interest on Investments	14	8,400
Other (Reimbursements)	14	11,807
INTERFUND OPERATING TRANSFERS IN		
From Special Revenue Funds	11	6,500
From Capital Reserve Funds	8 & 10	372,197
From Trust & Agency Funds	10	40,726
OTHER FINANCING SOURCES		
Proceeds from Long Term Bonds & Notes	8	530,000
SUBTOTAL OF REVENUES		1,554,315
REQUESTED OVERLAY (RSA 76:6)		\$ 100,000
General Fund Balance		
Unreserved Fund Balance = MS-5 =	\$	1,139,945
Less Fund Balance - Reduce Taxes	\$	70,000
Fund Balance - Retained	\$	1,069,945

Comparison of Estimated and Actual 2004 Revenues

	2004 Town Meeting Warrant - Proposed 2004 Budget	2004 Town Meeting - Amount Approved By The Voters	MS-4 (September) - Used To Set Tax Rate	2004 Actual
TAXES:				
Timber Tax	20,000	20,000	17,000	20,027
Payment in Lieu of Taxes - UDS	3,500	3,500	3,500	3,500
Interest & Penalties on Delinquent Taxes	14,000	14,000	9,622	9,709
Excavation Tax (\$.02 cents per cu yd)	0	0	32	0
LICENSES, PERMITS & FEES:				
Motor Vehicle Permit Fees	275,000	275,000	275,000	295,873
Building Permits	10,000	10,000	9,500	9,990
Other Licenses, Permits & Fees	14,000	14,000	13,000	14,655
FROM STATE:				
Shared Revenues	20,000	20,000	11,171	20,167
Meals & Rooms Tax Distribution	50,000	50,000	56,870	56,870
Highway Block Grant	83,339	83,339	83,339	83,339
State & Federal Forest Land Reimbursement	2,000	2,000	0	2,037
Other (Including Railroad Tax)	500	500	2,540	4,018
CHARGES FOR SERVICES:				
Income from Departments	57,082	57,082	92,546	142,792
Other Charges	0	0	10,565	0
MISCELLANEOUS REVENUES:				
Interest on Investments	10,000	10,000	8,400	8,608
Other (Reimbursements)	40,461	15,961	11,807	11,873
INTERFUND OPERATING TRANSFERS IN:				
From Special Revenue Funds	0	0	0	0
From Capital Reserve Funds	345,500	311,178	372,197	311,178
From Trust & Agency Funds	40,726	32,401	40,726	32,401
OTHER FINANCING SOURCES				
Proceeds from Long Term Bonds & Notes	530,000	530,000	530,000	530,000
TOTAL REVENUES	1,516,108	1,448,961	1,547,815	1,557,037

SCHEDULE OF TOWN OF LYME PROPERTY - 2004

Land & Buildings: Description	Street Address	Map #	Lot #	Acreage	Assessed Value
Library	38 Union Street	Map 201	Lot 38	0.44 acres	\$636,000
Jail	2 Pleasant Street	Map 201	Lot 94.1	0.07 acres	\$10,600
Fire Station	44 High Street	Map 201	Lot 103	1.28 acres	\$243,000
Town Garage*	24 High Street	Map 201	Lot 110+89	10.65 acres	\$428,800
<i>* includes land of Highland Cemetery</i>					
Post Pond Beach Recreation Area					
	115 Orford Road	Map 407	Lot 5	33.00 acres	\$346,500
Academy Building	183 Dorchester Road	Map 409	Lot 18	1.30 acres	\$488,800

Cemeteries:

Description	Street Address	Map #	Lot #	Acreage	Assessed Value
Old Lyme Cemetery	1 Pleasant Street	Map 201	Lot 78	3.70 acres	\$245,400
Highland Cemetery*	26 High Street	Map 201	Lot 89		
<i>* included with land of Town Garage listed above.</i>					
Porter Cemetery	597 River Road	Map 405	Lot 25	0.36 acres	\$23,100
Beal Cemetery	517 Dorchester Road	Map 420	Lot 5	0.57 acres	\$18,100
Gilbert Cemetery	240 River Road	Map 402	Lot 72	0.00 acres	\$0

The Gilbert Cemetery is located on land owned by the Upper Valley Land Trust.

The Town does not own the land.

Tinkhamtown Cemetery

Unknown location

We can't find it.

Land:

<u>Description</u>	<u>Street Address</u>	<u>Map #</u>	<u>Lot #</u>	<u>Acres</u>	<u>Assessed Value</u>
Lyme Plain Common	1 On The Common	Map 201	Lot 28	1.40 acres	\$120,300
Big Rock Nature Preserve					
	18 Market Street	Map 201	Lot 31.2	9.99 acres	\$33,300
Small Common in Front of Kilham's House					
	39 Union Street	Map 201	Lot 59	0.38 acres	\$93,200
Land Under Horsesheds					
	6 John Tomson Way	Map 201	Lot 93.01	0.16 acres	\$24,300
Land with cul-de-sac at the end of Wilmott Way					
	30 Wilmott Way	Map 401	Lot 62	1.30 acres	\$7,700
Land on Hews Brook – formerly town dump					
	39 Shoestrapp Road	Map 402	Lot 39	1.80 acres	\$8,900
Land across from Colgans' house					
	263 Orford Road	Map 406	Lot 1	8.80 acres	\$34,200
Land from Britton abutting Lyme Town Forest					
	126 Culver Hill Lane	Map 406	Lot 27	106.00 acres	\$74,200
Land from Sevigny now known as the Lyme Town Forest					
	85 Orfordville Road	Map 406	Lot 30	266.20 acres	\$310,700
Land from Pietkiewicz between Route 10 (Orford Road) and Post Pond with pond frontage near boat landing					
	105 Orford Road	Map 407	Lot 4	2.20 acres	\$35,100
Land from Poland taken by tax deed					
	110 Pinnacle Road	Map 407	Lot 121	0.57 acres	\$32,000

Land (continued):

Description	Street Address	Map #	Lot #	Acreeage	Assessed Value
Land on back of Post Pond with pond frontage					
	92 Post Pond Lane	Map 408	Lot 12	19.60 acres	\$85,300
Island at intersection of Franklin Hill Road and Acorn Hill Road where Highbridge Road starts					
	170 Acorn Hill Road	Map 408	Lot 68	0.04 acres	\$300
Lot on Canaan Ledge Lane located just before cul-de-sac at the end of the road					
	17 Canaan Ledge Lane	Map 413	Lot 19	2.70 acres	\$14,300
Lot on Canaan Ledge Lane with cul-de-sac					
	25 Canaan Ledge Lane	Map 413	Lot 20	16.00 acres	\$55,300
Island at Intersection of Flint Hill Road and Dorchester meet headed towards Reservoir Pond					
	339 Dorchester Road	Map 414	Lot 33	0.11 acres	\$2,600
Small triangle on Dorchester Road abutting Grant Brook tributary					
	379 Dorchester Road	Map 414	Lot 39	0.54 acres	\$3,500
Land from Stevenson via Upper Valley Land Trust now known as Trout Pond Forest					
	4 Trout Pond Lane	Map 415	Lot 3	382.90 acres	\$670,100
Shelby Lot located on Trout Pond surrounded by Trout Pond Forest					
	55 Trout Pond Lane	Map 415	Lot 5	2.50 acres	\$53,000
Lot providing municipal access to Reservoir Pond					
	637 Dorchester Road	Map 421	Lot 1	0.37 acres	\$83,800
Total Acreage Owned by Town				874.93 acres	\$4,182,400

**Town of Lyme Recreation Revolving Fund
Established March 11, 2003, Town Meeting, in Article 16
Detailed Report of Expenditures and Revenues for 2004**

Expenditures

Detailed Expenditures for 2004

Date	Vendor	Description	Income	Expense	Notes
6-Jan-04	Stateline Sport	Basket ball		\$ 5.00	
6-Jan-04	Stateline Sport	Basketball shirts		\$ 255.00	
6-Jan-04	Stateline Sport	Score books, basketball		\$ 5.00	
6-Jan-04	Steve Small	Holiday tournament		\$ 44.40	
6-Jan-04	Steve Small	Repair score clock		\$ 163.89	
6-Jan-04	Steve Small	Rec. Phone		\$ 23.29	
6-Jan-04	Big Green T	Holiday tournament t-shirts		\$ 343.00	
7-Jan-04	Kevin Peterson	Referee		\$ 330.00	
7-Jan-04	Patrick Small	Referee		\$ 150.00	
14-Jan-04	Warren Carpenter	Referee		\$ 75.00	
14-Jan-04	Stateline Sport	Basketball		\$ 30.00	
20-Jan-04	William Watson	Pinnies for Tournament		\$ 60.00	
21-Jan-04	Patrick Small	Referee		\$ 110.00	
3-Feb-04	First Student	Bus for skiing		\$ 56.00	
4-Feb-04	Lyme 8th Grade	Food for Holiday tournament		\$ 365.00	
4-Feb-04	Steve Small	Rec. Phone		\$ 22.18	
11-Feb-04	Margaret Caldwell	Reimbursement for x-country skiing		\$ 322.10	
18-Feb-04	CVLL South	Little league 2003 fees		\$ 245.00	
18-Feb-04	Patrick Small	Referee		\$ 240.00	
2-Mar-04	Hanover Rec.	Tournament fees	\$ 400	\$ -	Void ck
2-Mar-04	Steve Small	Rec. Phone		\$ 22.16	
2-Mar-04	First Student	Bus for skiing		\$ 56.00	
2-Mar-04	First Student	Bus for skiing		\$ 168.00	
2-Mar-04	Stateline Sport	Cold packs & mouth guards		\$ 20.00	
9-Mar-04	Dartmouth Skiway	Skiing & Snowboarding lessons		\$ 2,775.00	
12-Mar-04	Patrick Small	Referee		\$ 95.00	
30-Mar-04	Steve Small	Rec. Phone		\$ 22.16	
30-Mar-04	Hanover Rec.	B-ball tourney 4teams@25.00		\$ 100.00	
5-Apr-04	Lyme School Dist	Book & Clock for tourney		\$ 515.00	
5-Apr-04	Warren Carpenter	Referee tournament		\$ 200.00	
5-Apr-04	Margaret Caldwell	Hats ,food, reimbursment for x-c		\$ 324.52	
13-Apr-04	Woodstock Rec	Wall crawlers		\$ 350.00	
19-Apr-04	Tom Schlenker	Reimbursement for tournament		\$ 40.00	
29-Apr-04	Garrett Husband	Payroll		\$ 175.00	
29-Apr-04	Russell Eaton	Payroll		\$ 475.00	
4-May-04	Twin State sand	Joke sand 4.42		\$ 33.15	
4-May-04	Stateline Sport	Riff balls, martin t-balls		\$ 124.00	
4-May-04	Stateline Sport	B-ball shin, catcher helmet,b-ball		\$ 166.00	
4-May-04	Stave Small	Meeting reimbursement		\$ 30.92	
4-May-04	Steve Small	Meeting reimbursement		\$ 15.00	
4-May-04	Steve Small	Reimbursement phone		\$ 21.91	

Detailed Report of Expenditures for 2004 continued...

Date	Vendor	Description	Income	Expense	Notes
26-May-04	K&R Portable Toilets	Port a potty at school		\$ 70.00	
26-May-04	Steve Small	Reimbursement phone		\$ 21.88	
26-May-04	Stateline Sport	Baseball hat & tees		\$ 195.00	
26-May-04	Stateline Sport	Baseball hat, jerseys & pants		\$ 468.50	
8-Jun-04	Stateline Sport	Field pant		\$ 90.00	
8-Jun-04	Stateline Sport	Baseball pants		\$ 18.00	
8-Jun-04	Stateline Sport	Mask, brush, for ump		\$ 53.50	
8-Jun-04	Stateline Sport	Helmet, shin guards, body pad		\$ 111.00	
8-Jun-04	Rob Mccutcheon	Reimbursement for rec com.		\$ 113.81	
29-Jun-04	K&R Portable Toilets	Port a potty at school		\$ 59.50	
13-Jul-04	Steve Small	Reimbursement phone		\$ 21.88	
13-Jul-04	Steve Small	US Postal Service reimbursement		\$ 17.56	
13-Jul-04	Play Soccer	Soccer program		\$ 1,390.00	
3-Aug-04	Stateline Sport	Base ball paint		\$ 45.00	
3-Aug-04	Steve Small	Rec phone		\$ 21.84	
3-Aug-04	Peter Mcgowan	6 basketballs summer camp		\$ 58.32	
11-Aug-04	Alex Ball	Work at basketball summer camp		\$ 125.00	
23-Aug-04	Play soccer	Summer soccer program		\$ 1,032.00	
11-Aug-04	Steve Small	Admin payment for summer soccer		\$ 150.00	
31-Aug-04	Steve Small	Rec phone		\$ 20.33	
11-Oct-04	Stateline Sport	Field paint		\$ 45.00	
11-Oct-04	CCBA	Annual dues		\$ 25.00	
8-Dec-04	Steve Small	Phone, postage, meeting		\$ 68.65	
29-Sep-04	Steve Small	Soccer meeting		\$ 57.92	
29-Sep-04	Steve Small	Postage		\$ 38.80	
29-Sep-04	Steve Small	Phone		\$ 21.90	
29-Sep-04	Stateline Sport	Soccer equipment		\$ 828.25	
29-Sep-04	Stateline Sport	Paint & nets		\$ 145.00	
29-Sep-04	Stateline Sport	Field paint		\$ 90.00	
19-Oct-04	Hanover Rec.	3/4 girls soccer		\$ 25.00	
19-Oct-04	Stateline Sport	Batters helmet w/ mask		\$ 35.00	
19-Oct-04	Oriental Trading Co.	Pumpkin Festival		\$ 176.56	
26-Oct-04	Steve Small	Phone		\$ 22.05	
1-Dec-04	Oliver Fisher	Payroll for soccer ref		\$ 110.00	
8-Dec-04	Stateline Sport			\$ 144.00	
8-Dec-04	Stateline Sport	Field paint		\$ 45.00	
21-Dec-04	Stateline Sport	Basketball supplies		\$ 376.50	
21-Dec-04	Stateline Sport	Bison Basketball hoop & shipping		\$ 723.00	
	Total expenditures			\$ 15,634.43	

Town of Lyme Recreation Revolving Fund
Established March 11, 2003, Town Meeting, in Article 16
Detailed Report of Expenditures and Revenues for 2004

Revenue 2004

Detailed Revenues for 2004

Date	Source of Revenue/description	Income	Notes
1-Jan-04	Carry over from 2003	\$ 3,691.38	
9-Jan-04	B-ball Tournament donations & team fees	\$ 1,080.00	
9-Jan-04	Basketball sign up	\$ 1,630.00	
9-Jan-04	Skiing sign up	\$ 3,860.00	
11-Jan-04	Holiday tournament, gate & food	\$ 1,276.00	
21-Jan-04	Skiing registration	\$ 300.00	
17-Mar-04	Basketball	\$ 370.00	
17-Mar-04	40.00b-ball,50.00skiing,980.00lacross,rock climbing,baseball	\$ 1,070.00	
31-Mar-04	Baseball & Lacrosse	\$ 740.00	
28-Apr-04	Various Sports	\$ 157.50	
21-May-04	Baseball \$45.00/Lacross \$60.00	\$ 105.00	
30-Jun-04	Deposit # 497	\$ 60.00	
30-Jul-04	Soccer program summer	\$ 1,995.00	
30-Jul-04	Basket ball & lacrosse	\$ 205.00	
19-Aug-04	Soccer fee summer camp	\$ 250.00	
26-Aug-04	Summer soccer camp	\$ 1,107.00	
6-Oct-04	Soccer	\$ 2,183.00	
20-Oct-04	LAF Soccer	\$ 80.00	
30-Nov-04	Pumpkin Festival donation	\$ 35.00	
30-Nov-04	Basketball	\$ 1,058.00	
30-Nov-04	Soccer	\$ 123.50	
	Total Revenues	\$ 21,376.38	





STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED
Summary of 2004 Tax Rate Calculation By
Municipal Finance Bureau of Department of Revenue Administration

TOWN OF LYME

Gross Appropriations	\$ 2,731,967
Less: Revenues	\$ (1,624,315)
Less: Shared Revenues	\$ (7,106)
Add: Overlay	\$ 98,981
War Service Credits	\$ 45,800

Net Town Appropriation	\$ 1,245,327
------------------------	--------------

Approved Town Tax Effort	\$ 1,245,327	TOWN RATE
		\$ 4.82

SCHOOL PORTION

Net Local School Budget (Gross Appropriations - Revenue)	\$ 3,387,860
Less: Adequate Education Grant	\$ (176,247)
State Education Taxes	\$ (719,391)

Approved School(s) Tax Effort	\$ 2,492,222	LOCAL SCHOOL RATE
		\$ 9.65

STATE EDUCATION TAXES

Equalized Valuation (no utilities) X \$216,033,354	\$ 3.33	\$ 719,391	STATE SCHOOL RATE
Divide by Local Assessed Valuation (no utilities) \$255,495,235			\$ 2.82
Excess State Education Taxes to be Remitted to State Pay to State ->	\$ -		

COUNTY PORTION

Due to County	\$ 348,678
Less: Shared Revenues	\$ (1,890)

Approved County Tax Effort	\$ 346,788	COUNTY RATE
		\$ 1.34

Total Property Taxes Assessed	\$ 4,803,728	TOTAL RATE
Less: War Service Credits	\$ (45,800)	\$ 18.63
Total Property Taxes Commitment	\$ 4,757,928	

PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	\$ 255,495,235	\$ 2.82 \$ 719,391
All Other Taxes	\$ 258,268,935	\$ 15.81 \$ 4,084,337
		\$ 4,803,728

STATEMENT OF COMPARATIVE ASSESSMENTS AND TAX RATES (1990 – 2004)

<u>YEAR</u>	<u>TOTAL TAXABLE VALUATION</u>	<u>CHANGE IN VALUATION (+/-)</u>	<u>TOTAL PROPERTY TAXES</u>	<u>SERVICE CREDITS OFF TAX</u>	<u>TAX RATE PER/\$1000</u>
2004	262,421,135	81,389,051	4,759,859	45,800	18.63
2003	181,032,084	4,489,922	4,398,660	10,900	24.88
2002	176,542,162	325,168	4,086,955	11,700	23.79
2001	173,290,484	18,928,616	4,071,233	12,200	24.04
2000	154,361,868	4,027,448	3,603,611	12,500	23.97
1999	150,334,420	17,969,848	3,301,033	13,800	22.53
1998	132,364,572	4,212,249	3,339,644	13,900	25.64
1997	128,152,323	4,383,584	3,070,700	15,500	24.29
1996	123,768,739	4,435,121	3,046,243	15,200	24.92
1995	119,333,618	702,654	2,958,280	15,400	24.79
1994	118,630,964	3,098,572	2,639,539	15,600	22.25
1993	115,532,392	1,446,688	2,496,655	15,700	21.61
1992	114,085,704	1,501,603	2,366,210	15,900	20.88
1991	112,584,101	67,865,758	2,227,701	16,100	19.93
1990	44,718,343	2,084,548	1,919,957	15,900	43.29

Note: Town-wide revaluations were performed in 1991 and 1999. A town-wide “update” was performed in 2001 & 2004.

Year	Tax Rate Per \$1000	% Increase in Total Tax Rate	Breakdown: County, Town, School	County Tax Rate	Town Tax Rate	School - Local School Tax Rate	School - State School Tax Rate	Total School Tax Rate
2004	\$ 18.63	-25.12%		\$ 1.34	\$ 4.82	\$ 9.65	\$ 2.82	\$ 12.47
TOWN-WIDE ASSESSMENT UPDATE								
2003	\$ 24.88	4.58%		\$ 1.84	\$ 6.25	\$ 11.72	\$ 5.07	\$ 16.79
2002	\$ 23.79	-1.04%		\$ 1.61	\$ 6.07	\$ 10.59	\$ 5.52	\$ 16.11
2001	\$ 24.04	0.29%		\$ 1.54	\$ 5.52	\$ 11.08	\$ 5.90	\$ 16.98
TOWN-WIDE ASSESSMENT UPDATE								
2000	\$ 23.97	6.39%		\$ 1.56	\$ 5.17	\$ 11.00	\$ 6.24	\$ 17.24
1999	\$ 22.53	-12.13%		\$ 1.50	\$ 4.97	\$ 9.66	\$ 6.40	\$ 16.06
REVALUATION								
1998	\$ 25.64	5.56%		\$ 1.70	\$ 5.46	\$ 18.48		\$ 18.48
1997	\$ 24.29	-2.53%		\$ 1.84	\$ 4.25	\$ 18.20		\$ 18.20
1996	\$ 24.92	0.52%		\$ 1.72	\$ 4.88	\$ 18.32		\$ 18.32
1995	\$ 24.79	11.42%		\$ 1.53	\$ 4.33	\$ 18.93		\$ 18.93
1994	\$ 22.25	2.96%		\$ 1.38	\$ 4.13	\$ 16.80		\$ 16.80
1993	\$ 21.61	3.50%		\$ 1.39	\$ 4.45	\$ 15.77		\$ 15.77
1992	\$ 20.88	4.77%		\$ 1.21	\$ 4.46	\$ 15.21		\$ 15.21
1991	\$ 19.93	-53.96%		\$ 1.03	\$ 5.72	\$ 13.18		\$ 13.18
REVALUATION								
1990	\$ 43.29	3.54%		\$ 2.32	\$ 9.47	\$ 31.50		\$ 31.50
1989	\$ 41.81	14.64%		\$ 2.83	\$ 7.46	\$ 31.52		\$ 31.52
1988	\$ 36.47	2.96%		\$ 2.33	\$ 5.94	\$ 28.20		\$ 28.20
1987	\$ 35.42	15.83%		\$ 2.40	\$ 7.43	\$ 25.59		\$ 25.59

Tax Rate Comparative Analysis 1967-2003

Year	Tax Rate Per \$1000	% Increase in Total Tax Rate	Breakdown: County, Town, School	County Tax Rate	Town Tax Rate	School - Local School Tax Rate	School - State School Tax Rate	Total School Tax Rate
1986	\$ 30.58	10.76%						
1985	\$ 27.61	1.99%						
1984	\$ 27.07	8.54%						
1983	\$ 24.94	12.34%						
1982	\$ 22.20	2.30%						
1981	\$ 21.70	27.65%						
1980	\$ 17.00	16.44%						
1979	\$ 14.60	-72.45%						
REVALUATION								
1978	\$ 53.00	3.31%						
1977	\$ 51.30	3.85%						
1976	\$ 49.40	13.56%						
1975	\$ 43.50	9.85%						
1974	\$ 39.60	11.24%						
1973	\$ 35.60	13.38%						
1972	\$ 31.40	4.67%						
1971	\$ 30.00	8.70%						
1970	\$ 27.60	-21.14%						
REVALUATION								
1969	\$ 35.00	0.00%						
1968	\$ 35.00	-5.41%						
1967	\$ 37.00							

TAX COLLECTOR'S REPORT

For the Municipality of LYME Year Ending 12/31/2004

DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report 2004	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
			2003		
Property Taxes	#3110	xxxxxx	\$ 312,338.82		
Resident Taxes	#3180	xxxxxx			
Land Use Change	#3120	xxxxxx	\$ 7,322.50		
Yield Taxes	#3185	xxxxxx			
Excavation Tax @ \$.02/yd	#3187	xxxxxx			

TAXES COMMITTED THIS YEAR

Property Taxes	#3110	\$ 4,761,878.23	\$ 4,256.97
Resident Taxes	#3180		
Land Use Change	#3120	\$ 28,250.25	
Yield Taxes	#3185	\$ 20,026.88	
Excavation Tax @ \$.02/yd	#3187		

FOR DRA USE ONLY

OVERPAYMENT:

Property Taxes	#3110	\$ 838.35	\$ 725.25		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Interest - Late Tax	#3190	\$ 118.43	\$ 4,963.75		
Resident Tax Penalty	#3190				
TOTAL DEBITS		\$ 4,811,112.14	\$ 329,607.29		

*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION
 COMMUNITY SERVICES DIVISION
 MUNICIPAL FINANCE BUREAU
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of LYME Year Ending 12/31/2004

CREDITS

REMITTED TO TREASURER	Levy for this Year 2004	PRIOR LEVIES (PLEASE SPECIFY YEARS)	
		2003	
Property Taxes	\$ 3,719,849.00	\$ 310,198.69	
Resident Taxes			
Land Use Change	\$ 28,250.25	\$ 7,322.50	
Yield Taxes	\$ 15,060.51		
Interest/Penalties (include lien conversion)	\$ 118.43	\$ 4,963.75	
Excavation Tax @ \$.02/yd			
Utility Charges			
Conversion to Lien (principal only)			
DISCOUNTS ALLOWED			

ABATEMENTS MADE

Property Taxes	\$ 18,241.15	\$ 7,122.35	
Resident Taxes			
Land Use Change			
Yield Taxes			
Excavation Tax @ \$.02/yd			
Utility Charges			
CURRENT LEVY DEEDED			

UNCOLLECTED TAXES: END OF YEAR #1080

Property Taxes	\$ 1,024,626.43		
Resident Taxes			
Land Use Change			
Yield Taxes	\$ 4,966.37		
Excavation Tax @ \$.02/yd			
Utility Charges			
TOTAL CREDITS	\$ 4,811,112.14	\$ 329,607.29	

TAX COLLECTOR'S REPORT

For the Municipality of LYME Year Ending 12/31/2004

DEBITS

	Last Year's Levy		PRIOR LEVIES (PLEASE SPECIFY YEARS)	
	2003	2002	2001	Prior
Unredeemed Lien Balance at Beg. of Fiscal Year		\$ 33,396.31	\$ 10,436.20	\$ 8,188.65
Liens Executed During Fiscal Year	\$ 59,514.75			
Interest & Costs Collected (AFTER LIEN EXECUTION)	\$ 1,203.38	\$ 1,398.30	\$ 1,905.56	\$ 119.51
TOTAL DEBITS	\$ 60,718.13	\$ 34,794.61	\$ 12,341.76	\$ 8,308.16

CREDITS

REMITTED TO TREASURER:	Last Year's Levy		PRIOR LEVIES (PLEASE SPECIFY YEARS)	
	2003	2002	2001	Prior
Redemptions	\$ 33,726.92	\$ 27,954.05	\$ 10,436.20	\$ 652.73
Interest & Costs Collected (After Lien Execution) #3190	\$ 1,203.38	\$ 1,398.30	\$ 1,905.56	\$ 119.51
Abatements of Unredeemed Taxes				
Liens Deeded to Municipality				
Unredeemed Liens Balance End of Year #1110	\$ 25,787.83	\$ 5,442.26	\$ -	\$ 7,535.92
TOTAL CREDITS	\$ 60,718.13	\$ 34,794.61	\$ 12,341.76	\$ 8,308.16

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? NOTAX COLLECTOR'S SIGNATURE Joanne Guthrie Coburn 1/18/2005

MS-61

TAX COLLECTOR

All receipts of the tax collector, (RSA 41:35) should be remitted to the treasurer on or before the closing date of the fiscal year. We do not recommend that town officers, other than the treasurer, report "Cash on Hand" at the close of the year.

Upon written request from the governing board, you must provide an itemized list of the uncollected and unredeemed taxes at the end of the fiscal year. It should contain the name of and the amount due from each delinquent taxpayer.

TAX COLLECTOR'S REPORT - FORM MS-61

At the close of the fiscal year, each tax collector is required to submit a written report to the municipality. The report, the form MS-61, is sent to the Department of Revenue Administration by the last day in February (August 31 for June year end) and must also be published in the annual report. It summarizes the activities in your various accounts. The report must contain not only a summary of the current year's tax levies, but also separate summaries showing the activity in all prior year's tax levies which are not settled at the end of the fiscal year.

MS-61

Please fill in your town name and the year of the report. Specify the year in the column headings. We have given instructions for the financial report form MS-5 to the selectmen. Those instructions require the selectmen to obtain tax collector accounts information from your report.

Blank categories are provided for those who wish to report in more detail. The total of page 1 should equal the total of page 2, and debits on top of page 3 should equal the credits on the bottom of page 3. The column heading on page 3, "Last Year's Levy", refers to the levy for the year prior to that for which the form is being completed. For example, if in January 2003 you are completing this form for year end December 2002 the report is for 2002 and "Last Year's Levy" would be the levy for 2001.

Sign on page 3 and return one copy to us at the address below and give a copy to your governing body (selectmen). They are required to publish your report in the municipality's annual report.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-61
Rev. 08/02

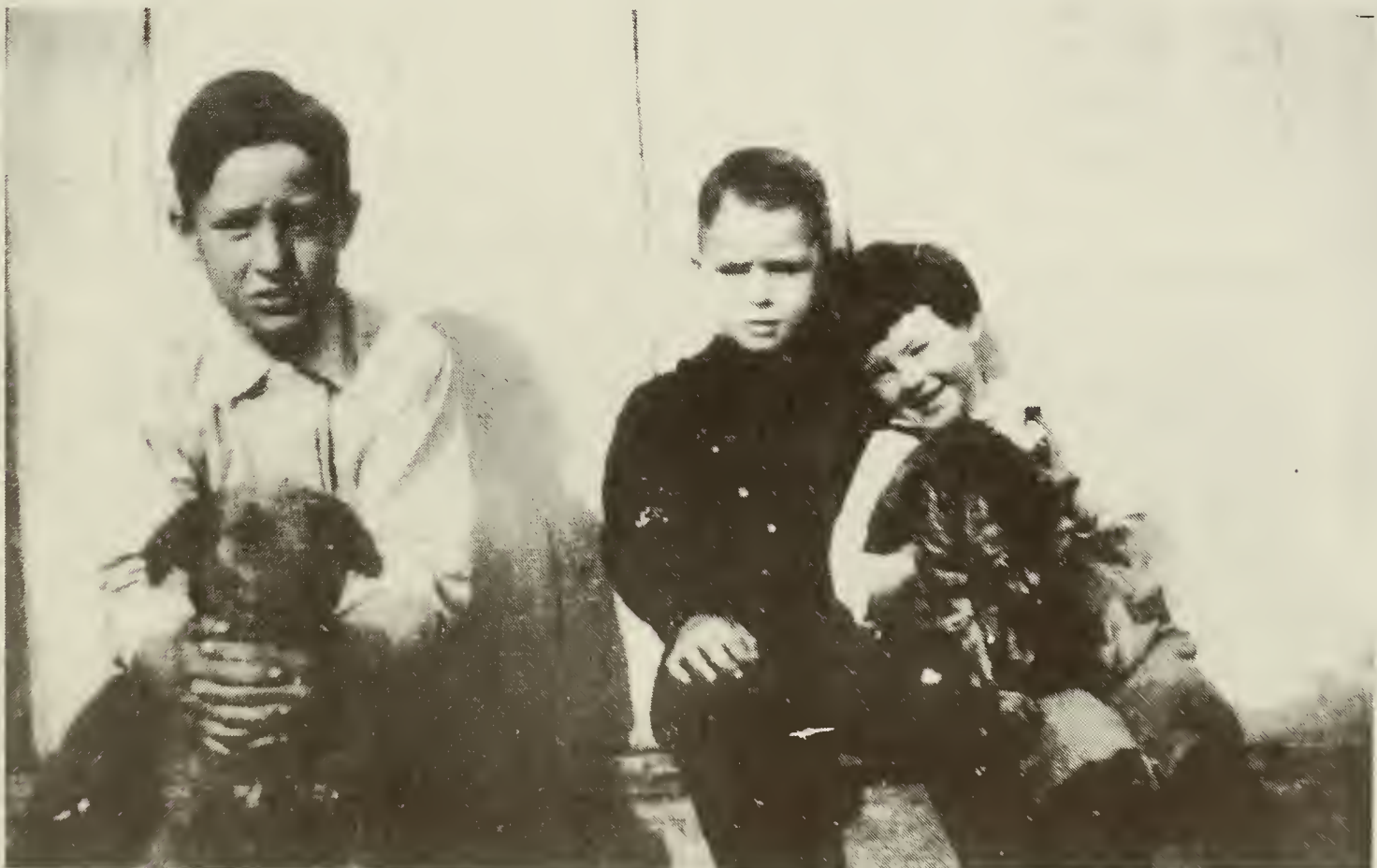
REPORT OF THE TOWN CLERK FOR 2004

Auto Registration Fees	\$ 295,872.50
Dog Licenses & Penalties	\$ 1,490.00
Town Clerk Fees	\$ 12,213.60
Fees to State of New Hampshire	\$ 1,589.50
Miscellaneous	\$ 951.20
Phone Books	\$ 922.00
TOTAL	\$ 313,038.80

The year 2004 was an incredibly busy one for our town office. We organized four elections and I want to take this opportunity to thank everyone who pitches in to help with these busy days.

A Rabies Clinic is scheduled for Saturday, March 26, 2005. Staff from Lyme Veterinary Clinic will provide services at the Lyme Fire House from 9:00 am to 11:00 am. Lyme residents may also license their dog(s) at this clinic.

Respectfully submitted,
Patricia G. Jenks, Town Clerk



**Report of the Treasurer
for the Calendar Year Ended December 31, 2004**

Summary of Activity:

Cash on Hand January 1, 2004	1,318,906.08
Debits (including investment transfers)	8,585,823.21
Credits (including investment transfers)	-9,699,364.89
Cash on Hand December 31, 2004	205,364.40

Note:

The Grafton County Tax was \$348,370.
The Tax Anticipation Note (line of credit) was \$2,200,000.

Balance Sheet

Assets

Cash in Hands of Treasurer (General Fund)	
Mascoma Savings Bank (includes SWEEP investments)	\$ 178,861.16
Ledyard National Bank	26,503.24
	\$ 205,364.40
Unredeemed Taxes	
Levy of 2002	\$ 5,442.26
Levy of 2003	\$ 25,787.83
Levy of 1996	4,373.16
Levy of 1995	3,162.76
	\$ 38,766.01
Uncollected Taxes	
Property Tax 2004	\$ 1,024,626.43
Yield Tax 2004	\$ 4,966.37
	\$ 1,024,626.43
Reserve for Uncollectible Accounts	\$ (13,000.00)
December receipts dated 12/04 and deposited in 2005	574,439.46
Due from Other Funds	10,174.76
Due from Trust Funds	18,665.75
Total Assets	\$ 1,859,036.81

Liabilities and Fund Equity

Accounts Owed by the Town

School District Taxes Payable	\$ 586,613.00
Payments made in 2005 for 2004	18,619.73
Due to State of NH	472.90

Total Liabilities \$ 605,705.63

Undesignated Fund Balance \$ 1,169,403.16

Designated Fund Balances

Town Forest Maintenance Fund (see report)	12,050.97
Reserve for Recreation Revolving Fund	5,741.95
Reserve for Independence Day Special Revenue Fund	7,398.39
Reserve for Playing Fields	11,254.84
Transfer Station Carryover from 2004	4,791.50
Bessie Hall Carryover from 2004	1,500.00
Bridge Capital Reserve Fund for 2004 (Edgell Bridge)	12,500.00
Highway Bond Carryover for 2004	6,857.37
Highway Bond Interest Carryover for 2004	21,833.00
	<u>83,928.02</u>

Total Liabilities & Fund Equity, Dec. 31, 2004 \$ 1,859,036.81

Luane Cole, Treasurer



CONSERVATION FUND

Summary of Treasurer's Report for 2004

ACTIVITY	TOTAL COMBINED	CURRENT USE	CHAFFEE WILDLIFE	EASEMENT MONIT.
YTD Interest	934.80	893.84	8.71	32.24
Dep Current Use	38,611.29	38,611.29		
WD Current Use	(4,533.30)	(4,533.30)		
Dep Chaffee Wildlife	581.27		581.27	
WD Chaffee Wildlife	(635.00)		(635.00)	
Dep Easement	200.00			200.00
Net Activity	\$ 35,159.06	\$ 34,971.83	\$ (45.02)	\$ 232.24
Beginning Balance	\$ 94,376.49	\$ 89,751.37	\$ 1,068.01	\$ 3,557.11
Ending Balance	\$ 129,535.55	\$ 124,723.20	\$ 1,022.99	\$ 3,789.35

TOWN FOREST MAINTENANCE FUND

Summary of Treasurer's Report for 2004

ACTIVITY	TOTAL
YTD Interest	142.90
Net Activity	\$ 142.90
Beginning Balance	\$ 11,908.07
Ending Balance	\$ 12,050.97

REPORT OF THE TOWN TRUSTEES

AS OF DECEMBER 31, 2004

SCHOOL TRUST

a. PRINCIPAL ACCOUNT

Balance 1/1/2004	\$	76,090.45
Capital Gain	\$	2,741.91
Balance 12/31/2004	\$	<u>78,832.36</u>

b. INCOME AND EXPENSE ACCOUNT

Investment Income	\$	2,073.58
Expense (to Lyme School)	\$	2,073.58

LIBRARY TRUST

a. PRINCIPAL ACCOUNT

Balance 1/1/2004	\$	61,655.40
Capital Gain	\$	422.29
Balance 12/31/2004	\$	<u>62,077.69</u>

b. INCOME AND EXPENSE ACCOUNT

Investment Income	\$	3,132.31
Expense (to Lyme Library)	\$	3,132.31

CEMETERY TRUST

a. PRINCIPAL ACCOUNT

Balance 1/1/2004	\$	432,662.05
Capital Gain	\$	16,061.11
Balance 12/31/2004	\$	<u>448,723.16</u>

b. INCOME AND EXPENSE ACCOUNT

Balance 1/1/2004	\$	141,673.19
Investment Income - Principal	\$	11,958.75
Investment Income - Income	\$	1,446.18
Withdrawals	\$	<u>(18,665.75)</u>
Balance 12/31/2004	\$	136,412.37

EMERGENCY MAJOR EQUIPMENT REBUILDING TRUST FUND

Balance 1/1/2004	\$	3,704.94
Deposits	\$	10,000.00
Income	\$	33.64
Withdrawals	\$	<u>(13,735.00)</u>
Balance 12/31/2004	\$	3.58

CEMETERY GENERAL MAINTENANCE TRUST FUND

	Balance 1/1/2004	\$	8,079.29
Deposits		\$	-
Income		\$	110.18
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>8,189.47</u>

BESSIE HALL TRUST (FIRE DEPARTMENT)

	Balance 1/1/2004	\$	6,228.97
Deposits		\$	1,702.99
Income		\$	77.94
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>8,009.90</u>

TROUT POND MANAGEMENT AREA TRUST

	Balance 1/1/2004	\$	9,437.19
Deposits		\$	-
Income		\$	95.42
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>9,532.61</u>

TOWN OF LYME CAPITAL RESERVE FUNDS**COMPUTER SYSTEM UPGRADE CAPITAL RESERVE FUND**

	Balance 1/1/2004	\$	13,958.88
Deposits		\$	8,000.00
Income		\$	134.87
Withdrawals		\$	(6,297.85)
	Balance 12/31/2004	\$	<u>15,795.90</u>

BRIDGE RESERVE FUND

	Balance 1/1/2004	\$	130,943.85
Deposits		\$	1,000.00
Income		\$	1,218.10
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>133,161.95</u>

PROPERTY REAPPRAISAL FUND

	Balance 1/1/2004	\$	73,887.31
Deposits		\$	10,000.00
Income		\$	691.49
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>84,578.80</u>

HEAVY EQUIPMENT FUND

	Balance 1/1/2004	\$	36,142.01
Deposits		\$	7,500.00
Income		\$	360.87
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>44,002.88</u>

VEHICLE FUND

	Balance 1/1/2004	\$	104,283.39
Deposits		\$	120,500.00
Income		\$	407.59
Withdrawals		\$	(224,175.00)
	Balance 12/31/2004	\$	<u>1,015.98</u>

SPECIAL EDUCATION RESERVE FUND

	Balance 1/1/2004	\$	129,172.63
Deposits		\$	-
Income		\$	1,276.89
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>130,449.52</u>

HIGH SCHOOL TUITION EXPENDABLE FUND

	Balance 1/1/2004	\$	303,123.65
Deposits		\$	100,000.00
Income		\$	2,996.13
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>406,119.78</u>

NEW CEMETERY FUND

	Balance 1/1/2004	\$	9,175.69
Deposits		\$	1,200.00
Income		\$	86.28
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>10,461.97</u>

LYME CENTER ACADEMY BUILDING RESTORATION FUND

	Balance 1/1/2004	\$	745.13
Deposits		\$	-
Income		\$	6.59
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>751.72</u>

PUBLIC LAND ACQUISITION RESERVE FUND

	Balance 1/1/2004	\$	86,629.81
Deposits (from 2003)		\$	20,000.00
Income		\$	1,053.52
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>107,683.33</u>

EMERGENCY HIGHWAY REPAIR FUND

	Balance 1/1/2004	\$	73,587.08
Deposits		\$	-
Income		\$	727.45
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>74,314.53</u>

PUBLIC WORKS FACILITY RESERVE FUND

	Balance 1/1/2004	\$	75,515.02
Deposits		\$	20,000.00
Income		\$	669.84
Withdrawals		\$	(80,705.50)
	Balance 12/31/2004	\$	<u>15,479.36</u>

MAINTENANCE SCHOOL BUILDING FUND

	Balance 1/1/2004	\$	78,805.84
Deposits		\$	-
Income		\$	778.98
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>79,584.82</u>

FIRE FIGHTING SAFETY EQUIPMENT FUND (NEW FUND)

	Balance 1/1/2004	\$	9,037.42
Deposits		\$	4,000.00
Income		\$	91.22
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>13,128.64</u>

OTHER FUNDS**SUBSTANCE ABUSE EDUCATION FUND**

	Balance 1/1/2004	\$	776.18
Deposits		\$	300.00
Income		\$	3.19
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>1,079.37</u>

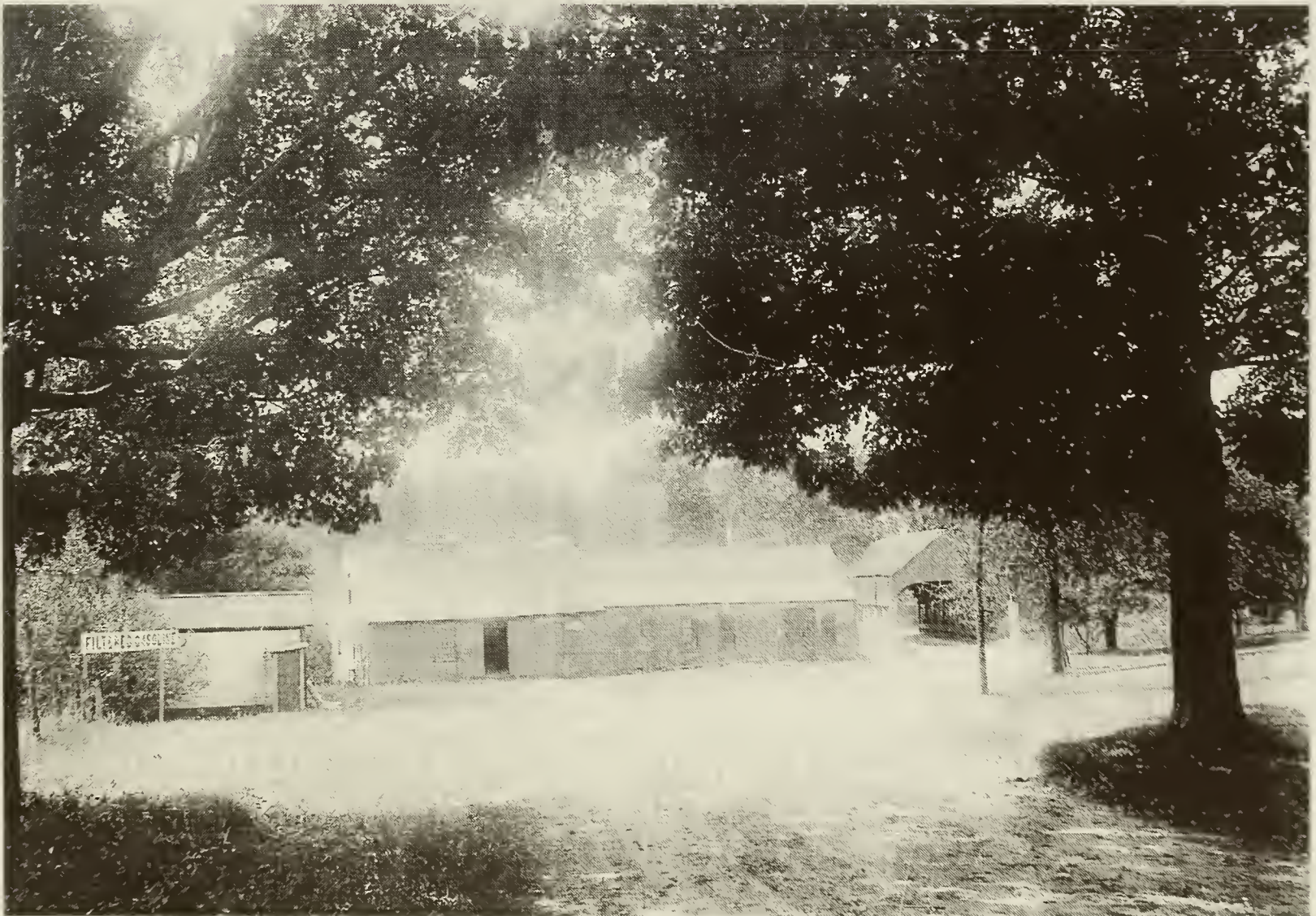
TROUT POND FUND

	Balance 1/1/2004	\$	13,462.46
Deposits		\$	-
Income		\$	132.79
Withdrawals		\$	(4.00)
	Balance 12/31/2004	\$	<u>13,591.25</u>

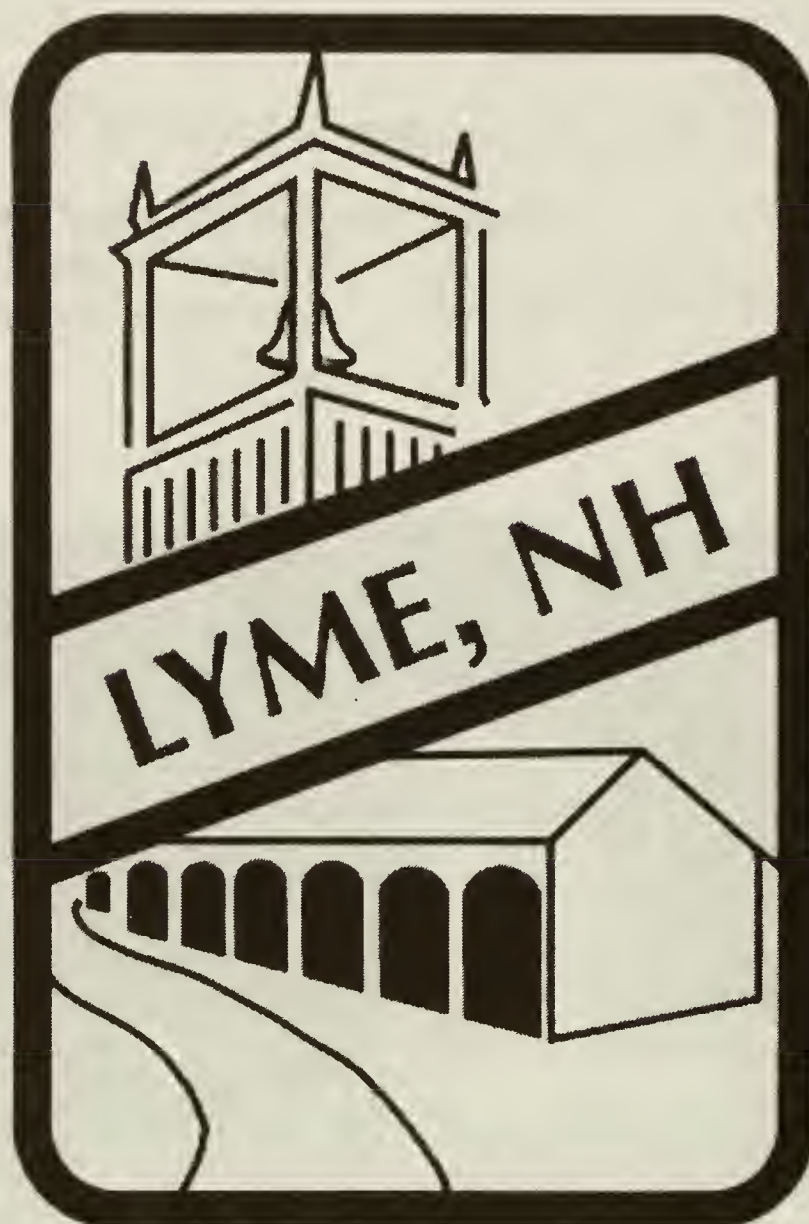
CEMETERY MAINTENANCE GIFTS & DONATIONS FUND

	Balance 1/1/2004	\$	1,762.68
Deposits		\$	350.00
Income		\$	7.83
Withdrawals		\$	-
	Balance 12/31/2004	\$	<u>2,120.51</u>

Carl Larson, **Trustee**
Andrea Colgan, **Trustee**
Timothy Callaghan, **Trustee**



TOWN OF LYME



Narrative Reports for Town Departments,
Boards and Committees

LYME CENTER ACADEMY BUILDING MANAGEMENT COMMITTEE ANNUAL REPORT – 2004

The Academy building continues to see increased use by many town committees and service groups. The Academy's management and use policy has been revised this year. The policy allows for the use of the building for not for profit organizations with a Lyme sponsor. Organizations and/or groups charging a fee for participation for the activity may use the building as long as they have proof of insurance and are a certified instructor for the activity they will be teaching. These organizations pay a small fee to use the building. This money will be used for the up keep and maintenance of the building.

This past year the Lyme Center Baptist Church used the Academy building while their building was getting a new foundation. No new expenditures this year other than small maintenance items. In the future the Academy building Committee would like to explore better parking surfaces for the winter and spring us of the Academy Building.

Applications for use of the Academy Building are available in the Selectmen's Office. Here is the newest amended policy:

LYME CENTER ACADEMY BUILDING MANAGEMENT AND USE POLICY

1. **Introduction:**

The Lyme Center Academy building was built in 1839. For all but seven years up until 1994, it remained in service as a school and social center for Lyme Center. Through a public-private partnership, extensive renovations and restorations of the facility commenced in 1997 and were completed in 2002. The purpose of these was to convert the structure into a historical museum and modern community building while maintaining its historic character.

2. **Space Designation:**

The north end of the renovated ground floor contains an exhibit space, storeroom and office for use by the Lyme Historians, Inc. (These spaces are used as a museum of Lyme artifacts, from both the Historian's and Town's collections.) The southern end consists of the lobby, restroom and public meeting room. The second floor is taken up by the "Academy Hall" with its small stage. The rated capacity of the ground floor meeting room is 15 people and of the Academy Hall 150.

As a part of the renovation, a small addition was put on the north end of the building. This provides a small lobby, restroom, and an elevator to provide handicapped access to the second floor.

3. **Building Management:**

Under the general supervision and direction of the Board of Selectmen, a committee of five Lyme citizens plus a Board of Selectmen's representative shall

be responsible for the day-to-day management of the facility. The committee shall prepare and submit a budget (to be included in the Town's annual budget) for the operation and maintenance of the building and its grounds. The Committee may also review and suggest changes to these policies to the Board of Selectmen.

The Lyme Historians, Inc. will control the use of the museum and its associated office and storeroom in a manner consistent with these policies.

Scheduling of use of the ground floor meeting room and Academy Hall shall be coordinated through the Selectmen's Office. A deposit and/or fee may be required to insure individuals and organizations using these facilities reimburse the Town for any costs incurred as a result of their activities.

4. **General Use Policies:**

- a. The ground floor meeting room and Academy Hall shall be available for use by Lyme residents and not for profit organizations. Organizations not based in Lyme must have a Lyme resident sponsor in order to use the facilities.
- b. Use of the Academy Hall or any other part of the facilities, by groups of more than 15 people will normally not be permitted during "mud season" due to the use of the lawn for parking. ("Mud season" is defined for this purpose as any time the roads in Lyme are posted with seasonal weight limits.)
- c. In general, functions resulting in significant personal financial gain will not be permitted. However, individuals, organizations and/or groups may charge a fee for participation in their activities if they provide the Town with proof of insurance and, where applicable, certification or similar documentation that they are fully qualified to conduct the proposed activity. All such activities at the Academy Building must be open to all Lyme residents. ("Free will" contributions to non-profit organizations to cover the costs of the activity are not considered "fees".)
- d. Non-profit organizations based in Lyme may hold fund raisers with the prior approval of the Board of Selectmen.
- e. The following fees shall be charged for use of the facilities by individuals and groups not officially sponsored by the Town of Lyme or Lyme School District:
 - i. Academy Hall: Deposit \$ 100.00 Fee \$ 25.00, and
 - ii. Meeting Room: Deposit \$ 25.00 Fee \$ 10.00.

The deposit will be returned if there are no damages and the Academy Building (and its grounds) has been cleaned up and all trash removed as required by paragraph g below.

The Board of Selectmen may waive all or part of the above deposits and/or fees if it determines that such a waiver is in the public interest.

- f. Individuals and/or organizations using the facilities shall be responsible for any damage and shall clean up, including removal of all trash, after their use of the facilities.
- g. The Academy building is a smoke free facility, and no smoking shall be permitted in the building at any time.

- h. The serving or possession of alcoholic beverages shall not be permitted in the facilities or on its grounds.
- i. Advance approval must be obtained by the Board of Selectmen for any fundraising activities and/or use by groups of more than 15 people during "mud season".
- j. Approval for ongoing use, other than regularly scheduled meetings of Town Boards and Committees, shall be limited to eight (8) weeks.
- k. Any fees, deposits or donations received shall be turned into the Selectmen's Office within five days of their receipt for deposit to the Town's general fund.



ASSESSING DEPARTMENT ANNUAL REPORT – 2004

This past year we completed an Analytical Update to bring the assessed values into conformance with State standards. As part of that project every property owner was sent a copy of their new property record card. Sixty seven property owners either met with me to discuss their new assessment or spoke to me by phone. The overall assessed value of the Town increased 43% and that increase was primarily in the land values.

The project started in 2003, to bring our Current Use documentation up to State standards, was completed this past year by our Town Forester George Frame and our Assessing Assistant/Selectmen's Clerk Elise Garrity.

Elise started taking digital photos of all of the improved properties for our assessment cards. This project will continue into 2005. She also filed many of our "historical records" from the 1970's into the individual file folders that we have on every parcel. Dorf Sears was very helpful to Elise with identifying past owners on these records. Thank you Dorf!

The properties that needed updated information on the building footprints were identified for the mappers. This information is important for the Assessing Department as well as the Zoning Department.

This year we will begin to update all of our documentation for *credits* (Veterans) and *exemptions* (elderly, blind, deaf and permanently disabled). All of this information must be up to date for State Certification in 2006. We will be sending letters to property owners requesting documentation, when our files are incomplete or outdated. If you receive one of these letters please respond promptly.

I will continue to monitor the real estate market and visit properties that transfer, to ensure that our assessments are accurate and equitable.

I am in the Town Office the first Friday of every month, should you have questions or concerns about your assessment. Just phone the Town Office to schedule an appointment.

Respectfully submitted,
Diana Calder, Assessor

CEMETERY COMMISSIONERS ANNUAL REPORT 2004

The Cemetery commission has focused on two areas this year:

- Gilbert Cemetery. Lyme's first burying ground needs work done to preserve and protect its few remaining gravestones. We have been working with preservation consultants to devise a plan to document and repair the stones and to preserve them in a safe manner.
- Because of the increase in cremations, which in Lyme now includes over half of all burials, we have begun exploring ways of accommodating this trend. Currently, cremation urns may be interred in the standard lot with up to four permitted per lot, however, we would like to offer other options such as a memorial garden and smaller lots. Several area cemeteries were visited this summer to gather ideas and information and we are in the process of establishing a plan for the Highland Cemetery.

Respectfully submitted,
Jean A. Smith, Chair



CONNECTICUT RIVER JOINT COMMISSIONS ANNUAL REPORT 2004

This year the Connecticut River Joint Commissions have considered issues as wide-ranging as the future of hydro dam ownership and status of boating law enforcement on the river to economic development initiatives in the valley. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river region.

In 2004, the Commissions stimulated a water quality assessment of the entire 275 miles of river shared by New Hampshire and Vermont. The NH Department of Environmental Services and the Environmental Protection Agency led the study to bring reliable information to those using the river and planning for its future. CRJC also sponsored a major study of the river's behavior in the north country, to better understand the reasons for erosion and how the river moves through its valley.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including the new Lebanon Trails and Recreation Map, a natural resources inventory for the Waits River headwaters, several river access projects, a stream study of the Stevens River, and farmland conservation in Claremont.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we created a video about the river valley, "Welcome to the Heart of New England." CRJC provides coordination for the Byway effort. Visit the Byway at www.ctrivertravel.net.

We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.

Henry Swan, Connecticut River Commissioner
Adair Mulligan, Communications Director

*We would be happy to make this report available electronically:
please email contact@crjc.org*

CONSERVATION COMMISSION ANNUAL REPORT - 2004

New Members

The Commission welcomed two new members, Paul Klee and Vicki May.

New Property and Conservation Easement

The Big Rock Nature Preserve more than doubled in size following a gift of 12.8 acres from the Upper Valley Land Trust. This preserve runs along the north side of Grant Brook between Route 10 and Market Street. There is a lovely trail that runs across the entire property, marked on the two highways by blue signs. Four abutting property owners have generously donated the land for this preserve.

A conservation easement was placed on the former Trout Pond Forest in-holding on the shore of Trout Pond, as approved at last year's town meeting. The entire shoreline of Trout Pond is now protected. If you haven't visited this pristine mountain pond, we invite you to pick up a trail brochure at a local store, the Town Office or on the town web site, and make the one mile walk.

Post Pond Area and the Chaffee Wildlife Sanctuary

This area continued to occupy considerable time. A watershed study of the Trout Brook-Clay Brook-Post Pond area was carried out by Pathways Consulting. The primary result of this analysis is that in a flood, Trout Brook is unlikely to cut a new channel directly to Clay brook, thereby depriving Post Pond of its main source of fresh water. The consultant also assessed the possibility of using a beaver baffle to control the maximum water level in Post Pond, and concluded that the water flow in and out of the pond is too much to make any reasonably sized beaver baffle effective.

The Commission developed a policy to determine the conditions under which permission would be granted for people to enter the Chaffee Sanctuary to dismantle Clay Brook beaver dams. After review by several experts and a public hearing, the policy was revised and adopted. The Town has been sued by one of the Post Pond shoreland owners over this policy and the suit is pending in Superior Court. In addition, a gage stake was installed so that accurate measurements of the Post Pond water level could easily be determined.

The Chaffee Sanctuary is now enrolled as a participant in the federal NRCS Wildlife Habitat Incentive Program. The program provided funding (75% program, 25% town) to remove many invasive shrubs this past year, and will provide funding to help over the next 10 years with the biennial field mowing.

Gift from the Parkhill Trust

The Commission was delighted to receive a \$3,000 gift from the Elizabeth Parkhill Charitable Trust to use for land conservation projects.

Continuing Activities

- Reviewed a number of applications for construction activities in or near wetlands and commented to the Board of Zoning Adjustment or the State Department of Environmental Services when appropriate. (Remember, if you are planning any projects around water or wetlands, check before you start. You may well need a permit.)
- Sponsored the town Green Up Day.
- Coordinated water quality monitoring by the State in Post Pond and Reservoir Pond.
- Ran a snowshoe hike in the Trout Pond Forest.
- Sponsored a forestry workshop given by Ben Hudson.
- Did a mailing to all owners of shoreland property with information about maintaining riparian buffers, the statewide shoreland protection act, and other shoreland conservation practices.
- Did some initial work on a natural resources inventory, with the help of Zoning Administrator Vickie Davis.
- Wrote monthly “Conservation Corner” articles for the Church News, highlighting local conservation or environmental news and issues.
- Coordinated a group of dedicated volunteers who monitored the town-held conservation easements.
- As part of Trails Day in June, built a bridge across Whipple Brook in the Town Forest in a project led by Ben Hudson and staffed by a large team of volunteers.
- Re-routed a section of the Lower Grant Brook Trail with the help of Bill Bridge from the Upper Valley Land Trust and a large team of students and advisors from the Hulbert Outdoor Center’s Youth Environmental Corps.
- Coordinated a series of land and trail maintenance activities; building puncheons (“boardwalks”) in the Chaffee Sanctuary, arranging for repair of the Trout Pond Forest access road, and doing a good deal of clipper work, water bar maintenance and trail marking.

Conservation Commission meetings are the first Monday of the month at 7:30 pm in the Town Office. Visitors are always welcome. If you have ideas on how we can more effectively serve the Town, please let us know. We also welcome volunteers to help maintain trails for which the Commission is responsible. If you are interested contact any member (whose names are listed near the front of this Annual Report).

Respectfully submitted,
Lee E. Larson, Chair

LYME EMERGENCY MANAGEMENT ANNUAL REPORT – 2004

Progress has been great in 2004!

Lyme Emergency Operations Plan.

Please refer to the reports submitted by our Emergency Services. During 2004 we finished the Lyme Emergency Operations Plan. The "Plan" as submitted was approved by the Selectboard and sent to NH Bureau of Emergency Management for their review and approval before forwarding to Federal Emergency Management Administration. The Plan, as approved by the Selectboard, establishes authority and responsibility in the event of an emergency/disaster.

The plan contains sixteen separate sections that are referred to as Emergency Support Functions (ESF). A copy of the ESF has been placed in the Converse Free Library for your perusal. Each Town of Lyme entity and each abutting town has received a copy of the plan. The plan communicates to our town entities and the abutting communities our plan of action in the event of an incident. The plan in itself does not reduce the severity of an incident. However; during 2005 we will be working on what might be called Part Two of the Lyme Emergency Management Plan. This is known as the All-Hazard Mitigation Plan (AHMP). While developing the AHMP past incidents that impact the town will be reviewed i.e. floods, hurricanes, fires, and ice and snow storms. Based on the community history, plans and projects may be developed to help prevent or reduce the severity of a recurrence.

Lyme Communications Committee.

After the 2004 town meeting, a committee was established to pursue what could be done to improve communications in Lyme. The Lyme Communications Committee, with diverse interests, addressed known community problems and the need for two way radios, pagers, cellular phones, DSL and computer networking.

Through our meeting we found limited interest by several communications companies, possibly owing to perceived zoning restrictions. Other companies indicated their funding for the year had already been assigned and they would not be in a position to evaluate Lyme's communication needs until next year (2005). Lyme Communications Committee, in its report to the Selectboard, recommended that a communications committee be maintained in 2005. The recommendation was approved by the Selectboard.

The Town of Lyme staff, Emergency Services, Volunteers, Cindy Richard, Field representative for NH Bureau of Emergency Management and LMK Emergency Planning Associations participated in the development of the Lyme Emergency Operations Plan. Lyme Emergency Management appreciates the help and thanks the participants for their support.

Report submitted by
Wallace Ragan
Lyme Emergency Management Director



1939 Forest Fire at Reservoir	
Pond.	
Acres burned-?	
Lyme labor cost	\$ 1300.73
Town of Canaan	473.82
Town of Hanover	1526.51
Town of Lebanon	209.46
Total	\$ 3510.52

LYME ENERGY COMMITTEE ANNUAL REPORT – 2004

The mission of the Lyme Energy Committee is: *to promote energy conservation, energy efficiency, and the use of renewable energy resources among the residents, businesses, community organizations, town government and Lyme School through education and action.*

The LEC was formed in January 2004 and has had a very productive first year.

Our major accomplishment was to advocate and fundraise for the installation of a wood pellet heating system and additional energy conservation upgrades for the new Highway Facility. LEC coordinated two fundraising efforts for this endeavor raising \$25,485 from Lyme residents, \$12,000 from the Lyme Foundation grant, and \$5000 from a generous “in-kind” donation from Tarm USA/Nichols Hardware. The Committee wishes to recognize Matt Brown for the extraordinary time and effort he gave to working with the Highway Facilities Committee and to making this fiscally and environmentally responsible project a reality.

In addition the LEC has accomplished the following in 2004:

- Created an Energy Resource in the library for the use of Lyme residents. This resource includes a watt meter and tips on conserving energy.
- Organized an effort, under the leadership of Denis Kelemen, to install wind monitoring devices at the Lyme School providing Lyme students with hands-on learning about renewable energy. The LEC received a grant of \$725 for this project from Public Services of New Hampshire (PSNH).
- Formed a Lyme Energy Club in conjunction with SERG (The Sustainable Energy Resource Group) 16 Lyme households are participating in a fuel-buying club.
- Supported residents of Lyme Center in addressing street lighting in the village.
- Participated in Old Home Days and Lyme Fourth of July with biodiesel car demonstrations.

Also, LEC was featured this year in two Upper Valley publications, which highlighted the community response to conserving and reducing energy consumption.

LEC meets the third Monday of the month at 7:00 PM in the Academy Building.

Committee members: Carola Lea and Claudia Kern, co-chairs. Tina Cullenberg, Secretary; Matt Brown, Frank Bowles, Tom Hunton, Denis Kelemen, John Stadler, and Pete Bleyler, representative from the Selectboard.

LYME FAST SQUAD ANNUAL REPORT 2004

The Lyme FAST Squad is the Town of Lyme's first response agency for emergency medical calls. The squad consists of Lyme residents trained in emergency medical care – all volunteers –who respond to the scene of accidents, injuries, or medical emergencies and initiate care and stabilization of patients. Patients needing additional care are transported to the hospital by an ambulance. Lyme is provided ambulance transport by the Hanover Fire Department. The Lyme FAST Squad also works closely with other FAST Squads and ambulance services from surrounding communities to coordinate training, treatment protocols, and mutual aid.

The year 2004 was another busy year for the FAST Squad. Over the past year the FAST Squad engaged in the following activities:

- Responded to 69 emergency calls, compared with 71 calls in 2003.
- Created a search & rescue unit, in conjunction with the Lyme Fire Department (and on the day scheduled for a field training exercise, performed an actual evacuation of a patient who suffered a severely broken leg high on Smart's Mountain!).
- Completed biennial refresher training courses for several of the squad's EMTs and First Responders.
- Added two new members and enrolled two members in courses to upgrade their training to the EMT-Basic level.
- Conducted training and staged a mock emergency for lifeguards at Post Pond.
- Participated in two regional Mass Casualty Incident response drills in Hanover and Lebanon.
- Upgraded personal communications equipment (pagers) and turnout gear, thanks in very large part to a federal homeland security grant.

The FAST Squad's (and Fire Department's) continuing struggles with difficult radio communications were substantially abated this year, when Hanover Dispatch donated a "repeater" unit for installation at the fire station. The unit re-broadcasts from an antenna on the Lyme fire station communications from Hanover. Communications with dispatch have been substantially improved by the new repeater, though outdated portable radios continue to hamper the FAST Squad's communications to some extent.

As always, the FAST Squad thanks the town for its support and welcomes anyone interested in joining the squad to contact any member to find out more. Many thanks to the many individuals who supported the Lyme FAST Squad in 2004. Donations to the FAST Squad supplement the Town's annual appropriation and are used for a variety of equipment and training needs.

Respectfully submitted,
Barney Brannen, FAST Squad President

LYME VOLUNTEER FIRE DEPARTMENT ANNUAL REPORT – 2004

2004 was a positive and productive year for the Fire Department. The Fire Department responded to 72 calls for assistance: 1 chimney fire, 4 brush or forest fires, 11 motor vehicle crashes, 1 motor vehicle fire, 7 trees on electrical wires, 2 electrical emergencies, 9 automatic fire alarms, 1 illegal burning, 1 liquid propane emergency, 1 smoke investigation, 1 horse rescue, 1 wilderness rescue from Smarts Mountain, 1 landing zone set up for DHART Helicopter, 5 welfare checks and 1 call for a stuck vehicle horn. In addition to the calls in Lyme, the department responded to assist other departments through our mutual aid: 10 to Thetford (4 for station coverage while Thetford was at a fire scene and 6 for calls when we assisted Thetford at a structure fire, 1 mutual aid call to Orford for a structure fire, 3 mutual aid calls to Norwich for structure fires, and 5 times to Hanover (2 for station coverage and 2 for structure fires and 1 for a motor vehicle accident, and 1 mutual aid call to Vershire for a forest fire.

This list shows that Lyme responded to assist our mutual aid towns frequently in 2004. Lyme received mutual aid assistance from the following towns: Thetford, Hanover, Orford, Fairlee, Norwich and Strafford.

The Fire Department successfully applied for and was awarded a Federal FIRE ACT grant in the amount of \$53,000. These funds were used for the purchase of protective clothing for the Fire Department and FAST Squad members, as well as replacement of the notification pagers and some other basic safety equipment.

The department placed in service a new fire engine. This new fire engine, Engine 2, is capable of pumping 1250 gallons per minute and carries 1000 gallons of water. The new engine is set up very similarly to Engine 1. The department has been working trying to standardize as much as possible to make our operation more efficient and safer. The old engine 2, a 1974 fire engine was loaded up with firefighting equipment that no longer meets standards from area departments and sent to Ecuador, where it is now in service.

The Fire Department continues to work on our program of trying to meet defined Insurance Services Office (ISO) requirements to improve the departments rating. The benefit of this program is that the department will be better equipped to meet the needs of the town in the event of an emergency and the property owners will enjoy lower insurance rates. To meet this goal the department has purchased required equipment, conducted annual breathing apparatus, fire pump and hose testing. In addition to the equipment testing, the department conducted mutual aid drills to define our ability to relay pump water through large diameter hose from fire engine to fire engine to simulate pumping from a static water source and the department performed a tanker shuttle relay from the Albert Pushee pond behind Nichols Hardware to the Dartmouth Skiway and we were able to maintain a constant flow of 350 gallons per minute. In addition to these mutual aid drills the department drilled on our ability to utilize dry hydrants, draft through ice, other portable pump operations and basic firefighting evolutions.

The department installed a dry hydrant at the Kelseys' pond north of the village and plans to install a dry hydrant at the Albert Pushee pond behind Nichols Hardware in the spring of 2005. These hydrants were funded by a grant from North Country R.C.& D and a departmental fundraiser. The department received generous support from Nichols Hardware, The Mascoma Bank and private individuals in the common district.

The Department is working on a handbook for all volunteer fire fighter members. This handbook will provide standard operating procedures for all department members to work from. It is planned to release this handbook to members in 2005.

In addition to the maintenance of the apparatus the fire station has received attention this year. The roof was replaced, the heat in the training room and police offices was upgraded, and an exhaust fan was installed to improve air quality in the station. Department members performed a "spring cleaning" of the station reducing the amount of clutter and freeing up more useable space.

A number of new members joined this volunteer fire department in 2004. The Fire Department would like to extend an invitation to any citizen who would be interested in joining the department.

We would like to thank the generous people who have donated time and money to the Fire Department. These gifts and others will be used for a variety of equipment, training, and supply needs.

The Fire Department members would like to take this opportunity to remember Robert "Bobbie" Wilmot. Bobbie was a long time member of this department and his passing is felt by all.

Respectfully submitted,
Michael C. Hinsley, Fire Chief

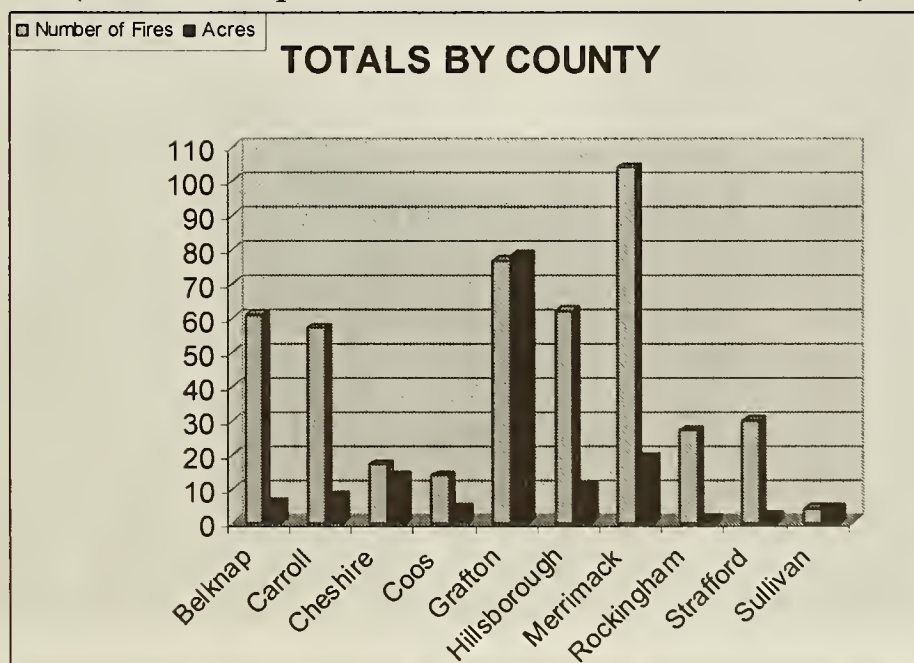


REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER – ANNUAL REPORT - 2004

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603) 271-2217, or online at www.nhdfl.org.

This last year was fairly wet throughout the spring and summer months, however we finished the season with an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60th birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

2004 FIRE STATISTICS (All fires reported as of November 18, 2004)



CAUSES OF FIRES REPORTED

		<u>Year</u>	<u>Total Fires</u>	<u>Total Acres</u>
Arson	15	2004	462	147
Campfire	41	2003	374	100
Children	12	2002	540	187
Smoking	19	2001	942	428
Debris	201			
Railroad	1			
Equipment	5			
Lightning	5			
Misc.*	163			

(*Misc.: power lines, fireworks, electric fences, etc.)

ONLY YOU CAN PREVENT WILDLAND FIRE



**LYME INDEPENDENCE DAY COMMITTEE
ANNUAL REPORT – 2004**

The Lyme Independence Day Committee wishes to **thank all** who generously donated to this year's event. It is greatly appreciated. This year's fireworks were Spectacular! Our many thanks go to all those kind folks who were at the Pond in the early morning to start fires and cook all the chicken. This year we fed about 375 people. We had 15 community members making homemade salads, 40 different community members baking home made pies, and wonderful entertainment by the Valley Chords and Dan Freihofer and friends. We can't forget the car-parking attendants, those who collected donations, the glow sticks, ice cream sales people and all the others who helped with this wonderful Lyme event. Thanks also to the participants in the parade and those who came to watch. The parade was great and once again we had lots of people involved.

All of the money raised during the BBQ and proceeds from glow sticks & ice cream all goes towards the fireworks. No tax dollars are used to support the fireworks. It is all raised and that's a tribute to the people of Lyme. This is a huge undertaking each year and thanks to the many folks who donate their time or money. It was a very successful event.

Safety is a huge issue for the fireworks and enormous thanks to the Lyme Fire Department for their time in keeping the safety zone safe. There is a fireman on duty at the pond from midmorning until the fireworks are over. We also want to thank the Lyme Police for their efforts during the parade and fireworks. None of this can happen without the cooperation of the Lyme Police and Fire Department.

This community has continued to support the Independence Committee efforts and we **THANK YOU** very much for your support!

This year's celebration will be on Saturday July 2, 2005. Any one who is interested in volunteering and or joining the fun call one of us.

This year we had two new additions to the Independence Day Committee: Robert Couture ("Cooch") and Jim Mayers. They have been chicken-cooking volunteers for this celebration for years – now they are on the committee.

Respectfully submitted,
Lyme Independence Day Committee

Robert Couture
Dina Cutting
JJ Pippin-Finley
Jim Mayers
Jodie Rich



An array of homemade pies entices hungry July 4th celebrants.



Frank A. Cutting, Jr., mans the chicken BBQ.

CONVERSE FREE LIBRARY TRUSTEES ANNUAL REPORT – 2004

The Converse Free Library, under the capable and enthusiastic leadership of Betsy Eaton, and her staff Karen Webb and Margaret Caffry, along with the dedicated group of volunteers, had a busy year.

Library circulation was up 15%, 27,298 books, audios, and videos were lent this year. 1,424 books, audios and videos were added this year. The total collection now numbers 22,405. Impressively well over 1000 of Lyme's 1600 residents are registered library patrons. In addition, the library serves 200 students and teachers from the Lyme School.

The Trustees revised their registration policy and tightened procedures at the circulation desk to comply with New Hampshire State law which dictates that borrowers' records must be kept confidential. Parents of children under the age of fourteen were offered the option of registering their children as a family or giving their children individual accounts and the right to privacy that accompanies that. To comply with the law, library staff may only reveal borrower information to the person or persons on the library account. Library circulation records are deleted from the computer on a regular basis to further insure confidentiality.

The Kilham Memorial Lecture featured two events: Eric Orff in April and Sy Montgomery in October. These, as always, were interesting and popular offerings.

Valley Net presented four programs on computer software, digital photography, viruses, spam and adware.

Summer Storytime for preschoolers was a fun time and attended by up to thirty children and adults. Karen held book discussions with third and fourth graders.

The Friends of the Library continue to be a great source of support. Money earned through book sales, dues, and donations was used to purchase equipment and furniture, built in newspaper and brochure racks, video and audio tapes (including LUV Coop membership) and children's classics. Friends sponsored children's activities, art exhibits and adult evening programs. In January Friends' Treasurer Fred Philips packed the house with a program commemorating the Wright Brothers. The Friends continue to provide volunteers for the desk every Friday. Thank you, Friends, for all the extras we may not have had without you.

After many years of serving as trustees Wayne Tullar and Norman Wakely are leaving the Board. The Board will miss you and all you have contributed as trustees.

Converse Free Library, Board of Trustees

**PLANNING BOARD
ANNUAL REPORT – 2004**

The Lyme Planning Board held 17 meetings in 2004. An Ad Hoc Committee to discuss the Ridgeline & Hillside Conservation District met twice. There were seven public hearings for subdivision, site plan review, and lot line adjustment; one meeting for gravel pit closure review; and 11 informal reviews resulting in two lot line adjustment approvals (LLA) and one site plan review approval (SPR). Hearings are listed as follows:

March	11	Crossroads Academy,	SPR Rt 10 & Shoestrap Road:	Approved
July	8	Ramsden/Ramsden,	LLA 125 Breck Hill Road:	Approved
July	8	Bailey,	Major Subdivision; Dartmouth College Hwy:	Withdrawn
September	23	Toner/Toner,	LLA Breck Hill Road:	Approved
October	14	Smith/Kelsey,	LLA Britton Lane & Pleasant Street:	Approved
November	23	Stout/Estes,	LLA Baker Hill Road:	Continued

The Planning Board wrote amendments to the Zoning Ordinance which were adopted at the Town Meeting in 2004. A new set of amendments is proposed for consideration at the 2005 Town Meeting and is provided in another section of this report. The amendments were developed after informal meetings and public hearings.

Special thanks to Fred Stearns and Ben Kilham for their assistance in issuing driveway access permits.

The Planning Board typically meets on the second and fourth Thursdays of the month. You are welcome to attend. Hearings are posted outside the town offices, Nichols Hardware Store, and the Lyme Center Post Office, and abutters and other interest holders are noticed by certified mail. Applicants and anyone with a question may contact Victoria Davis, Planning & Zoning Administrator at 795-4639. Her office hours are Wednesdays and Fridays 9:00 AM – 12:30 PM and other times by appointment.

LYME POLICE DEPARTMENT ANNUAL REPORT – 2004

During the 2004 budget year, the Lyme Police Department continued to pursue its mission by providing professional police services in a community-oriented format. Our capabilities were enhanced by the filling of the open part-time officer slot. Officer Anthony Swett joined our agency in July of 2004. He is an experienced part-time officer who also serves the town of Plainfield. He assisted at the Lyme Fourth of July Parade/Fireworks Celebration and provided additional coverage, when needed.

This year the department was involved in several felony level investigations that resulted in indictments at the Superior Court. Many of these investigations were time consuming and required investigators to pursue cases beyond the borders of this community. Obtaining and Executing Search & Arrest Warrants, Examination of Evidence, Transporting Evidence to Forensic Laboratory and Processing, Storing, and Documenting all activity relative to a case, requires a dedicated work ethic. The Lyme Police Department has been successful in its pursuit of these investigations.

Joining our agency in August of 2003, Officer Paul Roberts attended and completed the New Hampshire Police Standards and Training Council's full-time officer training program in 2004. This residential training program is held at the NH Police Training Facility in Concord and is conducted under conditions of paramilitary discipline. The academy is academically and physically challenging. Its goal is to prepare students for the challenges of police work.

Additional Courses of Training in 2004:

- Primex- Risk Management for Law Enforcement
- CPR / AED Certification
- Firearms Qualifications

The department continues to participate in community events and provide public educational programs. Here are some of the programs and events that we participated in:

- Halloween Safety
- Lyme Communications Committee
- Lyme Parking Committee
- "Gateway Drugs/Consequences" educational program for 5th Grade
- "Good Morning Program" of the Upper Valley
- Dartmouth Skiway Traffic Control
- Lyme Fourth of July Fireworks & Parade
- Lyme "Old Home Day"
- Lyme "Pumpkin Festival & Parade"
- Blisters for Books
- Boy Scouts- Personal Safety & Fingerprinting
- Juvenile Diversion Programs
- School Safety

- Other events, requiring planning and setting up of safety zones / traffic control
- Educational Seminars, as requested
- Citizen Ride-a-longs

The Police Department also assisted at the Transfer Station by developing a successful traffic pattern that enhanced safety and convenience for town residents. We also assisted with the implementation of these changes and have worked closely to monitor and assist, as needed.

Lyme's Animal Control Officer, Royden Daisey, participated in a community education project in conjunction with the Town Clerk, Patty Jenks and local veterinarian, Tom Heitzman. They offer an informational Rabies Clinic and dog-licensing event at the Lyme Fire Department, annually in the month of April.

The department continues to seek alternative sources of funding through Grant opportunities.

- A second Automatic External Defibrillator (AED) was awarded through the Rural Access to Defibrillators program. (Applied for in 2003, Awarded 2004)
- Lyme Police & Fire Departments have collaborated with Hanover Dispatch in requesting grant funds to increase the interoperability of Emergency Services.
- Lyme Police Department has also collaborated with Hanover Dispatch in a smaller grant process to include funds for up-grading the technology of the cruiser's computer communication process.

The following is a computation of the types of incidents, investigations, and activities, which were reported, investigated, or performed by the Lyme Police Department for the year 2004 (Through the month of November):

Crimes Against Persons

Assault	1	Criminal Threatening	2
Fraud	8	Violation of Protective Order	4

Crimes Against Property

Burglary	2	Theft	15
Issuing Bad Check	3	Criminal Mischief	17
Rec/Poss Stolen Property	3		

Disturbances

Domestic Disputes	27	Suspicious Person/Activity	69
Disorderly Conduct	3	Trespassing	3
Noise Complaint	1	Intoxicated Subject	1

Other Services / Miscellaneous Offenses

Assistance to Citizens	82	Civil Problem	19
Fish & Game Violations	6	Firing Weapon	5
Assist E 9-1-1	23	Vacant Residence	15
Lost/Found Property	28	Keep the Peace	4
MV Unlock	17	Fingerprinting	19
Assist Social Services	3	Illegal Dumping	18
Check the Well-being	20	Emergency Notification	2
Missing/Suicidal/Wanted Person	8	Juvenile Issues	5
Public Relations	5	Alcohol/Drug Related	3
Transport Subject	3	VIN # Inspection	7
Assist Ambulance	19	Assist other Police Agency	16
Alarm Activation	42	Assist Public Works	19
Paper Service	52	Assist Fire Department	12
Telephone Harassment	2	Election Laws	1
Open Door/Window	11	Directed Patrol	11

Animal Control: Officer Royden Daisey

Stray Dog/Cat	27	Dog Bite	6
Dog Nuisance	5	Other	47
Dog Licensing (Forfeitures)	8		

Motor Vehicle

Improper Operation Complaints	41	Stranded Motorist	33
Parking Violations/Warnings	13	Road Hazards	26
Crashes Involving Personal Injury	5	Other Crashes	25
Abandoned Motor Vehicles	6		

Traffic Stops - 526

Warnings (Written & Verbal)	460	Citations / Arrests	65
-----------------------------	-----	---------------------	----

Cruiser Miles Traveled: 39,297

Respectfully Submitted,
Chief Pauline Q. Field

LYME PUBLIC WORKS FACILITIES BUILDING COMMITTEE ANNUAL REPORT 2004

Following the March 2003 Town Meeting, the Selectmen appointed the Public Works Facility Building Committee, which began a series of (mostly) weekly meetings on April 22nd, 2003. At the March 2004 Town Meeting, the committee began the project in earnest, having received the approval of the legislative body (our annual March Town Meeting) for the proposed project (and, of course, for the bond to make the project a reality).

The weekly meetings continued, as the project was refined and each part of the project was put out to bid. As many of you have seen, the project is now nearly complete! Unfortunately, with the rising cost of steel and other building supplies, we found that between the time we received authorization to go forward and the time we solicited bids, our project had increased in cost.

The final project includes a pair of wood pellet boilers, donated in part by Nichols Hardware. The impetus for the pellet boilers came from the Lyme Energy Committee. The Energy Committee tirelessly and successfully pursued substantial contributions. These contributions came from many concerned Lyme town citizens who shared the Committee's vision for an energy-efficient, environment-friendly town facility. Other citizen donations allowed the facility to enjoy upgrades in the roofing material, a break room fit-up, and additional insulation. Our hearty thanks to those who contributed their time and monies.

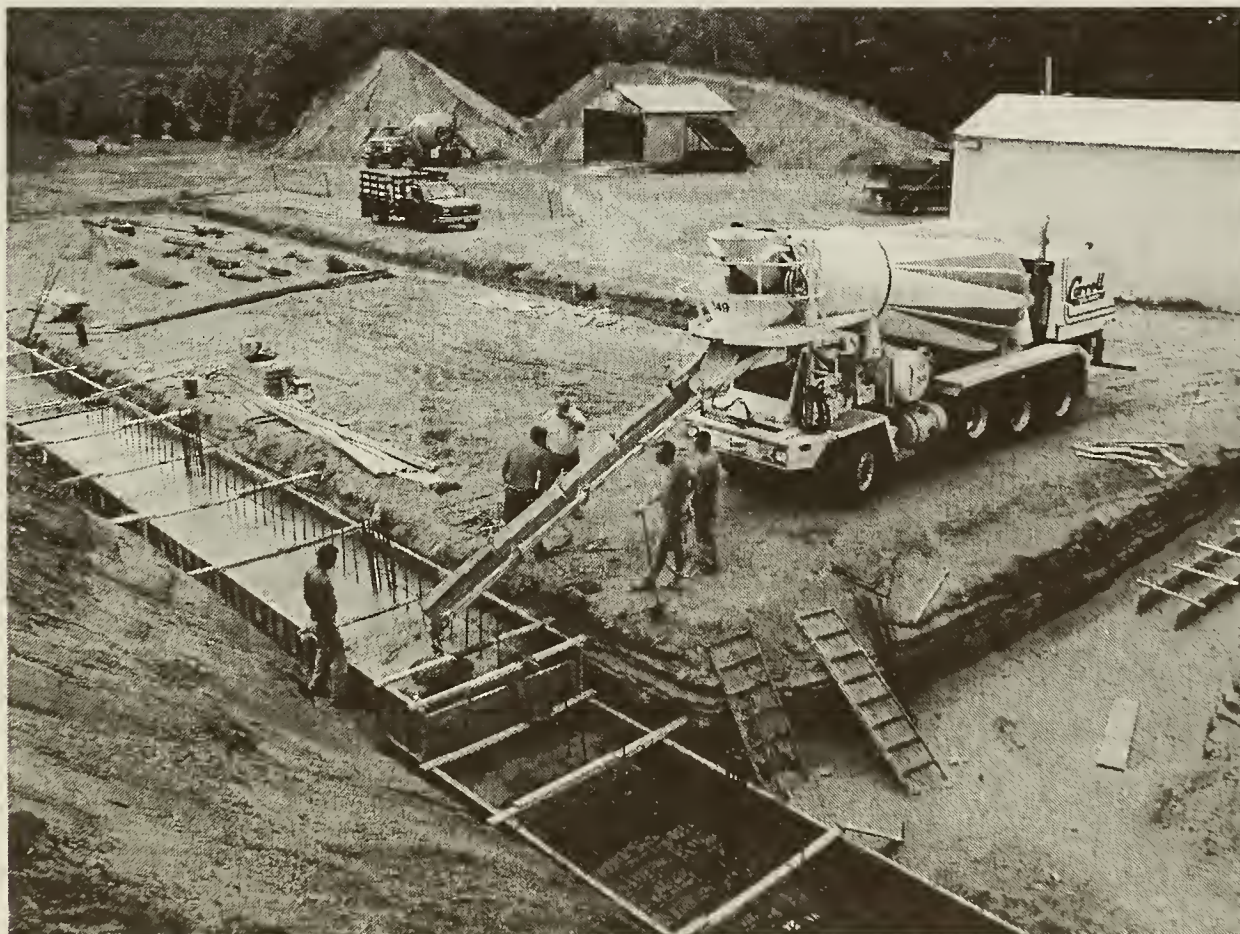
These pictures following show the evolution of the garage, from the initial groundbreaking to the nearly finished project we have today.

The final project will be the purchase and installation of a salt shed. Although this was included in the initial project, due to the unanticipated increase in costs, in order to finalize our project, the money set aside for the salt shed had to be utilized for the main building.

Respectfully submitted,
Judith Lee Shelnuttt Brotman, Chair



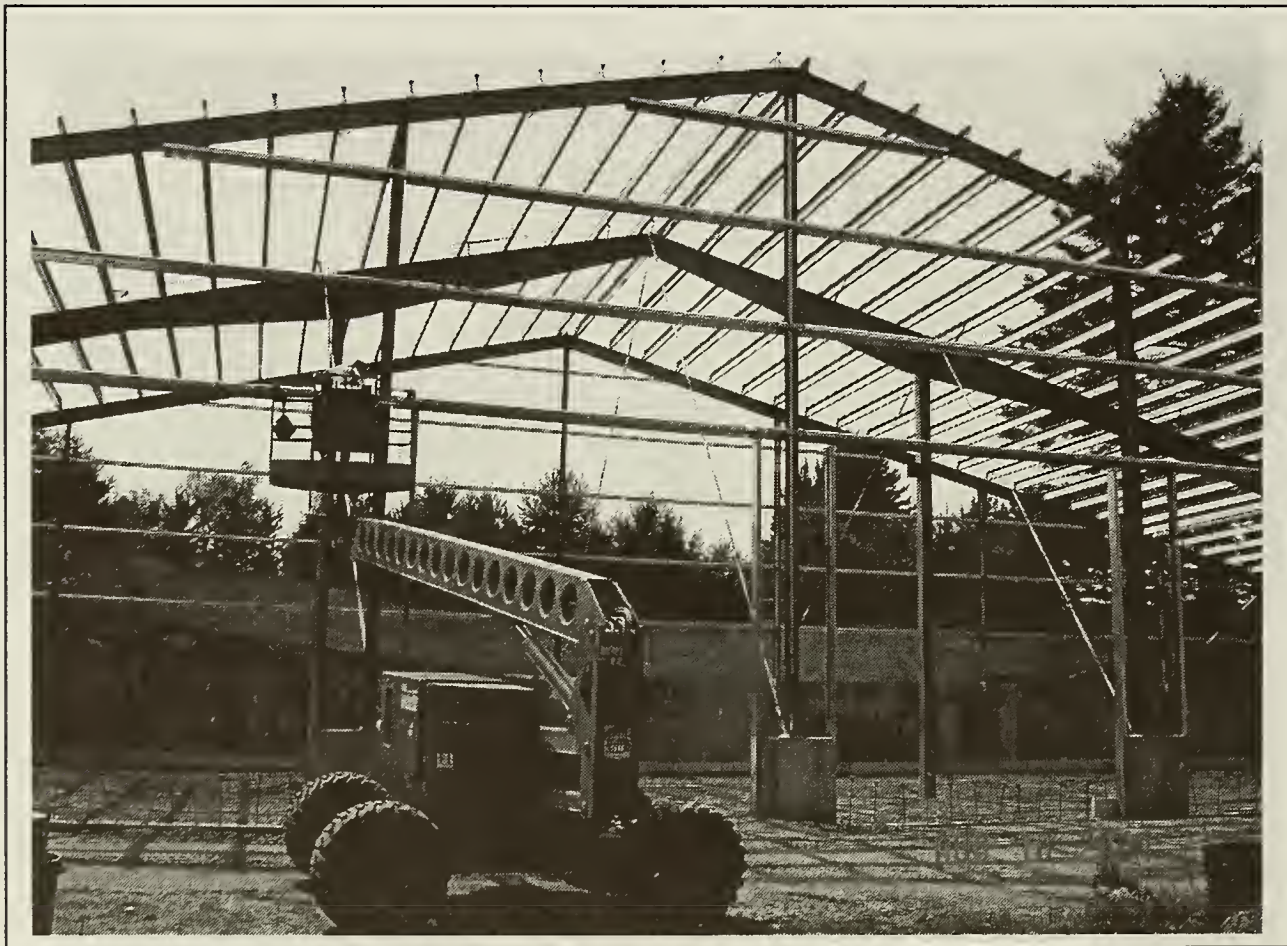
June 21, 2004, Excavation by Derby Mountain Construction of Lyme, NH (assisted by the Lyme Highway Department).



June 30, 2004. Pouring the footings by Newcon Construction of Laconia, NH.



August 4, 2004. Backfilling by Derby Mountain Construction of Lyme, NH (assisted by the Lyme Highway Department).



August 18, 2004. Framing by Riess Construction of Plymouth, NH.



August 31, 2004. Framing the wood pellet room by Matt Brown of Lyme, NH.



September 13, 2004. Installing the roof by Riess Construction of Plymouth, NH.



November 16, 2004. Installing the overhead doors by Twin State Door of Lebanon, NH.



November 19, 2004. Final grading by Derby Mountain Construction of Lyme, NH (assisted by the Lyme Highway Department).

RECREATION COMMISSION ANNUAL REPORT - 2004

This year, Lyme Recreation offered programs, with scholarships available, in many popular sports. As in the past, all fees collected were used to support the programs directly (e.g., referees, uniforms, tournament entries, equipment). We are delighted that the vast majority of Lyme children are able to participate in one or more of our programs. The following list details the specific programs and participation numbers.

Soccer	137	participants
Skiing/Snowboarding	70	participants
Cross Country Skiing	11	participants
Basketball	43	participants
Baseball	51	participants
Lacrosse	33	participants
Rock Climbing	7	participants

The Commission is very grateful to our volunteer sports Commissioners: Pete Mulvihill, Hebe Quinton, Michelle Balch, Steve Small, and Gary Webb. All of our youth teams are coached and instructed by volunteers, more than 50 in total. We are indeed grateful for your hard work and long hours devoted to our children.

A range of more informal programs were available for adult participants, including tennis, basketball, and softball. A weekly Tai Chi class, instructed by Kathy Larson, is now offered, and we hope to add additional adult programs in the near future.

The summer season at Chase Beach began cool and wet, but quickly became its usual popular site during the long, hot days of summer. Certified lifeguards staffed the beach, with oversight by Chase Beach Activities Supervisor Dina Cutting.

Michelle Couture coordinated another successful summer Pond Program, which included swimming lessons, arts and crafts, and sports. Three additional week-long summer sports camps were available to children this summer: two offerings of PlaySoccer camp and a basketball program for 3rd-4th grade girls.

A delightful array of costumed children and their families attended the Pumpkin Festival. Thanks once again to Michelle Couture for her exceptional work in organizing this event.

The Lyme Recreation page on the Town web site, along with the Listserve, has been a useful addition to our communication through school newsletters, allowing residents easy access to a listing of our current programs and policies.

Creation of an on-ground ice rink for skating near Chase Beach was a success last winter. Spearheaded by Pete Mulvihill, a hardy group of volunteers has made a safer alternative to the pond ice, which should also soon have lighting available to extend skating hours.

The Recreation Commission meets on the fourth Monday of the month at 7:00 PM at the Academy Building. We always welcome public participation and are eager to hear your ideas for new programs.



BOARD OF SELECTMEN ANNUAL REPORT – 2004



The most significant accomplishment this past year is the construction of the new highway garage. The highway crew started to move in just before Thanksgiving. The Town raised \$530,000 from the sale of 20-year bonds through the New Hampshire Municipal Bond Bank. Additionally, \$42,000 in donations from many individuals and companies provided funds to upgrade the roofing material and underwrite the additional costs of wood pellet boilers. Donations in kind of approximately \$10,000 were also received. As the year closes a few punch list items remain to complete this major project.

Other significant accomplishments included: an assessment update, establishing an official Town web site, and improvements in the transfer station operations.

- The assessment update was required to meet state requirements for the assessed valuations of all properties to reflect their current fair market value. The result was an average increase of 43% with the more modest housing increasing more in value than the more expensive housing.
- The Town now has an official web site at “lymenh.gov” that includes official notices, a calendar of events, information pages on departments, boards and committees (including their minutes) and town ordinances, regulations and forms.
- Work continues on improving the transfer station operations. The traffic pattern was changed to allow waiting vehicles to get off High Street and increase parking for recycling. Both our solid waste and recycling contractors were changed and will result in significant cost savings.

The Town settled one legal case and is currently involved in three other cases:

- We were sued in small claims court for return of property seized with a warrant as part of a criminal investigation. The suit was dismissed in Lebanon District Court.
- Loch Lyme Lodge, Inc. has sued the Town over its policy on destroying Clay Brook beaver dams. The plaintiff is claiming unspecified damages for illegal taking of their property as a result of flooding due to the beaver dams. The Town is covered by our liability insurance for any damages that might be awarded. Currently this case is scheduled for trial in May in Grafton County Superior Court.
- Arthur Stout and David M. Roby have sued the Town over the conditions and granting of special exceptions under the Zoning Ordinance for the development of Mr. Stout's property off Baker Hill Road. No trial date has yet been set for this case in Grafton County Superior Court.
- Colin and Mary Robinson are appealing the assessment of a \$ 6,730.00 land use change tax to the Board of Tax and Land Appeals. This case is scheduled for a hearing on March 15th.

This year two gifts were received improving the Chase Beach Recreation area. David Gernhard built and installed two new charcoal grills for his Eagle Scout project, and Pete Mulvihill donated lighting for the Chase Beach skating rink.

Anthony Swett joined our police department as a part time officer. New and many long time volunteers continue to serve on various boards and committees. Your Selectmen wish to thank all our staff and volunteers for the work they have done to make Lyme the wonderful place it is.

Richard G. Jones, Chair

Peter A Bleyler

Judith Lee Shelnutt Brotman



TRANSFER STATION STUDY COMMITTEE ANNUAL REPORT – 2004

The Transfer Station Study Committee has instituted several significant changes in the operation of the town's transfer station during 2004. In an effort to stop non-residents from using the town's free trash disposal service, and with the help of the police department, vehicles entering the transfer station were checked to see that they had a Lyme "Resident" sticker. The packer truck was moved to the back of the property, greatly improving traffic flow and preventing the backup of vehicles on High Street.

In October the town terminated its contract with Northeast Waste and now sends recycled materials to market through the Northeast Resources Recovery Association, glass to Littleton, NH, and landfill material to Berlin, NH. Recycling has been simplified with the co-mingling of fibers (newspaper, cardboard, boxboard, and office paper) in a single bin, containers(plastic containers, tin cans, and aluminum cans) in another, and all glass(including porcelain dishes, sinks, and toilets)in a third. We estimate these changes will save the town approximately \$20,000 over the course of the next year.

The Committee has recommended further changes in the operation of the transfer station to the Board of Selectmen and the Budget Committee and has their support to institute a "pay-per-throw" system for disposing of material thrown into the back of the packer truck or deposited in the large construction and demolition container. This proposal will appear as an article in the 2005 Town Meeting Warrant. Specifically, only trash placed in official plastic bags purchased at local stores could be thrown into the packer, and any large amount of material deposited in the construction and demolition container would be assessed a fee by the transfer station attendant. The charge for depositing tires and appliances containing fre-on would continue, but all recyclables could be deposited without charge.

In addition to the above changes, the area around the large container bins would be fenced and only open when the transfer station is open, enabling us to meet the state requirements for a legal transfer station. A pole barn structure would be constructed to cover the open top bins, preventing rain and snow from filling the containers and giving much needed shelter to our station attendants during inclement weather. The most significant change, however, would be an increase in the number of hours the transfer station would be open, by adding another day of operation in addition to Sunday morning.

We believe this proposal makes sense for Lyme. Experience from towns that utilize pay-per-throw shows that the amount of trash decreases while the quantity of recyclables increases. Trash costs the town money, whereas recyclables either cost nothing or produce income for the town. Trash becomes similar to other utilities such as electricity, heating fuel, and telephone service, with each family paying only for the amount of each utility that they use. Under our present system, all taxpayers share equally in the cost of disposing of trash, whereas with the pay-per-throw system those who have greater

quantities of trash will pay more than those who have smaller quantities. Also, the more we recycle, the longer our landfills will be able to operate.

Finally, pay-per-throw does not mean receiving less services for our tax dollars. Any reduction in trash services now being paid by the town would result in a decrease in town expenses. A reduction in the amount of money needed for trash removal is a direct saving for the town. Remember, our present "free" trash removal service is in fact not free at all. Every taxpayer pays!

Pete Bleyler, Selectman
Cynthia Bognolo
Simon Carr, Consultant

Marya Klee
Pete MacDonald

Steve Maddock, Chair
Al Pryor, Station Attendant



UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION ANNUAL REPORT – 2004

Regional planning provides a mechanism for communities that live, work and recreate together to collaborate on issues of common concern. The cities and towns of the Upper Valley, Sullivan County and Lake Sunapee area work together towards balanced growth through UVLSRPC membership. Your community's active participation in UVLSRPC provides you with a voice in regional activities, as well as in decision-making at the state level that affects the future of your community.

Due to a Vermont decision to incorporate its Upper Valley communities into an existing Vermont-only region beginning July 1, 2004, the past year marked our transition to a New Hampshire-only service area for the first time since 1963. For communities in both states, some creative new approaches to regional planning will be required. We have already begun exploring options for continuing to address some of the Upper Valley's transportation, economic development, housing and watershed management needs across the region's state line.

Each year we strive to focus on activities that will best meet the needs of each area of the region, while we balance the differing concerns of larger and smaller communities. Some highlights of the past year:

- Worked with state agencies to ensure that issues important to the region are understood and addressed, including local resource protection priorities, transportation choices and improvements, effectiveness of state smart growth policies, and water quality protection needs.
- Participated in transportation programs that will bring additional funding in the region for sidewalks, public transit, and a US Route 4 corridor study.
- Developed a Comprehensive Economic Development Strategy (CEDS) for Sullivan County, and continued to participate in CEDS programs in both East-Central Vermont and NH's Grafton County to guide growth in a manner consistent with local resources and needs, and increase eligibility for federal funding for economic development and infrastructure improvements.
- Continued to work with area and state organizations, businesses and communities to seek opportunities to improve the balance between economic growth and housing needs in the Upper Valley.
- Assisted 14 communities with updates of their master plans or capital improvement programs and/or amendments to local land use regulations and floodplain ordinances.
- Provided technical assistance to local boards and committees addressing a number of issues, such as natural resource and open space protection, capital

improvements programming, downtown or village redevelopment, trail mapping, school building and transportation needs, and parking needs and traffic circulation.

- Continued our assistance to those planning for the stewardship of the Connecticut River and its tributaries, including Lake Sunapee, and the Cold and Ompompanoosuc Rivers. Actively participated on Connecticut River Joint Commissions and Connecticut River Scenic Byway Council Steering Committee.
- Organized four hazardous waste collections in which 884 households participated to keep approximately 6,000 gallons of hazardous chemicals out of the region's groundwater; and assisted with public education on household hazardous waste, including outreach to small businesses on affordable disposal.
- Conducted 911 readdressing in Claremont to improve emergency response. Completed hazard mitigation plans for 11 communities as required for continued eligibility for federal disaster assistance and hazard mitigation funds; arranged funding to complete hazard mitigation plans for several more communities in the coming year; and assisted with all-hazard emergency operations plan for Southern Windsor County.
- Provided suggestions for minimizing potential regional impacts associated with several proposed developments through Act 250 in Vermont and to New Hampshire planning boards as requested.
- Collected traffic data in 22 communities, and completed road inventory in 5 communities to make sure that full state aid for maintenance is received. Provided traffic data to communities, residents and businesses on request.
- Continued to work with public transit providers serving the area's residents, employees, and visitors to identify opportunities to improve service using currently available funds, and to prioritize needs for additional funding. Assisted Upper Valley Transportation Management Association in efforts to reduce commuter traffic.
- Provided monthly circuit rider services to several communities to review subdivision and site plan applications for compliance with local regulations.
- Continued emphasis on informational programs and training for local officials. Topics of bi-monthly program series included Smart Growth, Resource Conservation and Development Councils, Solid Waste, Community Water Supply, and Small Shared Septic Systems. Assisted with series of educational workshops for conservation commission members and VLCT VT Interactive TV workshops, and provided training for local officials in VT on conducting effective public hearings.

- Worked with Connecticut River Joint Commissions and League of Women Voters of the Upper Valley to organize conference to educate planners, developers, landscape architects, engineers, and officials from NH and VT on techniques to minimize the negative effects of stormwater runoff through Low Impact Development techniques.
- Responded to day-to-day requests from local board members and staff for guidance on, e.g., road maintenance, design standards, scenic roads, traffic calming, traffic and parking-related zoning issues, development on private or unmaintained roads; implementation of local land use and excavation regulations, regulation of accessory apartments and buildings, emergency zoning, steep slope and ridgeline ordinances, site plan review; impact fees, capital improvement programs; stormwater management; flood insurance; mapping; and hiring consultants.
- Continued to utilize our geographic information system (GIS) to perform land use analyses and natural resource planning. Provided GIS services to 10 communities.
- Developed new website - www.uvlsrpc.org - to improve our ability to share information on planning issues and events. Maintained a library with the latest technical guidance, planning literature, and sample regulations; continued to expand regional socioeconomic database; and responded to numerous requests for information from local officials, businesses, and other area organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming year. We count on feedback from the Commissioners appointed by each community, as well as local officials and residents, to ensure that our work program focuses on those regional issues that are of the highest priority to you. Please feel free to contact us at (603) 448-1680 or email me at tbamford@uvlsrpc.org to share your thoughts.

Respectfully submitted,
 Tara E. Bamford
 Executive Director

UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION - HOUSEHOLD HAZARDOUS WASTE - ANNUAL REPORT - 2004

During 2004, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) organized four Household Hazardous Waste (HHW) Collection events in four different locations throughout the Upper Valley Lake Sunapee Region. The events covered fourteen New Hampshire communities, the ten member communities of the Greater Upper Valley Solid Waste District--which co-sponsors events held in Hartford--and three additional Vermont communities. Eight hundred and eighty-four households, together with a small number of local businesses, brought approximately 6,000 gallons of hazardous waste to the collections. (Although collections are for residents only, businesses may pre-arrange to bring their waste to a collection). New Hampshire Department of Environmental Services grants, acquired by UVLSRPC for participating NH communities, saved over \$12,500 for participating NH towns. The collections have continued to be successful and three are scheduled for the summer and fall of 2005.

As part of the collection events, UVLSRPC provides promotional flyers to participating towns and advertises the event in local newspapers. Additionally, flyers detailing oil collection sites, computer recycling, and other topics are available to interested households or municipalities

The Upper Valley Household Hazardous Waste Committee (UVHHWC), acting as the "educational arm" of the HHW project, provides support at collection events held in the core Upper Valley area. The UVHHWC is a volunteer committee working to reduce harm to the environment and human health caused by the use and improper disposal of household hazardous waste in the Upper Valley. The Committee aims to:

- Educate the public to the dangers of hazardous waste.
- Encourage the use of less hazardous products in the home.
- Promote proper disposal of household hazardous waste.
- Support local agencies which reflect/promote their mission.

Although the Committee serves only the core Upper Valley region, the interactive exhibits and educational materials managed by them are available to all UVLSRPC member towns.

**UPPER VALLEY RIVER SUBCOMMITTEE
CONNECTICUT RIVER JOINT COMMISSIONS
ANNUAL REPORT - 2004**

This year the Upper Valley River Subcommittee updated the Recreation chapter of our *Connecticut River Management Plan*, taking a close look at river access, riverfront recreational development, scenic views, and more, including the practical question of whether all our towns are prepared for emergency water rescues. We helped stimulate a state study of water quality in the Connecticut River after discovering gaps in information on the safety of the river for swimming, fishing, and boating.

The Subcommittee continues to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river, including advice to the State of New Hampshire on riverbank projects, advising landowners on dock proposals, and following the continued commercial and highway developments in West Lebanon.

We encourage all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. Heavy rains can send sediment from land clearing and removal of riverside vegetation into tributaries, demonstrating the critical importance of giving rivers and streams enough room. All riverfront landowners should be aware that the statewide Shoreland Protection Act applies to the Connecticut River. Contact the town office for more information.

There is currently a vacancy in Lyme's representation on the Subcommittee. Citizens interested in representing the town should contact the select board. The Upper Valley Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the third Monday evening of every other month, at the Thetford Bicentennial Building. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan* is on the web at www.crjc.org/localaction.htm.

Freda Swan, Lyme representative

We would be happy to make this report available electronically: please email contact@crjc.org

ZONING BOARD OF ADJUSTMENT ANNUAL REPORT – 2004

The first step in applying for a building and zoning permit is to contact the Planning and Zoning Administrator. If the Zoning Ordinance permits the proposed use in the application, the permit is granted by the Administrator. If the proposed use requires a Special Exception according to the Zoning Ordinance, the applicant is referred to the Zoning Board of Adjustment (ZBA) for a hearing. The ZBA also considers Variances from the Zoning Ordinance and hears Administrative Appeals.

The ZBA acts like a court. Its job is to interpret the Zoning Ordinance. Members cannot talk with applicants or even with each other about applications except during a public meeting or hearing. The ZBA does not write the Zoning Ordinance. This is the job of the Planning Board and Lyme residents through public hearings and Town Meeting.

A brochure explaining the permit application and ZBA hearing process is available at the Selectboard office and on the Town's web site.

In 2004, the Lyme Zoning Administrator reviewed 127 building permit applications. The ZBA held 46 hearings to review cases as required by the Zoning Ordinance. In total, one application was denied, seven applications were withdrawn, four applications are still pending or incomplete, five applications were for ZBA special exceptions only for future projects, and 110 applications were approved.

Five of the permits issued were to construct new houses. The remainder of permits were for a variety of purposes including the renewal of old permits; adding accessory improvements/structures, constructing or replacing septic systems or wells; putting up signs; constructing additions, docks, ponds, or driveways; renovating existing buildings; changing the use of a building; placing a mobile home; or tearing down buildings.

The ZBA typically meets on the third Thursday of the month. Additional meetings are often needed during the building season. You are welcome to attend. Hearings are posted at the Town Offices, Nichols Hardware Store, and the Lyme Center Post Office. Abutters and other interest holders are noticed by certified mail, and a notice is published in the Valley News. Applicants and anyone with a question may contact Victoria Davis, Planning & Zoning Administrator at 795-4639. Her office hours are Wednesday and Friday 9:00 AM – 12:30 PM and other times can be arranged by appointment.

**ZONING BOARD OF ADJUSTMENT
ANNUAL REPORT – 2004
TOWN OF LYME FEE SCHEDULE – 2005**

Building & Zoning Fees:

Permit Fee		.0025 x estimated construction cost or \$15
ZBA Hearing Fee	\$40	(includes mailing)
Copy of Zoning Ordinance	\$4	
Copy of Floodplain Ordinance	\$4	

Planning Fees:

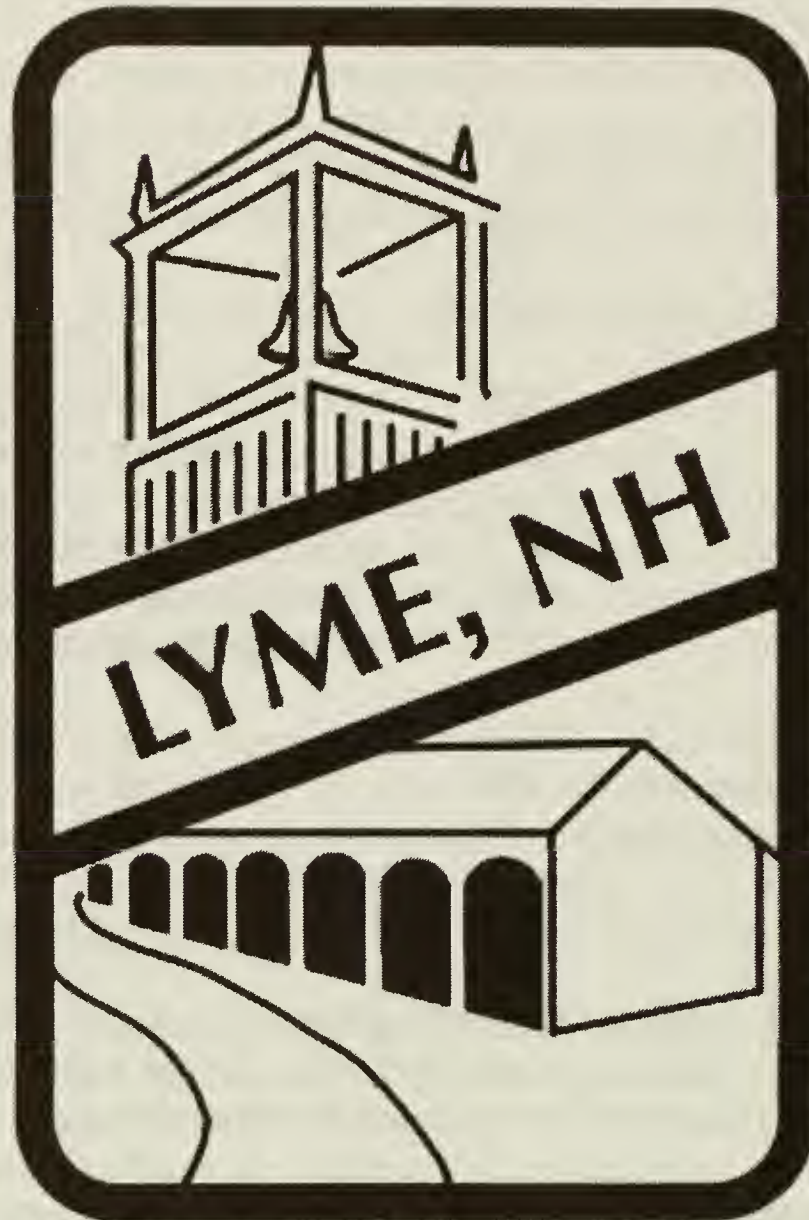
Lot Line Adjustment	\$25	
Merger	\$25	
Boundary Agreement	\$25	
Minor Subdivision:		
Preliminary	\$25	plus \$100 per new lot
Final	\$75	plus \$100 per new lot
Major Subdivision:		
Preliminary	\$75	plus \$100 per new lot
Final	\$100	plus \$200 per new lot
Building Development	\$75	plus \$0.05 per square foot interior floor space
Site Plan Review	\$150	
Copy of Subdivision Regulations	\$4	
Copy of Site Plan Review Reg.	\$4	

Mailing Fees: \$3 per notice

Fees include necessary recording at the Grafton County Registry of Deeds and any posted or published legal notices. Note any mailing fees for notice to abutters and other interest holders is additional and charged by the number of required notices.

Additional fees may be imposed by the Board during the review process to cover fees and disbursements for consultants to the Board including engineers, surveyors, attorneys, and community planners.

TOWN OF LYME



Narrative Reports Grafton County & Supported Outside Agencies

**UNH COOPERATIVE EXTENSION-GRAFTON COUNTY OFFICE
ANNUAL REPORT – 2004**

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants, educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars and conferences, and up-to-date web sites. Our staff is able to respond quickly with needed information via electronic mail, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

A professional staff of five educators and one specialist work out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

Educational Programs in Grafton County, FY04:

- **To strengthen NH's Communities:** Community Conservation Assistance Program; Preserving Rural Character through Agriculture: Urban and Community Forestry; Community Youth Development; Volunteer Training (Master Gardeners, Coverts Cooperators, Community Tree Stewards, 4-H Leaders); Land Use Planning; Finance & Tax Assistance.
- **To strengthen NH's Family and Youth:** After-School Programs; Family Resource Management; 4-H Youth Development: Family Lifeskills Program; Nutrition and Food Safety Education; Parenting Education; Cradle Crier/Toddler Tale Newsletters; and Volunteer Leader Training Programs.
- **To sustain NH's Natural Resources:** Dairy Management; Agroecology; Forest Resources Stewardship Program; Fruit Production and Management; GIS Training; Lakes Lay Monitoring Program; Integrated Pest Management; Ornamental Horticulture; Plant Health Diagnostic Laboratory; Vegetable Crop Production; Wildlife Habitat Program; Water Quality/Nutrient Management Programs, Agricultural Business Management; Estate Planning and Conservation Easement Education Programs.

- **To improve the economy:** Small Business Assistance (Forest Industry, Logging, Contractors, Consulting Foresters, Farms, Nurseries); Farm and Forest Product Marketing; Agricultural Business Management; Family Financial Management; Employment Skills Training Program.

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy; Deborah Maes, Family & Consumer Resources; Northam Parr, Forestry & Wildlife Resources; Robin Peter, Nutrition Connections; and Jacqueline Poulton, LEAP (Lifeskills for Employment, Achievement and Purpose). Educators are supported by Jerilynn Martino, Donna Mitton and Kristina Vaughan at the Extension Office.

Extension Advisory Council: Mike Dannehy, Woodsville; Sheila Fabrizio, North Haverhill; James Kinder, North Haverhill; David Keith, North Haverhill; Shaun Lagueux, Bristol; Jane O'Donnell, Littleton; Cindy Putnam, Piermont; Debby Robie, Bath; Carol Ronci, Franconia; Denis Ward (Chair), Monroe. Teen Members include: Molly Roy, Bath and Justine Morris, Haverhill.

Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone: 603-787-6944
Fax: 603-787-2009
Email: grafton@ceunh.unh.edu
Mailing Address: 3785 DCH, Box 8, North Haverhill, NH 03774-4936
Web Site: www.ceinfo.unh.edu

Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans' status.

Respectfully submitted,
 Northam D. Parr
 County Office Administrator



THE LYME FOUNDATION ANNUAL REPORT – 2004

The Lyme Foundation helps maintain and enhance the quality of life in Lyme, by furthering worthy social, educational, historical and other activities. The Foundation invites proposals from organizations and individuals throughout the year for grants in support of efforts to improve our community's life. Grants are funded by income from the Foundation's endowment, which is supported by Lyme citizens from an annual fund drive, and special gifts such as bequests and other planned giving.

In addition to the Foundation's endowment for grants to organizations, four funds have been established within the Foundation to recognize individual achievements in Lyme:

The Louis V. Farrar Memorial Fund (1991) sponsors the annual "Luigi Awards" and cash prizes to students of voice or instrument music at the Lyme School.

The Breck Whitman Memorial Fund (1994) sponsors similar awards in the field of art.

The Rachel Miller Fund (1999) provides funding for an annual Lyme Citizen of the Year.

William and Justine Griffith Memorial Scholarship Fund (2002) provides college scholarships to students from Lyme.

There are also two funds that provide timely and confidential assistance to Lyme residents:

The Pearl Dimick Fund (1996) with \$200,000 bequeathed to provide financial aid through the Lyme Home Health Agency, the Lyme Congregational Church, the First Baptist Church of Lyme Center and the Lyme School. In addition to a modest amount of direct financial aid (over \$11,000 in 2004), counseling is provided for personal finances, and a high level of confidentiality is maintained.

The Dorcas Chaffee Memorial Fund (1999) provides the same kind of financial aid as the Pearl Dimick Fund, but with eligibility to anyone with significant past or present ties to Lyme.

Foundation grants made in 2004 included:

- Pearl Dimick Fund: financial assistance confidentially provided to Lyme citizens (\$11,076)
- Chaffee Fund: financial assistance provided to Lyme citizens (\$1,000)
- Griffith Scholarship Fund: 15 college scholarships to Lyme students (\$10,000)
- Recognized Lyme citizens with the following annual awards:
 - Citizen of the Year Award to Fred Phillips (\$500)
 - Louis V. Farrar Music Awards to Heather Balch, Rebecca Turkington and Noah Pfister (\$600)
 - Breck Whitman Art Award to Addie Fisher (\$300)

- New Lyme Town Garage: contributed to construction of wood pellet furnace (\$12,000)
- Lyme Congregation Church: help defray cost of renovations (\$6,000)
- Lyme Center Baptist Church: help defray cost of renovations (\$6,000)

Current Board of Trustees:

Gerry Clancy, Vice Chairman

Tina Clark

Gibb Cornwell, Chairman

Tom Ketteridge, Treasurer

Josh Kilham

Paul Killebrew, Secretary

Carola Lea, Chair, Grants Committee

Dan Lynch

Nini Meyer

Allan Newton

Jennifer Schiffman, Vice Chair, Grants Committee

Jan Williams, Chair, Pearl Dimick Fund

Lindy Mather, Administrative Assistant



Lyme Citizen of the Year 2004 – Fred Phillips

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
ANNUAL REPORT – 2004

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP) and Grafton County ServiceLink, an information and assistance program. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2004, 66 older residents of Lyme were served by one or more of the Council's programs offered through the Orford and Upper Valley senior programs:

- Older adults from Lyme enjoyed 710 balanced meals in the company of friends in the senior dining rooms.
- They received 275 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyme residents were transported to health care providers or other community resources on 4 occasions by our lift-equipped buses.
- Frail Lyme residents benefited from our new adult in-home care program, offering companionship and assistance, a total of 132 hours.
- They received assistance with problems, crises or issues of long-term care through 11 visits by a trained social worker or contacts with ServiceLink

Lyme's citizens also volunteered to put their talents and skills to work for a better community through 339.5 hours of volunteer service.

The cost to provide Council services for Lyme residents in 2004 was \$8,573.88.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

GCSCC very much appreciates Lyme's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Statistics for the Town of Lyme
October 1, 2003 to September 30, 2004

During this fiscal year, GCSCC served 66 Lyme residents out of
347 residents over 60, 2000 Census)

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>x</u>	<u>Unit Cost =</u>	<u>Total cost of</u>
					<u>Service Congregate/</u>
Home delivered	Meals	985	x	\$5.72	\$5,634.20
Transportation	Trips	4	x	\$9.05	\$36.26
Adult Day Service	Hours	0	x	\$7.47	\$0.00
Adult In-Home Care	Hours	132	x	\$21.40	\$2,824.80
Social Services	Half-hours	3.5	x	\$22.48	\$78.68
Activities		187	N/A		
ServiceLink	Contacts	7	N/A		
Number of Lyme volunteers:		6	Number of volunteer hours:	339.5	
GCSCC cost to provide services for Lyme residents only					\$8,573.88
Request for Senior Services for 2003					\$ 650.00
Received from Town of Lyme for 2003					\$ 650.00
Request for Senior Services for 2004					<u>\$ 650.00</u>

NOTE:

Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2003 to September 30, 2004.

Services were funded by Federal and State programs 56%; municipalities, county and United Way 9%; Contributions 10%; In-kind donations 16%; Friends of GCSCC 7%; Other 2%.

COMPARATIVE INFORMATION

From Financial Statements for GCSCC
Fiscal Years 2003 and 2004

October 1-September 30

UNITS OF SERVICE PROVIDED

	FY2003	FY2004
Dining Room Meals	77,984	81,486
Home Delivered Meals	119,695	109,546
Transportation (Trips)	44,698	45,108
Adult Day Service (Hours)	15,426	17,323
Social Services (1/2 Hours)	8,192	7,212
ServiceLink Contacts	940	1,360
Adult In Home Care	(new program)	4,622

COST PER UNIT OF SERVICE PROVIDED

	FY2003	FY2004
Congregate/home delivered meals	\$6.10	\$5.72
Transportation (per trip)	\$10.57	\$9.05
Adult Day Service (hour of Service)	\$6.11	\$7.47
Social Services (per unit)	\$21.88	\$22.48
Adult In-Home Care (hour of service)		\$21.40

HEADREST ANNUAL REPORT – 2004

I wish to thank the residents of Lyme for their continuous support over the years.

Headrest has provided the Upper Valley with an unprecedented 33 years of continuous service, throughout the entire time, Headrest has manned its hotline crisis phones 24 hours per day / 7 days a week; over 12,000 consecutive days & nights. During this time, Headrest Crisis Counselor has answered an average of 10,000 calls a year. This service is available to all the communities in Vermont and New Hampshire. Headrest is also 1 of 70 national call-in sites for 1-800-SUICIDE which is part of the National Hopeline Program. Our crisis hotline program is accredited by the American Association of Suicidology which is based in Washington D.C.

Headrest has also established an Outpatient Counseling service that provides counseling services regardless of the client's ability to pay, which has served the area's low income families very well. Our counselors all meet the education and training requirements set by the State of New Hampshire DHHS and the program itself is managed by a New Hampshire Licensed Alcohol & Drug Counselor (LADC). Last Year this program provided the Town of Lyme with 25 individual counseling hours, 2 hours of family counseling and 16 group counseling hours.

Headrest has also established a Transitional Living Program. The purpose of this program is to provide clients who have successfully completed their 28 Day Program a safe and substance free living environment until the time they are ready to step out on their own.

Once again, my appreciation goes out to the Town of Lyme for its support.

Sincerely,

Michael Cryans
Executive Director

**LISTEN COMMUNITY SERVICES
ANNUAL REPORT – 2004**

LISTEN provides a spectrum of human service programs designed to assist individuals and families in their aspiration toward self-reliant living. Our in-take process offers immediate crisis assistance while allowing the counselor the chance to evaluate what type of support will bring lasting changes to a client's life. All services are provided free of charge. Our programs:

<i>Budget Counseling</i>	<i>Food Pantry</i>	<i>Supportive Housing</i>
<i>Camp Scholarships</i>	<i>Holiday Helper Baskets</i>	<i>Thrift Store Vouchers</i>
<i>Community Dinners</i>	<i>Housing Helpers</i>	<i>Utility Assistance</i>
<i>Emergency Financial Aid</i>	<i>Representative Payee</i>	<i>Youth Mentoring</i>

have grown from our vision of a community connected by and supportive of the process of "Neighbor Helping Neighbor."

Last year LISTEN provided Lyme residents the following services:

Service	Description	# of people in Household	# of Households
Food Pantry	10 visits	11	6
Fuel Assistance Application	9 applications	23	9
Heating Helpers	1 family received funds	5	1
Housing Assistance	1 family received funds	3	2
Misc. Client Counsel			
Salvation Army	2 families received funds	8	2
Summer Camp	6 children went to camp		6
Utility Assistance	3 families received counseling	12	3
Totals		68	21

We thank the Town of Lyme for over 20 years of support. We look forward to a future where Lyme residents and LISTEN staff work together to realize our vision of "Neighbor Helping Neighbor."

Respectfully submitted,
Merilynn B. Bourne
Executive Director
Listen Community Services

**VISITING NURSE ASSOCIATION & HOSPICE OF
VERMONT AND NEW HAMPSHIRE
HOME CARE, HOSPICE AND FAMILY HEALTH SERVICES –
ANNUAL REPORT – 2004**

We value the continued partnership with the town of Lyme to help us meet your residents' home care, Hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through Hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants and young children who have chronic illnesses requiring long-term support and care.

The VNA provided the following services this past year: (July 1, 2003 through June 30, 2004)

Home Care

Skilled Nursing 13

Total Visits 13

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,

Susan H. Larman, BSN, MBA
President and CEO
Visiting Nurse Association and Hospice of VT and NH, Inc.
46 S. Main Street
White River Junction, VT 05001-7911

WEST CENTRAL BEHAVIORAL HEALTH ANNUAL REPORT – 2004

West Central Behavioral Health received an appropriation of \$1,500 from the Town of Lyme that helps us to continue offering free or low cost services to residents of the community who are uninsured or underinsured. In FY2004, West Central Behavioral Health Provided residents of Lyme with \$10,385 of free or reduced cost mental and behavioral health services for which we received no reimbursement. We are committed to making quality mental health services available regardless of ability to pay to all communities in our service area, and the cities and towns we serve help us sustain that commitment to many of our most vulnerable neighbors.

West Central Behavioral Health is the NH designated Community Mental Health Center for Lyme, as well as Sullivan and Southern Grafton Counties. Our mission is “To promote, preserve and strengthen the mental health and quality of life for individuals and their communities through the delivery of integrated, comprehensive services”. Our consumers suffer from a range of disorders and illnesses: life threatening severe, chronic mental illness such as psychosis, schizophrenia, and bipolar disorder; all forms of addiction; as well as anxiety, depression, divorce or relationship related stress, and other impairing, but highly treatable conditions. We work with all ages in outpatient clinics, homes, jails, nursing homes, schools, and residential supported living programs, offering a broad variety of counseling, psychiatric services, case management and emergency consultations.

Some of the services provided to residents of Lyme in 2004 year include:

- 7 children and their families received 72 therapy sessions at our outpatient clinics in Lebanon, Newport and Claremont.
- 17 Adult residents received 145 sessions of outpatient counseling for depression, anxiety, additions, family issues, and other critical issues.
- 5 residents contacted our Emergency Services, available 24 hours, 7 days a week.
- 2 residents received 96 sessions of other services such as case management or vocational services.

Thank you for helping us provide quality mental health care to all who need it.

**WISE (WOMEN'S INFORMATION SERVICE)
79 HANOVER STREET, SUITE ONE, HANOVER, NH 03766
ANNUAL REPORT - 2004**

Thank you for the opportunity to explain our work to you and to request funding from The Town of Lyme. WISE Program Advocates worked with three Lyme residents in 2004. Among them, these clients had four children who were affected by the violence in their home. They received services including counseling; help with restraining orders and assistance with housing. In addition, our Youth Outreach Program Coordinator saw more than 75 students at the Lyme School and talked to them about healthy relationships, bullying, sexual harassment and how to access adults to help them with problems at home.

Many of the towns we serve have small populations and, in any given year the number of clients we see may be small in those towns. The fact that we receive support from surrounding communities and from residents of these communities enables us to be available if any residents need our services. To someone who is in grave danger, WISE represents hope and a solution to their problems.

We have been in the Upper Valley, assisting families and individuals for thirty-five years. This year, we have become more involved with the problems of children who witness domestic violence. We have just completed our sixth group for such children. The kids draw and paint and talk about their fears with someone who is trained to work with them. The safety of the environment draws them out and they are able to understand that they did not cause the problems in their home. Our most recent outreach efforts extend to area elementary schools, where we talk to administrators and teachers about identifying children who have witnessed violence in their home.

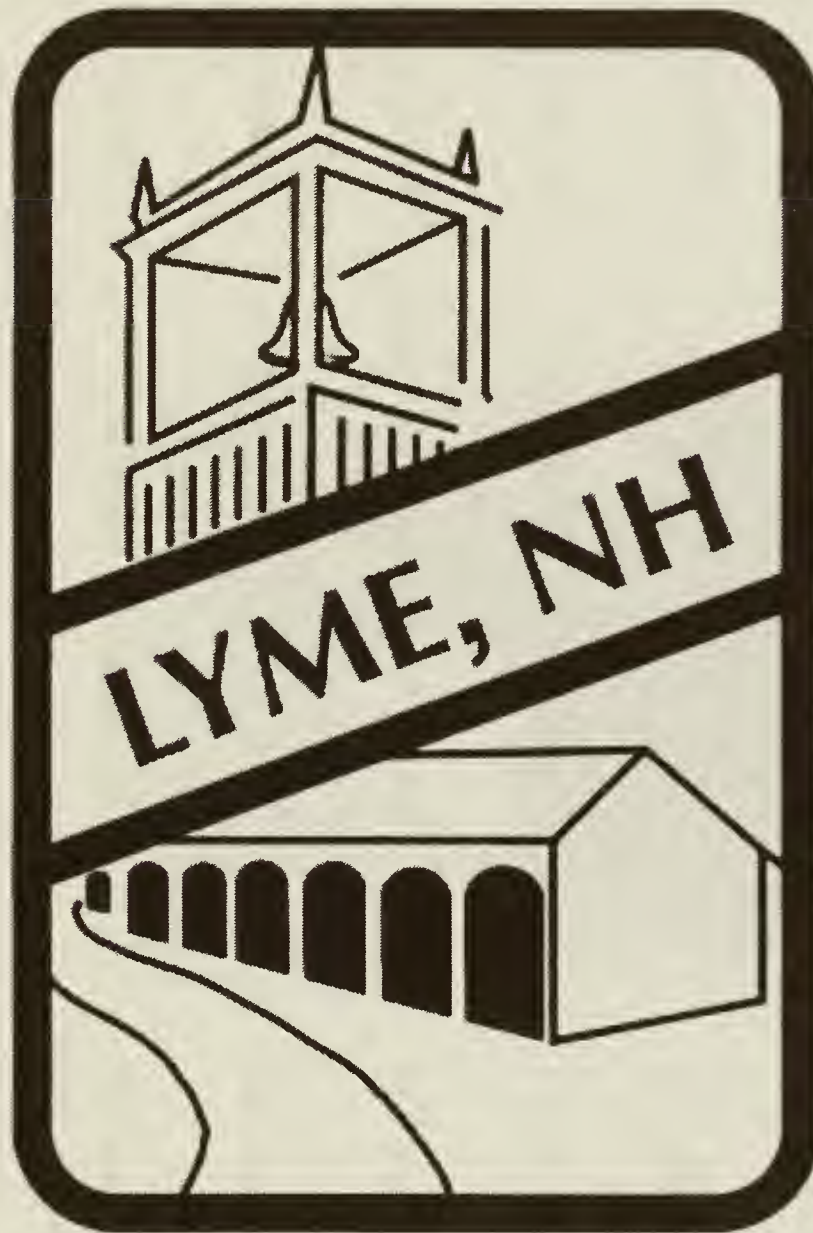
Our services range from a 24-hour hotline to "after-shelter" apartments where a family can live for up to two years. We provide training to local businesses (last year, to all the employees of Mascoma Bank, for example) on sexual harassment or the effects of domestic violence on the workplace. We saw more than 650 clients last year. Some we saw once or twice but others needed our services for months at a time.

Despite the small number of clients we saw from Lyme last year, the assistance we provided was critical to those being served. Without WISE—a local agency—people needing help would have to travel long distances or forego services. Families are the bedrock of our community and WISE is proud of its efforts to help make them stronger.

We are grateful for the past assistance we have gotten from The Town of Lyme and hope you will continue to consider us worthy of your support.

Sarah Copps, Development Director

TOWN OF LYME



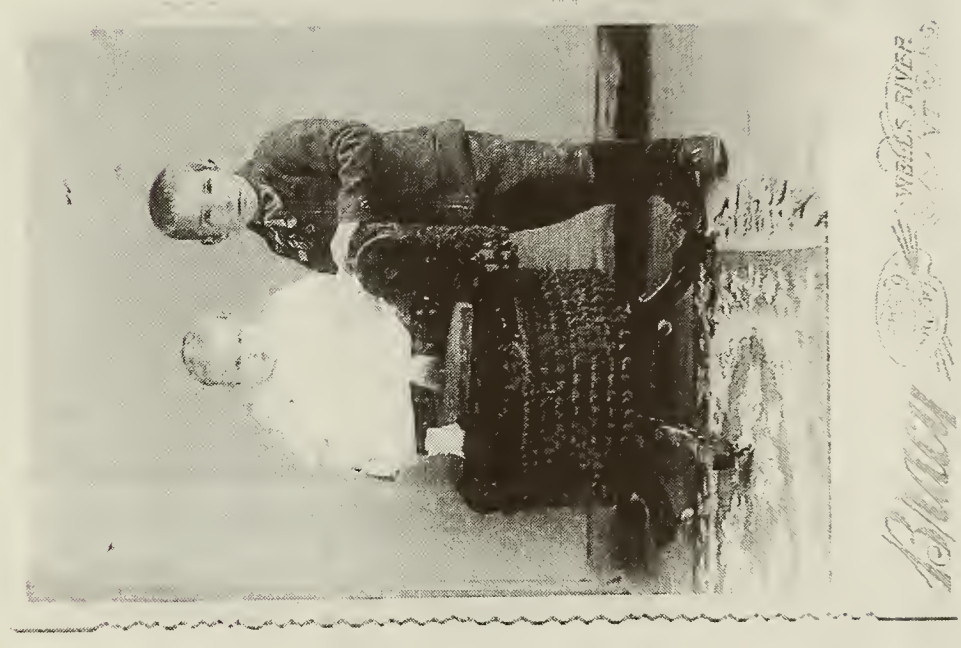
2004 VITAL STATISTICS

BIRTHS REGISTERED IN THE TOWN OF LYME FOR THE YEAR ENDING DECEMBER 31, 2004

Date of Birth	Place of Birth	Name of Child	Parents
December 3, 2002	Liuzhou, China	Peili Rollins Heitzman	Tom Heitzman & Andrea Heitzman
February 4, 2004	Boston, MA	Bennett James Urribarri	Jaime Urribarri & Kristen Garfield
May 2, 2004	Lebanon, NH	Esther Elizabeth Hoffman	Michael Hoffman & Camarie Hoffman
July 17, 2004	Lebanon, NH	Emilia Axelina Osborn	Frederick Osborn & Krista Osborn
July 17, 2004	Lebanon, NH	Maya Zena Schieffelin Osborn	Frederick Osborn & Krista Osborn
July 20, 2004	Lebanon, NH	Mary Iris Thomas Levey	Samuel Levey & Christine Thomas
July 24, 2004	Lebanon, NH Eleanor Goode	Ryan James Callaghan	Timothy Callaghan &
August 14, 2004	Lebanon, NH	Kaydence Lynn Rich	Tyler Rich & Rachel Pearson
August 27, 2004	Lebanon, NH	Zane David Schiffman	Mark Schiffman & Jennifer Schiffman

**BIRTHS REGISTERED IN THE TOWN OF LYME FOR THE YEAR ENDING DECEMBER 31, 2004
CONTINUED.....**

December 8, 2004	Lebanon, NH	Eleanor Konings-Sheffield	Elke Konings-Sheffield & Rhonda Konings-Sheffield
December 16, 2004	Randolph, VT	Jin Maylee Clayton	Geoffrey Clayton & Joanna Laro



DEATHS REGISTERED IN THE TOWN OF LYME FOR THE YEAR ENDING DECEMBER 31, 2004

Date of Death	Place of Death	Name	Name of Mother	Name of Father
01-09-04	Hanover, NH	Doris Yurek	Helen Willans	William Gleason
01-20-04	Claremont, NH	Stewart M. Dall	Emily Maurice	Charles Dall
01-31-04	Hanover, NH	Jill Beesley	Hilda Swift	Frank Fidkin
03-19-04	Lyme, NH	Carol Lee Wain	Frances Mason	Harold Wain
03-25-04	Lebanon, NH	Dora E. Sanborn	Lillian Morrill	Harvey Balch
03-26-04	Lebanon, NH	Ruth A. Bean	Mary E. Webster	William W. Day
08-01-04	Wilder, VT	Ruth E. Washburn	Julia Allbee	David S. Reed
08-15-04	Hanover, NH	Lillian M. Bircher	Evelyn Berube	Leo White
09-15-04	Lyme Center, NH	Ronald R. Baker	Hattie S. Streeter	Maurice Baker
10-17-04	Lyme, NH	Irvin A. Wilmot Jr.	Lillian Sayer	Irvin A. Wilmot
11-01-04	Hanover, NH	Pauline E. Uline	Susie E. Cadwell	Millard R. Uline
11-18-04	Lyme, NH	Rev. Edward Tyler	Anna Greene	Frederick Tyler
11-19-04	Lebanon, NH	Trina Schart Hyman	Margaret Bruck	Albert Schart

11-26-04

Lyme, NH

Richard H. Gray

Hattie Pike

Harley Gray

12-06-04

Lebanon, NH

Robert I. Wilmot

Sandra Antella

Irvin A. Wilmot Jr.



**MARRIAGES REGISTERED IN THE TOWN OF LYME
FOR THE YEAR ENDING DECEMBER 31, 2003**

Date	Name of Bride and Groom	Residence
06-14-03	Patience B. Farnham Aaron W. Rich	Lyme, NH Lyme, NH
06-21-03	Darcey Lyn Heath Peter Allyn Morgan	Windsor, VT Windsor, VT
06-28-03	Rebecca Rose Beisswenger Owen Kayser Milne	Winooski, VT Winooski, VT
07-12-03	Meghan Elizabeth Sullivan Patrick Eudor O'Neill	North Thetford, VT North Thetford, VT
07-26-03	Michelle D. Plaisted Kevin R. Balch	Lyme, NH Lyme, NH
08-09-03	Auburn Dorothy Cole J. Thomas Kocab	NorthKingstown, RI Wyoming, RI
08-09-03	Emily Denton Jastrzembski Jonathan David Lachance	Ann Arbor, MI Ann Arbor, MI
08-22-03	Karen Williams Holmes Adrian John Keating	Santa Barbara, CA Santa Barbara, CA
08-30-03	Doris L. Stearns David C. Stanhope	Lyme, NH Lyme, NH
11-23-03	Robin A. Leonard Steven F. Lornitzo	Lyme, NH Lyme, NH
12-12-03	Donna L. Gray William M. Tuttle	Lyme, NH Lyme, NH
12-27-03	Patricia Anne Carney Latham John Stack	Thetford Center, VT Thetford Center, VT

**MARRIAGES REGISTERED IN THE TOWN OF LYME
FOR THE YEAR ENDING DECEMBER 31, 2004**

Date	Name of Bride and Groom	Residence
04-16-04	Drusilla Williams Raymond Eugene Paquin	Lyme, NH Lyme, NH
05-15-04	Sarah Swift Barnes Daniel S. Freihofer	Lyme, NH Hanover, NH
05-23-04	Brooke Giddings David S. Hagerman	Lyme, NH Lyme, NH
06-26-04	Jenni Marie Mongeur Paul Jason Campbell	Tunbridge, VT Tunbridge, VT
08-14-04	Christina J. Kinnett Thord T. Hall Jr.	Lyme, NH Lyme, NH
08-14-04	Phuong Hang Desmond Lee	Worcester, MA Lyme, NH
09-19-04	Patricia Lee Jenks Gregory Allen Jenks	Lyme, NH Lyme, NH
10-02-04	Nora Esperanza Thompson John Francis Shine	Somersville, MA Lyme, NH
10-03-04	Emily Ann Richmond Seth Maxwell Carpenter	North Grafton, MA North Grafton, MA
11-12-04	Martha E. Travis Guy M. Cook	Corinth, VT Corinth, VT



ANNUAL REPORT

OF THE

LYME SCHOOL DISTRICT



For the year ending December 31, 2004

LYME SCHOOL DISTRICT

SCHOOL BOARD

	TERM EXPIRES
Laszlo Bardos, Chair	2006
Brian Cook	2006
Peter Glenshaw	2007
Julie McCutcheon	2007
Maggie Minnock	2005
Mark Tecca, Vice Chair	2006
Tom Yurkosky, Secretary	2005

SCHOOL DISTRICT OFFICIALS

Moderator – William B. Waste

Clerk – Patricia G. Jenks

Treasurer – Dina Cutting

Deputy Treasurer – Luane Cole (appointed)

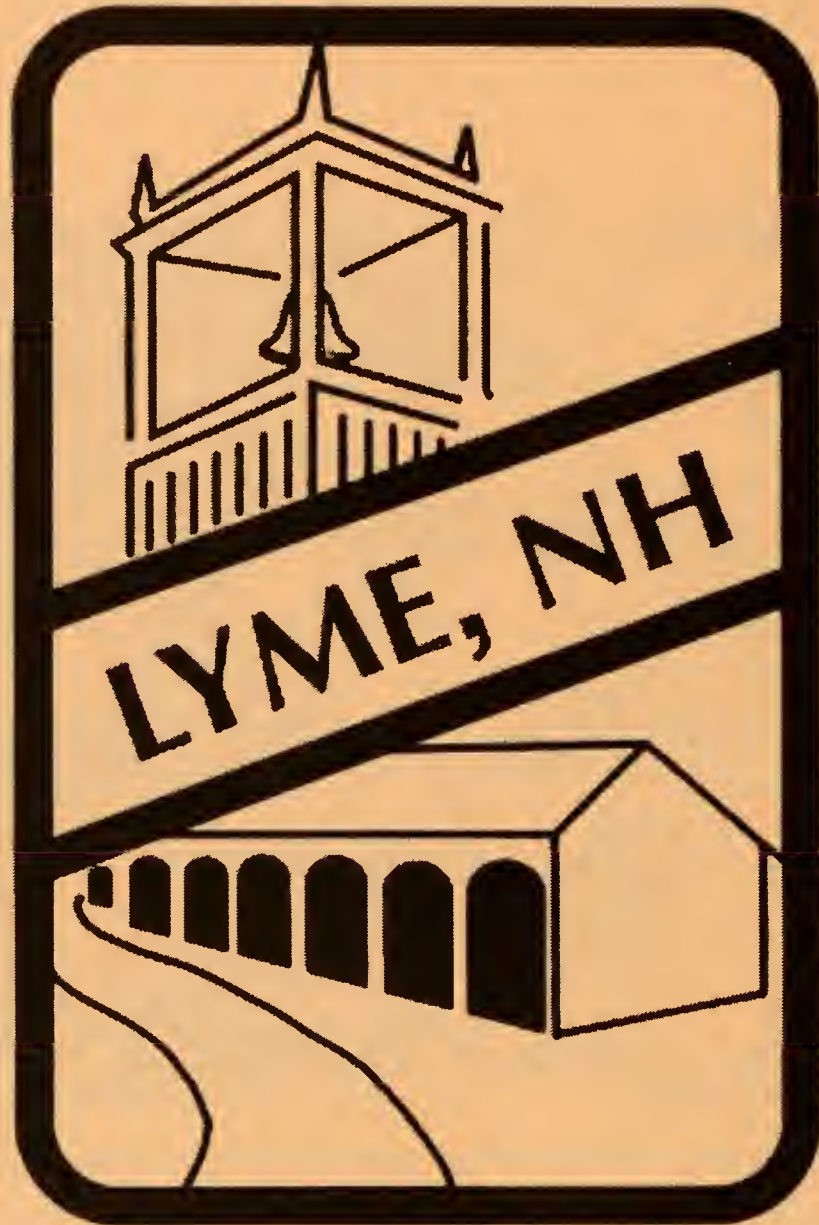
ADMINISTRATION

Gerald A. Clancy Principal

Pamela B. Frost Director of Special Education

Gordon E. Schnare Superintendent of Schools

LYME SCHOOL DISTRICT



WARRANT FOR
MARCH 3RD & MARCH 8TH, 2005,
SCHOOL MEETINGS

STATE OF NEW HAMPSHIRE

SCHOOL DISTRICT WARRANT

MARCH 3, 2005

GRAFTON S.S

SCHOOL DISTRICT OF LYME

To the inhabitants of the School District of Lyme, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Lyme Community Gymnasium in Lyme, New Hampshire, on Thursday, March 3, 2005, at 7:00 p.m., to act on the following subjects:

NOTE: ELECTION OF SCHOOL DISTRICT OFFICERS WILL TAKE PLACE AT THE TIME OF THE ELECTION OF TOWN OFFICERS ON TUESDAY, MARCH 8, 2005.

ARTICLE 1. To hear the reports of Agents, Auditors, Committees, or other officers heretofore chosen, and pass any vote relating thereto.

ARTICLE 2. To see if the District will vote to raise and appropriate the amount of Three Million, Six Hundred Eighty-six Thousand, Five Hundred Seventy Dollars (\$3,686,570.00) as an operating budget for the Lyme School District for the 2005 – 2006 school year, as submitted by the Budget Committee. This article includes the amounts requested in Article 6. (Recommended by the School Board.) (Recommended by the Budget Committee.)

ARTICLE 3. To see if the District will vote to raise and appropriate the sum One Hundred, Thousand Dollars (\$100,000.00) for the purpose of funding high school tuition expenses and to authorize the withdrawal of \$100,000.00 from the High School Tuition Fund established at the Lyme School District Meeting on March 9, 1995. (Recommended By School Board.) (Recommended by the Budget Committee)

ARTICLE 4. To see if the District will raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to help defray special education costs, such funds to come from the Special Education Reserve Fund, established at the Lyme School District meeting on March 8, 1984. (Recommended by the School Board.) (Recommended by the Budget Committee.)

ARTICLE 5. To see if the district will vote to raise and appropriate up to One Hundred Thousand Dollars (\$100,000.00) to be placed in the High School Tuition Fund, established at the Lyme School District Meeting on March 9, 1995 for funding high school tuition expenses, with such amount to be funded from the year end undesignated fund balance available on July 1, 2005. (Recommended by the School Board.) (Recommended by the Budget Committee.)

ARTICLE 6. To determine and fix the salaries of school district officers as follows: School District Treasurer \$600.00; School District Clerk \$75.00; School District Moderator \$75.00. The amounts in this article are included in Article 2. (Recommended by the School Board) (Recommended by the Budget Committee)

ARTICLE 7. To transact any other business that may legally come before this meeting.

Given under our hands and seals at said Lyme this Twenty-seventh day of January 2005.

A TRUE COPY ATTEST:

Laszlo Bardos, Chair

Brian Cook

Peter Glenshaw

Jules McCutcheon

Margaret Minnock

Mark Tecca

Thomas Yurkosky

School Board, School District of Lyme, New Hampshire



SCHOOL DISTRICT WARRANT

STATE OF NEW HAMPSHIRE

MARCH 8, 2005

GRAFTON S.S.

SCHOOL DISTRICT OF LYME

To the inhabitants of the School District of Lyme, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Lyme Community Gymnasium in Lyme, New Hampshire, on Tuesday, March 8, 2005 at 7:00 in the morning to act on the following subjects:

To choose by ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, and two members of the School Board each to serve three years.

NOTE: ALL OTHER SCHOOL BUSINESS WILL BE CONDUCTED AT THE SCHOOL DISTRICT MEETING TO BE HELD ON THURSDAY, MARCH 3, 2005 AT 7:00 PM AT THE LYME COMMUNITY GYMNASIUM.

Polls will open at 7:00 AM and will close no earlier than 7:00 PM.

Given under our hands and seals at said Lyme this twenty-seventh day of January 2005.

A TRUE COPY ATTEST:

A TRUE COPY ATTEST:

Laszlo Bardos, Chair

Brian Cook

Peter Glenshaw

Jules McCutcheon

Margaret Minnock

Mark Tecca

Tom Yurkosky

School Board, School District of Lyme School

**CANDIDATES FOR ELECTED SCHOOL DISTRICT OFFICE
MARCH 8, 2005**

For Three Years:

Two School Board Members

Hebe B. Quinton Avery

Kathleen McGowan

Margaret (“Maggie”) Minnock

William H. (“Bill”) Ploog

For One Year:

One School District Moderator

William H. Waste

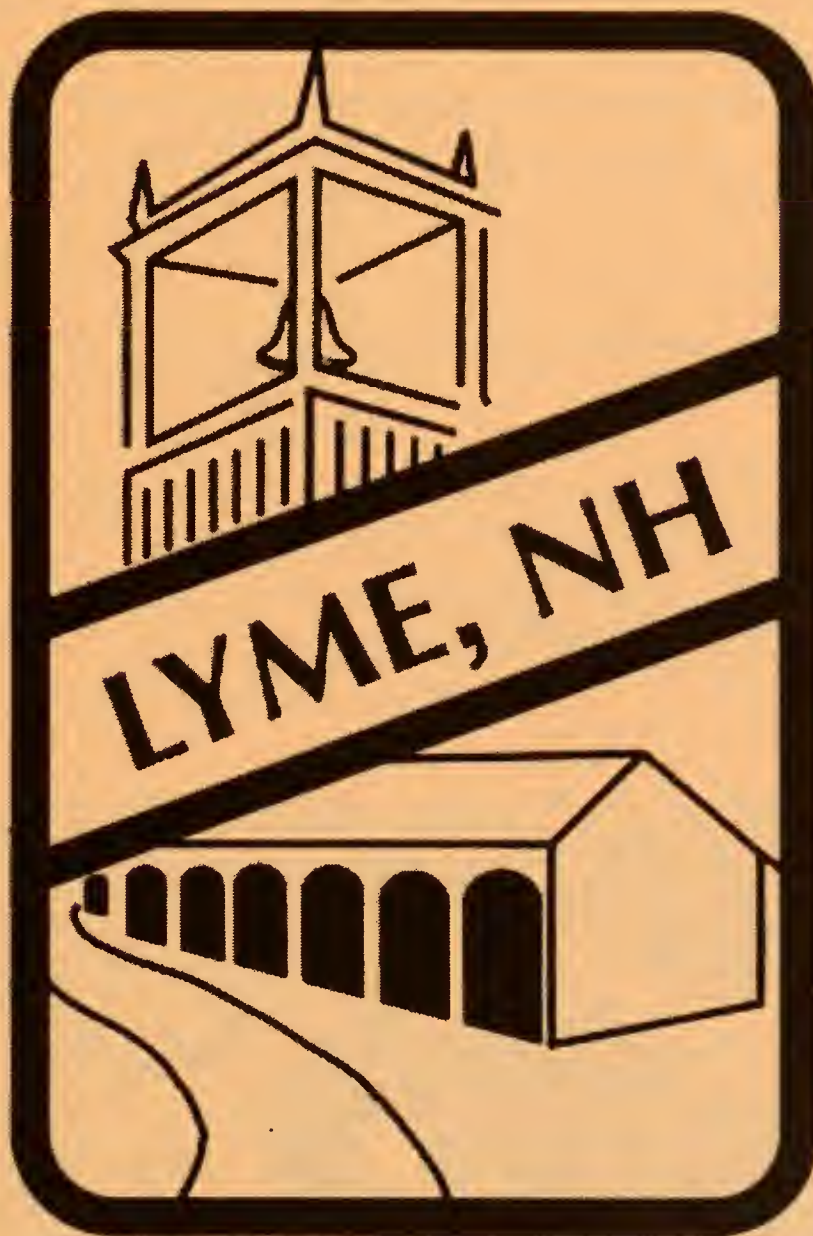
One School District Cleark

Patricia G. Jenks

One School District Treasurer

Dina D.H. Cutting

SCHOOL DISTRICT OF LYME



Minutes for March 4, 2004, and March 9, 2004 School District Meetings

**LYME SCHOOL DISTRICT
RECORD OF ELECTION OF OFFICERS
MARCH 9, 2004**

To choose by ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, two members of the School Board, each to serve three years.

OFFICERS ELECTED

MODERATOR

Bill Waste

TREASURER

Dina Cutting

CLERK

Patricia G. Jenks

SCHOOL BOARD

Three Years

Jules McCutcheon

Peter Glenshaw

Respectfully submitted,
Patricia G. Jenks, School District Clerk



**SCHOOL DISTRICT ANNUAL MEETING
MINUTES
MARCH 4, 2004**

Moderator Bill Waste called this meeting to order at 7:05 P.M. at the Lyme School Community Gymnasium.

Representing the School Board were Laszlo Bardos, Manton Copeland, Mark Tecca and Brian Cook.

ARTICLE 1. Richard Jones made the motion to accept the Annual School District Report as published in the Town Report for year-end 2003.

SECONDED

Article 1 was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 2. Laszlo Bardos made the motion that the District vote to raise and appropriate the amount of Three Million, Five Hundred Two Thousand, Two Hundred Seventy-two Dollars (\$3,502,272.00) as an operating budget for the Lyme School District for the 2004 – 2005 school year, as submitted by the Budget Committee. This article includes the amounts requested in Article 6.

SECONDED

Laszlo provided a detailed explanation and overview of budget issues and answered a few budget related questions.

Article 2 was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 3. Laszlo Bardos made the motion that the District vote to raise and appropriate the sum of One Hundred, Ninety-eight Thousand Dollars (\$198,000.00) for the purpose of funding high school tuition expenses and to authorize the withdrawal of \$198,000.00 from the High School Tuition Fund established at the Lyme School District Meeting on March 9, 1995.

SECONDED

Manton Copeland offered an explanation for this article.

Article 3 was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 4. Manton Copeland made the motion that the District raise and appropriate the sum of Twenty-five Thousand Dollars (\$25,000) to help defray special education costs, such funds to come from the Special Education Reserve Fund, established at the Lyme School District meeting on March 8, 1984.

SECONDED

Manton Copeland provided an explanation for this article.

Article 4 was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 5. Manton Copeland made the motion that the District vote to raise and appropriate up to One Hundred Thousand Dollars (\$100,000) to be placed in the High School Tuition Fund, established at the Lyme School District Meeting on March 9, 1995 for funding high school tuition expenses, with such amount to be funded from the year end undesignated fund balance available on July 1, 2004.

SECONDED

Manton Copeland provided an explanation for this article.

Article 5 was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 6. Laszlo Bardos made the motion that the District determine and fix the salaries of school district officers as follows: School District Treasurer \$600.00; School District Clerk \$75.00; School District Moderator \$75.00. The amounts in this article are included in Article 2.

SECONDED

Article 6 was voted in the AFFIRMATIVE by Voice Vote.

ARTICLE 7. To transact any other business that may legally come before this meeting.

Martha Rich, Headmaster of Thetford Academy spoke briefly about ongoing programs at the Academy and provided literature for interested parties.

Laszlo Bardos recognized out-going board members Diane Crowley and Manton Copeland for their efforts and expertise while being on the School Board. Gifts were presented in thanks.

Julia Elder asked if any candidates for School Board in attendance at this meeting would introduce themselves. All four candidates, Julie McCutcheon, Buz Morison, Peter

Glenshaw and Hebe Quinton, introduced themselves and provided a bit of personal background.

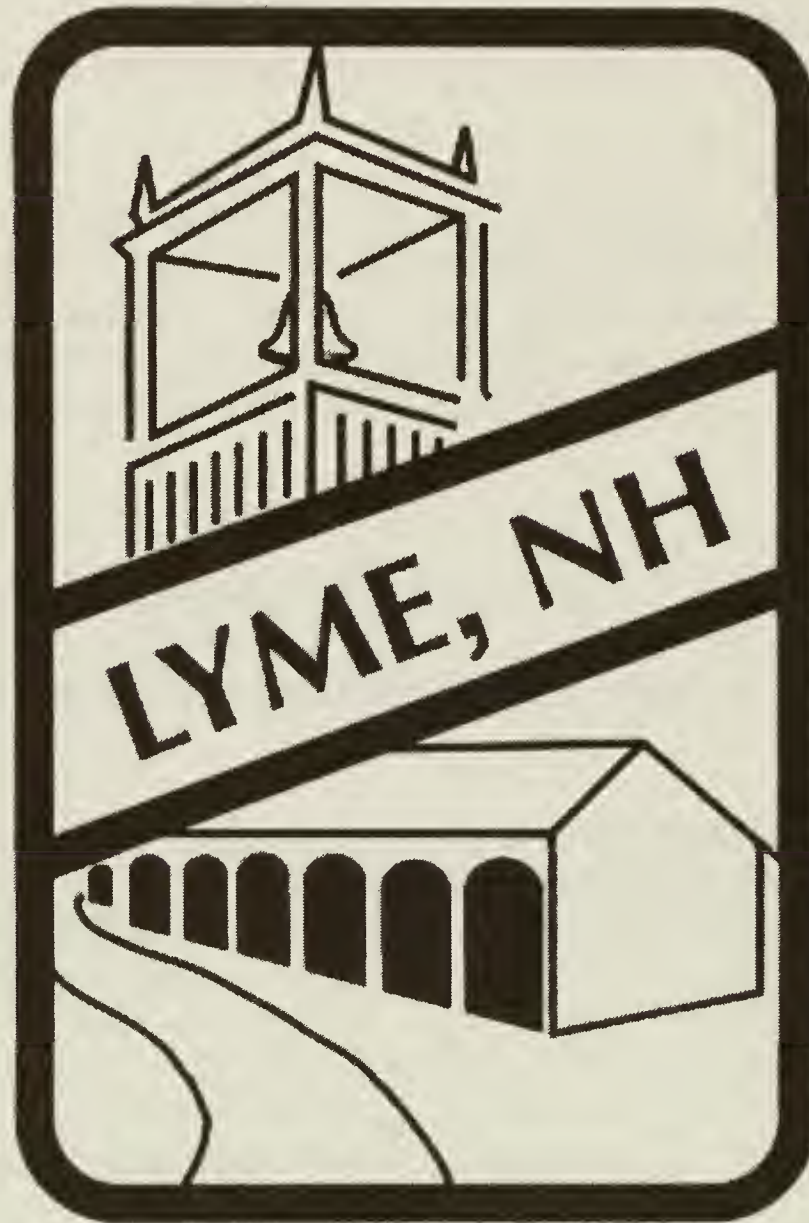
Moderator Bill Waste thanked everyone for their attendance at this meeting, and the School Board for their efforts.

This meeting was adjourned at 7:45 P.M.

Respectfully Submitted,

Patricia G. Jenks
School District Clerk

LYME SCHOOL DISTRICT



2004 Financial Reports

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: LYME NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2005 to June 30, 2006

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below.

We Certify This Form Was Posted on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

[Signature]
[Signature]
[Signature]
George W. Selman
[Signature]

[Signature]
[Signature]
[Signature]
[Signature]

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 COMMUNITY SERVICES DIVISION
 MUNICIPAL FINANCE BUREAU
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Expenditures for Year 7/1/03 to 6/30/04	Appropriations Current Year as Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
INSTRUCTION (1000-1999)								
1100-1199	Regular Programs		\$2,006,849.00	\$2,217,642.00	\$2,328,758.00		\$2,328,758.00	XXXXXXXXXX
1200-1299	Special Programs		\$384,442.00	\$355,927.00	\$390,810.00		\$390,810.00	XXXXXXXXXX
1300-1399	Vocational Programs		\$30,583.00	\$28,316.00	\$22,981.00		\$22,981.00	XXXXXXXXXX
1400-1499	Other Programs		\$0.00	\$0.00	\$3,000.00		\$3,000.00	XXXXXXXXXX
1500-1599	Non-Public Programs							XXXXXXXXXX
1600-1899	Adult & Community Programs							XXXXXXXXXX
SUPPORT SERVICES (2000-2999)								
2000-2199	Student Support Services		\$117,994.00	\$114,495.00	\$116,837.00		\$116,837.00	XXXXXXXXXX
2200-2299	Instructional Staff Services		\$46,873.00	\$49,218.00	\$54,195.00		\$54,195.00	XXXXXXXXXX
General Administration								
2300-2319	School Board Contingency							XXXXXXXXXX
2300-2319	Other School Board		\$9,644.00	\$11,921.00	\$13,657.00		\$13,657.00	XXXXXXXXXX
Executive Administration								
2320-310	SA U Management Services							XXXXXXXXXX
2320-2399	All Other Administration		\$123,504.00	\$124,996.00	\$129,003.00		\$129,003.00	XXXXXXXXXX
2400-2499	School Administration Service		\$128,650.00	\$140,152.00	\$143,275.00		\$143,275.00	XXXXXXXXXX
2500-2599	Business							XXXXXXXXXX
2600-2699	Operation & Maintenance of Plant		\$169,005.00	\$186,149.00	\$198,179.00		\$198,179.00	XXXXXXXXXX
2700-2799	Student Transportation		\$99,145.00	\$99,222.00	\$102,513.00		\$102,513.00	XXXXXXXXXX
2800-2999	Support Service Central & Other							XXXXXXXXXX
3000-3999	NON-INSTRUCTIONAL SERVICES		\$51,374.00	\$46,326.00	\$48,286.00		\$48,286.00	XXXXXXXXXX
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION							XXXXXXXXXX
OTHER OUTLAYS (5000-5999)								
5110	Debt Service - Principal		\$75,000.00	\$75,000.00	\$75,000.00		\$75,000.00	XXXXXXXXXX
5120	Debt Service - Interest		\$49,950.00	\$45,908.00	\$41,790.00		\$41,790.00	XXXXXXXXXX

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Expenditures for Year 7/1/03 to 6/30/04	Appropriations Current Year As Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

FUND TRANSFERS								
5220-5221	To Food Service		\$9,664.00	\$7,000.00	\$18,286.00			
5222-5229	To Other Special Revenue							\$18,286.00
5230-5239	To Capital Projects							
5251	To Capital Reserves							
5252	To Expendable Trust (*see below)							
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	SUBTOTAL 1		\$3,302,677.00	\$3,502,272.00	\$3,686,570.00			\$3,686,570.00

PLEASE PROVIDE FURTHER DETAIL:

16 * Amount of line 5252 which is for Health Maintenance Trust \$ _____ (see RSA 198:20-c, V)

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		\$3,264.00	\$3,500.00	\$3,500.00
1600-1699	Food Service Sales		\$37,085.00	\$35,000.00	\$28,000.00
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		\$56,698.00	\$0.00	\$0.00
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid		\$22,605.00	\$21,037.00	\$22,605.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		\$6,708.00	\$7,000.00	\$0.00
3240-3249	Vocational Aid		\$10,603.00	\$0.00	\$29,000.00
3250	Adult Education				
3260	Child Nutrition		\$700.00	\$500.00	\$500.00
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		\$173.00	\$0.00	\$0.00
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		\$4,070.00	\$4,000.00	\$1,500.00
4570	Disabilities Programs		\$30,047.00	\$36,318.00	\$37,216.00
4580	Medicaid Distribution				
4590-4999	Other Federal Sources (except 4810)		\$4,850.00	\$0.00	\$0.00
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds		\$0.00	\$25,000.00	\$40,000.00

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
OTHER FINANCING SOURCES CONT.			xxxxxxx	xxxxxxx	xxxxxxx
5252	Transfer from Expendable Trust Funds		\$0.00	\$198,000.00	\$100,000.00
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		\$76,631.00	\$100,000.00	\$100,000.00
	Fund Balance to Reduce Taxes		\$0.00	\$7,057.00	\$0.00
	Total Estimated Revenue & Credits		\$253,434.00	\$437,412.00	\$362,321.00

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from page 3)	\$3,502,272	\$3,686,570	\$3,686,570
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)	\$323,000	\$240,000	\$240,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$3,825,272	\$3,926,570	\$3,926,570
Less: Amount of Estimated Revenues & Credits (from above)	(\$437,412)	(\$362,321)	(\$362,321)
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	(\$176,247)	(\$232,992)	(\$232,992)
Estimated Amount of Local Taxes to be Raised For Education	\$3,211,613	\$3,331,257	\$3,331,257

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$216,336
(See Supplemental Schedule With 10% Calculation)

*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$_____.

**INSTRUCTIONS FOR COMPLETING
FORM MS-27**

Pages 2 - 3 Expenditures & Appropriations	Column 3 entitled "Warr. Art. #" is for the warrant article numbers for the ensuing year's budget. In column 4, enter the actual expenditures for the most recently completed fiscal year [RSA 32:5, IV (b)] and enter the year in the space provided. In column 5, enter the appropriations as voted last year (include special meetings).
BUDGET	In column 6, enter the school board's recommended budget. In column 7, enter those appropriations not recommended. Column 8 is for the budget committee's recommended budget and column 9 is for the budget committee's not recommended appropriations.
<i>RSA 32 requires all appropriations be posted.</i>	This means the operating budget and all special and individual warrant articles must be posted. Page 4 provides an area for you to separate special and individual warrant articles, if desired.
Page 4 Special Warrant Articles	Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article.
Page 4 Individual Warrant Articles	"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature.
Pages 5 - 6 Estimated Revenues & Credits	In the first column, enter the actual revenue for the most recently completed fiscal year. In the second column, enter the revenue and credits as revised and approved by the DRA in setting the last school assessment (tax rate papers). In the third column, enter the school board's estimated revenues and credits for the coming year. Be sure to complete the "Budget Summary" section and your maximum allowable increase under RSA 32:18.
10% Limitations RSA 32:18	Three versions of an optional supplemental schedule for calculating the 10% limitation have been enclosed for you and your voters' convenience. Use the version which best suits your purpose and presentation.
Signatures & Distribution	A majority of the budget committee must sign on page 1. Post certified copies of the budget with the warrant for the meeting (RSA 197:5-a) and if required per RSA 32:5, VII, print the budget in an annual report. Send a copy to the DRA at the address below. Keep a copy for your records and send a courtesy copy to each municipality in your regional school, if applicable.

This form can be downloaded from our website: www.state.nh.us/revenue

**NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397**

MS-27
Rev. 07/02

Lyme School District
Projected Revenue Budget 2005-2006

Account	Description	Actual FY '04	*Budget FY 05	Projected FY '05	Budget 06	Difference	%
	Fund Balance From Prior Year	\$0.00	\$107,057	\$107,057	\$100,000		
FUND 10 -- Regular Program							
1100 Revenue From Local Sources							
1111	Revenue from Property Taxes	2,077,980.00	\$2,492,222	\$2,492,222	\$2,604,781	\$112,559	4.52%
1510	Interest on Investments	3,624.08	\$3,500	\$3,500	\$3,500	\$0	
1990	Other Local Revenue	49,050.00	\$0	\$0	\$0	\$0	
1920	Contributions and Donations	\$7,648.00	\$0	\$0	\$0	\$0	
1992	After School Activity Fees	\$0.00	\$0	\$0	\$0	\$0	
	Subtotal	\$2,138,302	\$2,495,722	\$2,495,722	\$2,608,281	\$112,559	4.51%
3000 Revenue from State Sources							
3100	State Adequacy Grant	274,956.00	\$176,247	\$176,247	\$232,992	\$56,745	32.20%
3105	*State Taxes	884,787.00	\$719,391	\$719,391	\$708,190	(\$11,201)	-1.56%
3210	Building Aid	22,605.00	\$21,037	\$21,037	\$22,605	\$1,568	
3230	Catastrophic Aid	6,708.00	\$7,000	\$7,000	\$0	(\$7,000)	
3240	Voc-Tech Tuition	10,603.00	\$0	\$18,713	\$29,000	\$29,000	
3290	Other State Income	\$0.00	\$0	\$0	\$0	\$0	
	Subtotal	\$1,199,659.00	\$923,675	\$942,388	\$992,787	\$69,112	7.48%
4000 Revenue From Federal Sources							
4550	Dept of Agriculture Grant	173.00	\$0	\$0	\$0	\$0	
4580	Medicaid Distribution	\$0.00	\$0	\$0	\$0	\$0	
4590	Other Federal Revenue	\$0.00	\$0	\$0	\$0	\$0	
	Subtotal	\$173.00	\$0	\$0	\$0	\$0	
5000 Other Revenue							
5251	Revenue from Capital Reserves	\$0.00	\$198,000	\$198,000	\$100,000	(\$98,000)	
5252	Transfers from Exp. Trust Funds	\$0.00	\$25,000	\$25,000	\$40,000	\$15,000	
	Subtotal	\$0.00	\$223,000	\$223,000	\$140,000	(\$83,000)	
	Subtotal, Fund 10	\$3,338,134.08	\$3,642,397	\$3,661,110.00	\$3,741,068.00	\$98,671.00	2.71%

Lyme School District
 Projected Revenue Budget 2005-2006

Account	Description	Actual FY '04	*Budget FY 05	Projected FY '05	Budget 06	Difference	%
FUND 21 -- Food Service							
1100 Revenue From Local Sources							
1600	Food Service Income	37,085.20	\$35,000	\$28,000	\$28,000	(\$7,000)	
3000 Revenue from State Sources							
3260	State Food Reimbursement	554.77	\$500	\$531	\$500	\$0	
4000 Revenue From Federal Sources							
4260	Child Nutrition	4,070.20	\$4,000	\$1,500	\$1,500	(\$2,500)	
5000 Other Revenue							
5210	Transfer from Regular Program	9,664.02	\$0	\$0	\$18,286	\$0	
	Subtotal, Fund 2, Food Service	\$51,374.19	\$39,500	\$30,031	\$48,286	\$8,786	22.24%
FUND 22 -- Special Programs							
4000 Revenue From Federal Sources							
4500	Special Education Grant (IDEA B)	28,999.00	\$35,270	\$36,168	\$36,168	\$898	
4501	Sp. Education Grant (IDEA Preschool)	1,048.36	\$1,048	\$1,048	\$1,048	\$0	
4510	School Improvement Grant	0	\$0	\$0	\$0	\$0	
4520	Title VI	4,850.00	\$0	\$0	\$0	\$0	
	Subtotal, Fund 22	\$34,897.36	\$36,318	\$37,216	\$37,216	\$898	2.47%
Consolidated Total							
		\$3,432,053.63	\$3,825,272	\$3,835,414	\$3,926,570	\$101,298	2.65%
	Budget	3,926,570		\$10,142			
	Revenue other than local taxes	\$1,321,789					
	Revenue from local taxes	\$2,604,781		\$3,825,272			

Lyme School District
Proposed Expenditure Budget 2005 -2006

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+" or (-)"	Notes
HIGH SCHOOL							
4	1130 Regular High School Tuition						
5	In State HS Tuition	\$520,426	832,696	810,789	868,446	\$35,750	
6	Out of State HS Tuition	\$509,932	548,483	474,460	466,819	(\$81,665)	
7	Voc Ed--Out of State Regular	\$30,583	28,316	40,463	22,981	(\$5,335)	
8	Subtotal, High School Tuition	\$1,060,941	1,409,495	1,325,712	1,358,246	(\$51,249)	-3.6%
9							
10	1230 High School Special Education						
11	Secondary Sped Salaries	31,295.42	30,836	30,836	31,915	\$1,079	
12	Extended Year Tutoring	0.00	1,500	4,474	1,500	\$0	
13	Health Insurance Buyback	1,000.00	0	500	1,000	\$1,000	
14	Secondary Sped Health Ins.	0.00	0	0	0	\$0	
15	Secondary Sped Dental Ins.	484.28	582	345	733	\$151	
16	Secondary Sped LDD	70.08	121	121	121	\$0	
17	Secondary Sped Social Security	1,901.74	1,912	1,912	1,979	\$67	
18	Secondary Sp. Ed. Medicare	444.82	447	447	463	\$16	
19	Secondary Sped Teacher Ret.	810.46	814	814	1,181	\$367	
20	Secondary Sped Unemployment Comp	0.00	0	0	0	\$0	
21	Secondary Sped Workers Comp.	22.79	114	114	118	\$4	
22	Contracted Services	13,388.69	4,800	4,800	40,000	\$35,200	
23	Legal Expenses	0.00	0	2,500	2,500	\$2,500	
24	Non residential Tuition 9-12	73,055.99	110,143	110,143	106,000	(\$4,143)	
25	Residential Tuition, 9-12	31,109.80	0	0	0	\$0	
26	Travel	5,992.94	11,000	0	6,000	(\$5,000)	
27	Supplies	4,239.79	0	0	500	\$500	
28	Subtotal, HS Sp. Ed.	163,816.80	162,269	157,006	194,010	\$31,741	19.6%
29							
30	Total High School Budget	\$1,224,757.82	\$1,571,764	\$1,482,718	\$1,552,256	(\$19,508)	-1.2%

Lyme School District
Proposed Expenditure Budget 2005 -2006

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+ or (-)"	Notes
LYME ELEMENTARY SCHOOL							
Instruction							
35	1100 Regular Education						
36	110 Teacher Salaries	709,857.39	690,119	743,768	731,586	\$41,467	
37	Aides Salaries		32,063	0	33,155	\$1,092	
38	Substitute Teachers	7,832.98	10,500	10,500	10,500	\$0	
39	Extra Curricula Stipend	1,800.00	2,200	2,200	2,200	\$0	
40	Health Insurance Buybacks	3,050.00	4,090	3,690	3,690	(\$400)	
41	Health Insurance	101,505.03	132,637	120,497	137,602	\$4,965	
42	Dental Insurance	8,324.22	9,660	8,923	9,298	(\$362)	
43	Life/Disability Insurance	2,148.88	1,937	2,188	2,088	\$151	
44	Orthodontia	0.00	1,000	1,000	1,000	\$0	
45	Social Security	42,915.06	44,776	46,114	47,414	\$2,638	
46	Medicare	10,037.67	10,472	10,785	11,089	\$617	
47	Teacher Retirement	16,356.78	17,112	16,869	23,664	\$6,552	
48	Unemploy. Comp.	0.00	813	813	942	\$129	
49	Workers Comp.	4,505.85	2,644	3,565	2,830	\$186	
50	Fine Arts/Enrichment	761.00	5,000	3,000	5,000	\$0	
51	Test Scoring	0.00	840	1,306	0	(\$840)	
52	Repairs to Equipment	26.00	500	500	500	\$0	
53	Repairs to Computer Equipment	1,586.00	2,000	2,000	1,000	(\$1,000)	
54	Copier and laminator lease	4,716.00	5,100	5,000	5,100	\$0	
55	On Line Services	4,841.85	5,000	5,000	5,000	\$0	
56	Elementary Tuition	0.00	0	0	0	\$0	
57	General Supplies	23,767.93	25,000	25,000	27,000	\$2,000	
58	Text Books	4,357.69	6,400	7,266	12,000	\$5,600	
59	Software	2,634.85	2,500	2,500	2,250	(\$250)	
60	Furniture	817.96	1,400	1,400	1,285	(\$115)	

**Lyme School District
Proposed Expenditure Budget 2005 -2006**

	A	B	C	D	E	F	G	H
1	Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+ or (-)"	Notes
61	739	Equipment	831.51	2,500	2,500	5,000	\$2,500	
62	740	Computer Equipment	16,120.10	15,200	15,200	12,300	(\$2,900)	
63	741	Climbing Wall	5,902.06	0	0	0	\$0	
64		Subtotal, 1100 Regular Education	\$974,697	\$1,031,463	1,041,584	\$1,093,493	\$62,030	6.0%
65								
66		1200 Special Education						
67	110	Sp. Ed. Teacher Salaries	120,529.00	115,859	159,734	119,913	\$4,054	
68		Sp. Ed. Aides Salaries	33,811.00	37,347	0	40,672	\$3,325	
69	130	Ext. Year Program, Tutors	3,173.22	2,000	5,769	3,200	\$1,200	
70	210	Sp. Ed. Health Insurance Buyback	500.00	810	0	500	(\$310)	
71	211	Sp. Ed. Health Insurance	23,273.14	27,468	29,498	31,643	\$4,175	
72	212	Sp. Ed. Dental Insurance	2,246.04	2,561	2,301	2,417	(\$144)	
73	213	Sp. Ed. Life/Disability Insurance	555.88	649	588	588	(\$61)	
74	220	Sp. Ed. Social Security	9,461.97	9,499	9,904	9,956	\$457	
75	221	Special Ed. Medicare	2,212.86	2,221	2,317	2,316	\$95	
76	232	Sp. Ed. Teacher Retirement	2,977.79	3,059	3,017	4,437	\$1,378	
77	250	Sp. Ed. Unemployment Compensation	0.00	220	220	264	\$44	
78	260	Sp. Ed. Workers Compensation	109.15	364	364	594	\$230	
79	320	Assessment/Case Management	15,840.74	6,000	6,000	6,000	\$0	
80	360	Legal Expenses	1,466.56	4,000	1,500	1,500	(\$2,500)	
81	561	Pre School Tuition	315.00	2,500	4,590	8,000	\$5,500	
82	562	Special Education Tuition K-8	785.00	0	1,500	0	\$0	
83	580	Travel	859.81	500	1,800	900	\$400	
84	610	Supplies	1,909.99	1,800	500	1,900	\$100	
85	640	Books	598.31	500	0	600	\$100	
86	650	Software	0.00	0	0	0	\$0	
87	739	Equipment	0.00	0	146	0	\$0	
88	740	Computer Equipment	0.00	1,300	1,300	1,400	\$100	
89		Subtotal, 1200 Special Education	\$220,625.46	\$218,657.00	\$231,048	\$236,800	\$18,143	8.3%
90								

Lyme School District
Proposed Expenditure Budget 2005 -2006

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+ or (-)"	Notes
91	1400 - After School Activities						
92	110 After School Coordinator	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0	0.0%
93							
94	Subtotal, Instruction	\$1,195,322.27	\$1,253,120.00	\$1,275,632.00	\$1,333,293	\$80,172.67	6.4%
95							
96							
Student Support Services							
97	2120 Guidance						
98	110 Salaries	25,780.64	27,873	27,713	28,683	\$810	
99	211 Guid Health Ins.	6,593.82	7,568	7,506	6,107	(\$1,461)	
100	212 Guid. Dental Ins.	595.44	647	650	403	(\$244)	
101	213 Guid. LDD	91.91	117	116	116	(\$1)	
102	220 Guidance Social Security	1,440.09	1,728	1,718	1,778	\$50	
103	221 Guidance Medicare	336.73	404	402	416	\$12	
104	231 Guidance Retirement	683.74	736	732	1,061	\$325	
105	250 Guidance Unemployment	0.00	0	0	106	\$106	
106	260 Guidance Workers Comp.	19.45	103	103	0	(\$103)	
107	610 Supplies	0.00	200	200	200	\$0	
108	Subtotal, 2120 Guidance	\$35,542	39,376	39,140	38,871	(\$505)	-1.3%
109							
110	2130 Health Services						
111	110 Nurse's Salary	26,313.10	28,171	28,171	29,157	\$986	
112	210 H.S. Health Insurance Buyback	300.00	300	528	300	\$0	
113	213 H. S. LDD	119.64	112	112	112	\$0	
114	220 H.S. Social Security	1,650.12	1,747	1,718	1,808	\$61	
115	221 H.S. Medicare	385.83	408	408	423	\$15	
116	250 Unemployment Compensation	0.00	44	44	44	\$0	
117	260 Workers compensation	19.03	104	104	108	\$4	
118	320 Physician	300.00	300	300	300	\$0	
119	430 Repairs to Equipment	180.00	165	165	165	\$0	
120	610 Supplies	704.57	700	965	750	\$50	
121	Emergency Equipment	39.99	1,267	1,002	1,000	(\$267)	
122	Subtotal, 2130 Health Services	30,012.28	33,318	33,517	34,166	\$848	

**Lyme School District
Proposed Expenditure Budget 2005 -2006**

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+" or (-)"	Notes
123	2140 Psychological Services						
124	Psychological Services	10,996.25	\$12,000	\$12,000	\$12,000	\$0	
125							
126	2150 Speech Services						
127	Speech Therapy	27,781.99	\$19,000	19,000.00	\$20,000	\$1,000	
128	Extended Year Program, Speech	0.00	\$800	0	\$800	\$0	
129	Subtotal, Speech Services	\$27,781.99	\$19,800	\$19,000	\$20,800	\$1,000	
130							
131	2160 Physical/Occupational Therapy						
132	Occupational and Physical Therapy	9,324.19	\$8,000	6,000.00	\$9,000	\$1,000	
133	Extended Year Program, PT/OT	0.00	\$500	0.00	\$500	\$0	
134	Subtotal, PT/OT Services	\$9,324.19	\$8,500	\$6,000	\$9,500	\$1,000	
135							
136	2190 Other Student Services						
137	Nuerological exams, visions exams, etc.	4,337.50	\$1,500	2,500.00	\$1,500	\$0	
138							
139	Subtotal, Student Support Services	\$117,994.03	\$114,494	\$112,157	\$116,838	\$2,344	2.0%
140							
141							
Staff Support Services							
142	2210 Improvement of Instruction						
143	Salaries	75.00	0	4,441	0	\$0	
144	Substitutes for Professional Dev.	300.00	0	0	0	\$0	
145	FICA for Prof. Dev. Substitutes	0.00	0	352	0	\$0	
146	Tuition Reimbursement/Conferences	7,371.89	10,500	10,500	10,500	\$0	
147	Incentives for Teacher Excellence	1,738.86	2,500	2,199	2,500	\$0	
148	S. Staff Reimb - Conferences	150.00	700	700	500	(\$200)	
149	Consultants	2,579.11	0	0	0	\$0	
150	Curriculum Development	4,300.00	4,000	1,400	4,500	\$500	
151	Wellness Program	646.31	750	750	750	\$0	
152	Supplies	260.00	0	0	0	\$0	
153	Professional Library/Publications	258.09	900	219	500	(\$400)	
154	Subtotal, Improvement of Instruction	\$17,679	\$19,350	\$20,561	\$19,250	(\$100)	

Lyme School District
Proposed Expenditure Budget 2005 -2006

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+" or (-)"	Notes
155							
156	2220 Library	\$29,194.00	\$29,868	\$29,868	\$34,945	\$5,077	
157	Library Operating Expenses						
158	Subtotal, Staff Support Services	\$46,873.26	\$49,218	\$50,429	\$54,195	\$4,977	10.1%
159							
160							
School Board/Administration							
161	2310 School Board						
162	110 Clerk	\$75.00	75	75	75	\$0	
163	110 Treasurer	\$600.00	600	600	600	\$0	
164	110 Moderator	\$75.00	75	75	75	\$0	
165	110 Board Secretary	420.00	975	975	975	\$0	
166	220 School Board Social Security	72.54	98	118	107	\$9	
167	221 School Board Medicare	16.97	23	28	25	\$2	
168	320 Contracted Services	45.00	0	0	0	\$0	
169	360 Legal	961.61	2,000	2,000	2,000	\$0	
170	370 Audit	2,400.00	2,475	2,475	4,200	\$1,725	
171	540 Advertising	1,716.83	2,000	2,000	2,000	\$0	
172	610 School Board Expenses	373.38	650	650	650	\$0	
173	810 NHSBA Dues, NHMA fee	2,887.97	2,950	2,841	2,950	\$0	
174	Subtotal, School Board	\$9,644.30	\$11,921	\$11,837	\$13,657	\$1,736	
175							
176	2320 SAU Administration						
177	110 SAU Salaries	91,018.64	92,887	92,885	96,611	\$3,724	
178	210 SAU Health Insurance Buyback	400.00	400	1,104	400	\$0	
179	212 SAU Dental Insurance	692.56	749	642	315	(\$434)	
180	213 SAU Disability Insurance	189.96	170	170	170	(\$0)	
181	220 SAU Social Security	5,735.91	5,759	5,759	5,990	\$231	
182	221 SAU Medicare	1,341.74	1,347	1,347	1,401	\$54	
183	231 SAU Staff Retirement	2,152.80	2,204	2,204	2,633	\$429	
184	232 Sped Coordinator Retirement	626.69	630	630	913	\$283	
185	250 SAU Unemploy. Comp.	0.00	88	88	88	\$0	
186	260 SAU Workers Comp.	67.33	343	344	357	\$14	
187	319 Payroll Service	2,402.70	2,400	2,400	2,500	\$100	

**Lyme School District
Proposed Expenditure Budget 2005 -2006**

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+ or (-)"	Notes
188	320 Professional Services	1,834.45	3,000	3,000	2,500	(\$500)	
189	430 Repairs	180.00	820	820	825	\$5	
190	441 Office Rent	6,050.00	6,000	6,300	6,300	\$300	
191	442 Copier Lease	2,013.33	1,500	2,093	0	(\$1,500)	
192	531 Telephone	2,329.47	2,050	2,050	2,400	\$350	
193	532 Internet Connection	0.00	0	600	600	\$600	
194	534 Postage	702.74	700	700	700	\$0	
195	580 Travel	571.28	1,000	1,000	1,000	\$0	
196	590 Hiring/Pre-employment expenses	204.00	400	400	400	\$0	
197	610 Supplies	1,084.47	1,700	1,700	1,700	\$0	
198	650 Software	429.99	250	250	600	\$350	
199	733 New Furniture	2,309.98	0	0	0	\$0	
200	739 New Equipment	0.00	0	0	0	\$0	
201	740 Computer Equipment	1,085.66	0	0	0	\$0	
202	810 SAU Dues and Fees	80.00	600	417	600	\$0	
203	Subtotal, SAU Administration	\$123,503.70	\$124,997	\$126,903	\$129,003	\$4,006	3.2%
204							
205	2400 School Administration						
206	110 School Administration Salaries	100,657.92	109,091	103,062	109,088	(\$3)	
207	211 Health Ins.	5,190.00	5,994	5,922	6,534	\$540	
208	212 Dental Insurance	342.80	375	375	394	\$19	
209	213 Disability Insurance	262.41	302	309	306	\$4	
210	220 School Admin.Social Security	6,304.71	6,392	6,389	6,763	\$371	
211	221 School Administration Medicare	1,474.30	1,495	1,494	1,582	\$87	
212	231 Secretary's Retirement	1,635.58	1,628	1,626	1,943	\$315	
213	232 Principal's Retirement	1,907.04	1,947	1,947	2,824	\$877	
214	250 School Admin Unempl. Comp.	0.00	97	97	88	(\$9)	
215	260 Sch. Admin. Workers Comp.	76.95	381	381	404	\$23	
216	320 Principals Office Staff Development	270.00	1,500	1,500	1,500	\$0	
217	531 Telephone	4,609.76	3,900	3,900	4,600	\$700	
218	534 Postage	1,613.64	1,600	1,600	1,600	\$0	
219	539 Substitute Service	1,000.00	1,000	1,200	1,200	\$200	
220	550 Printing and Binding	790.74	750	750	750	\$0	
221	580 Principal's Travel	0.00	0	0	0	\$0	

**Lyme School District
Proposed Expenditure Budget 2005 -2006**

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+ or (-)"	Notes
222	610 Supplies	837.65	2,000	2,000	2,000	\$0	
223	650 Software	1,200.00	1,300	1,260	1,300	\$0	
224	733 Furniture	0.00	0	0	0	\$0	
225	739 Equipment	401.56	0	0	0	\$0	
226	810 Dues/Fees	75.00	400	400	400	\$0	
227		\$128,650.06	\$140,152	\$134,212	\$143,275	\$3,123	2.2%
228							
229	Subtotal, SB/Administration	\$261,798.06	\$277,070	\$272,952	\$285,935	\$8,865	3.2%
230							
231							
Maintenance							
232							
233	110 Salaries--Custodians	48,480.51	50,010.00	50,003.00	\$54,027	\$4,017	
234	120 Custodial Substitutes	357.76	500.00	500.00	\$500	\$0	
235	210 Health Insurance Buyback	500.00	500.00	500.00	\$0	(\$500)	
236	211 Health Insurance	10,380.00	11,988.00	16,363.00	\$18,052	\$6,064	
237	212 Dental Insurance	0.00	0.00	0.00	\$0	\$0	
238	213 Disability Insurance	223.96	212.00	214.00	\$214	\$2	
239	220 B & G Social Security	3,059.02	3,101.00	3,100.00	\$3,100	(\$1)	
240	221 B & G Medicare	715.46	725.00	725.00	\$725	\$0	
241	231 Custodian Retirement	1,508.32	1,531.00	1,531.00	\$1,983	\$452	
242	250 B/G Unemploy. Comp.	0.00	121.00	121.00	\$121	\$0	
243	260 B/G Workers Comp.	226.45	1,055.00	1,055.00	\$1,055	\$0	
244	421 Trash Collection	1,883.42	2,000.00	2,000.00	\$2,100	\$100	
245	424 Snow Removal	6,436.39	7,000.00	7,000.00	\$7,250	\$250	
246	430 Contracted Services/Repairs	12,511.47	19,000.00	19,000.00	\$19,000	\$0	
247	431 Grounds Upkeep	496.49	1,400.00	1,033.00	\$1,400	\$0	
248	432 Building Renovations	26,758.99	30,000.00	30,000.00	\$23,200	(\$6,800)	
249	433 Generator installation	5,000.00	0.00	0.00	\$0	\$0	
250	520 Building Insurance	5,796.00	7,500.00	7,500.00	\$6,000	(\$1,500)	
251	580 Custodial Travel	127.75	150.00	150.00	\$150	\$0	
252	610 Supplies	9,987.43	10,500.00	10,000.00	\$10,500	\$0	
253	621 Propane	344.74	300.00	300.00	\$350	\$50	
254	622 Electricity	19,770.39	22,000.00	22,000.00	\$22,000	\$0	
255	624 Fuel	8,904.33	12,000.00	17,000.00	\$24,000	\$12,000	

Lyme School District
Proposed Expenditure Budget 2005 -2006

A	B	C	D	E	F	G	H
Object	Description	Actual FY 04	Budget 05	**Projected 05	Budget 06	"+ or (-)"	Notes
256	Gasoline/Diesel	0.00	0.00	50.00	\$150	\$150	
257	Furniture	0.00	2,813.00	1,500.00	\$1,300	(\$1,513)	
258	New Equipment	0.00	1,743.00	1,100.00	\$1,000	(\$743)	
259	Emergency Generator	5,536.00	0.00	0.00	\$0	\$0	
260	Subtotal, 2600 Building Services	169,004.88	186,149	192,745	198,179	12,030	6.5%
261							
262							
	Transportation						
263	2700 Transportation						
264	Parent Transportation (salaries)	6,210.00	\$5,589	\$6,210	\$6,210	\$621	
265	Parent Transportation Soc. Secu.	385.03	\$350	\$385	\$385	\$35	
266	Parent Transportation Medicare	90.05	\$81	\$90	\$90	\$9	
267	Parent Transportation Unempl. Comp.	0.00	\$30	\$30	\$34	\$4	
268	Parent Transportation, Workers Comp.	35.75	\$170	\$170	\$131	(\$39)	
269	Other Transportation	0.00	\$0	\$0	\$0	\$0	
270	Field Trips	3,819.77	\$3,500	\$3,500	\$4,000	\$500	
271	Bus Lease	85,687.50	\$86,481	\$86,481	\$88,641	\$2,160	
272	Parent Transportation	2,917.25	\$3,022	\$3,022	\$3,022	\$0	
273	Subtotal, 2700 Transportation	\$99,145.35	\$99,223	\$99,888	\$102,513	\$3,290	3.3%
274							
275							
	Other Accounts						
276	5100 Debt Service						
277	Bond Interest	49,950.00	45,908.00	45,908.00	\$41,790	(\$4,118)	
278	Principal	75,000.00	75,000.00	75,000.00	\$75,000	\$0	
279	Subtotal, Debt Service	\$124,950.00	\$120,908	\$120,908	\$116,790	(\$4,118)	-3.4%
280							
281	5200 Transfer Funds						
282	Building Maintenance Trust Fund	15,000.00	0.00	0.00	\$0	\$0	
283	HS Tuition--Transfer to Reserve	76,630.67	100,000	100,000	100,000	\$0	
284	SpeD. Tuition Reserve	\$0.00	\$0	\$0	\$0	\$0	
285	Food Services	\$9,664.02	\$7,000	\$7,000	\$18,286	\$11,286	
286	Subtotal, Transfer Funds	\$101,294.69	\$107,000	\$107,000	\$118,286	\$11,286	10.5%
287						\$0	
288	Total, Elementary School	\$2,116,383	\$2,207,182	\$2,231,711	\$2,326,028	\$118,846	5.38%

Lyme School District
Proposed Expenditure Budget 2005 -2006

A Object	B Description	C Actual FY 04	D Budget 05	E **Projected 05	F Budget 06	G "+ or (-)"	H Notes
FOOD SERVICE							
289							
290							
291	3100 Food Service						
292	Food Service Salaries	22,287.03	20,863.00	20,865.00	\$21,461	\$598	
293	Food Service Substitutes	1,560.25	500.00	500.00	\$500	\$0	
294	Health Insurance Buyback	500.00	500.00	500.00	\$500	\$0	
295	Food Service Health Insurance	3,749.86	3,159.00	2,802.00	\$3,090	(\$69)	
296	Food Service Life/LDD	192.38	181.00	93.00	\$177	(\$4)	
297	Food Service Social Security	1,136.30	1,293.00	1,294.00	\$1,286	(\$7)	
298	Food Service Medicare	264.71	303.00	195.00	\$301	(\$2)	
299	Food Service Unemployment Comp	0.00	88.00	88.00	\$84	(\$4)	
300	Food Service Workers Comp	104.96	440.00	440.00	\$438	(\$2)	
301	Food Service Repairs	0.00	0.00	0.00	\$250	\$250	
302	Food Service Supplies	2,676.91	2,800.00	2,700.00	\$2,700	(\$100)	
303	Food	18,411.82	16,000.00	15,000.00	\$17,000	\$1,000	
304	Food Service Equipment	489.97	200.00	200.00	\$500	\$300	
305	Total, Food Service	\$51,374.19	\$46,327	\$44,677	\$48,286	\$1,959	4.2%
306							
307	Total Lyme School	\$2,167,756.73	\$2,253,509	\$2,276,388	\$2,374,314	\$120,805	5.4%
308							
309	Total Lyme Budget (K-12)	\$3,392,514.55	\$3,825,273	\$3,759,106	\$3,926,570	\$101,297	2.6%

**ACCOUNTING OF ACTUAL SPECIAL EDUCATION
EXPENSES AND REVENUES***

Special Education Revenues

Account	Description	Actual 03	Actual 04
	Local Funds		
1111	**Current Appropriation (based on % of total)	\$223,771.47	\$259,312.15
	State Funds		
3100	**Adequacy (based on % of total)	\$24,214.85	\$38,473.84
3105	**State Taxes (based on % of total)	\$103,397.14	\$124,436.00
3230	Catastrophic Aid	\$15,516.68	\$6,707.72
	Subtotal	\$143,128.67	\$169,617.56
	Federal Funds		
4500	Special Education Grants	\$26,505.00	\$34,897.36
4580	Medicaid Distribution	\$0.00	\$0.00
	Subtotal	\$26,505.00	\$34,897.36
	Other Funds		
5000	Transfers from Expendable Trusts	\$0.00	\$0.00
	Total	\$393,405.14	\$463,827.07

**Special Education costs were 11% in FY03 and 14% in 2004.

Special Education Expenditures

Account	Description	Actual 03	Actual 04
1200	Regular Special Education	\$197,758.33	\$220,694.98
1230	High School Special Education	\$123,895.96	\$163,816.80
2140	Psychological Services	\$15,921.25	\$10,996.25
2150	Speech Language Services	\$18,571.35	\$27,781.99
2160	OT/PT Services	\$9,416.25	\$9,324.19
2190	Other Student Services	\$1,150.00	\$4,337.50
2130	School Board	\$0.00	\$0.00
2320	SAU Administration (Director's salary/benefits)	\$26,692.00	\$26,875.36
	Total	\$393,405.14	\$463,827.07

*As required by NH RSA 32:11-a.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Lyme • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Lyme School District
Lyme, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Lyme School District as of and for the year ended June 30, 2003 as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on the financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Lyme School District as of June 30, 2004, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lyme School District's basic financial statements. The individual fund statements and schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

September 7, 2004

*Plodzik & Sanderson
Professional Association*

EXHIBIT A-1
LYME SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2004

	<u>General</u>	<u>Food Service</u>	<u>Expendable Trust</u>	<u>Other Governmental Fund</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and cash equivalents	\$ 124,200	\$	\$	\$	\$ 124,200
Receivable, net of allowance for uncollectible:					
Accounts	127	500			627
Intergovernmental	2,200	215	512,815	147	515,377
Interfund receivable	715			603	1,318
Total assets	<u>\$ 127,242</u>	<u>\$ 715</u>	<u>\$ 512,815</u>	<u>\$ 750</u>	<u>\$ 641,522</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 16,336	\$	\$	\$	\$ 16,336
Intergovernmental payable				750	750
Interfund payable	603	715			1,318
Total liabilities	<u>16,939</u>	<u>715</u>	<u>_____</u>	<u>750</u>	<u>18,404</u>
Fund balances:					
Reserved for special purposes	103,246		512,815		616,061
Unreserved:					
Undesignated, reported in general fund	7,057				7,057
Total fund balances	<u>110,303</u>	<u>_____</u>	<u>512,815</u>	<u>_____</u>	<u>623,118</u>
Total liabilities and fund balances	<u>\$ 127,242</u>	<u>\$ 715</u>	<u>\$ 512,815</u>	<u>\$ 750</u>	<u>\$ 641,522</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT A-3
LYME SCHOOL DISTRICT
Statement of Revenues, Expenditures
and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2004

	<u>General</u>	<u>Food Service</u>	<u>Expendable Trust</u>	<u>Other Governmental Fund</u>	<u>Total Governmental Funds</u>
REVENUES:					
School district assessment	\$ 2,077,980	\$	\$	\$	\$ 2,077,980
Other local	62,322	37,085	3,251		102,658
State	1,212,225	555			1,212,780
Federal	<u>173</u>	<u>7,572</u>		<u>34,897</u>	<u>42,642</u>
Total revenues	<u>3,352,700</u>	<u>45,212</u>	<u>3,251</u>	<u>34,897</u>	<u>3,436,060</u>
EXPENDITURES					
Current:					
Instruction	2,418,840			15,600	2,434,440
Support services:					
Student	103,547			14,447	117,994
Instructional staff	42,023			4,850	46,873
General administration	9,644				9,644
Executive administration	123,504				123,504
School administration	128,650				128,650
Operation and maintenance of plant	189,690				189,690
Student transportation	99,145				99,145
Non-instructional Services		54,876			54,876
Debt service	<u>124,950</u>				<u>124,950</u>
Total expenditures	<u>3,239,993</u>	<u>54,876</u>		<u>34,897</u>	<u>3,329,766</u>
Excess (deficiency) of revenues over (under) expenditures	<u>112,707</u>	<u>(9,664)</u>	<u>3,251</u>		<u>106,294</u>
OTHER FINANCING SOURCES (USES):					
Transfers in		9,664	91,631		101,295
Transfers out	<u>(101,295)</u>				<u>(101,295)</u>
Total other financing sources and uses	<u>(101,295)</u>	<u>9,664</u>	<u>91,631</u>		
Net change in fund balances	11,412		94,882		106,294
Fund balances, beginning	<u>98,891</u>		<u>417,933</u>		<u>516,824</u>
Fund balances, ending	<u>\$ 110,303</u>	<u>\$ -0-</u>	<u>\$ 512,815</u>	<u>\$ -0-</u>	<u>\$ 623,118</u>

The notes to the basic financial statements are an integral part of this statement.

SCHEDULE D-1
LYME SCHOOL DISTRICT
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2004

	<u>Original And Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
REVENUES			
School district assessment:			
Current appropriation	\$ 2,077,980	\$ 2,077,980	\$ _____
Other local sources:			
Earnings on investments	1,800	3,624	1,824
Contributions and donations		12,648	12,648
Advanced refunding on debt	24,004	44,201	20,197
Miscellaneous		1,849	1,849
Total other local sources	<u>25,804</u>	<u>62,322</u>	<u>36,518</u>
State sources:			
Adequacy aid (grant)	884,787	884,787	
Adequacy aid (state tax)	274,956	274,956	
School building aid	22,605	22,605	
Catastrophic aid		6,708	6,708
Vocational aid	15,067	10,603	(4,464)
Total state sources	<u>1,197,415</u>	<u>1,199,659</u>	<u>2,244</u>
Federal sources:			
Forest reserve	<u>150</u>	<u>173</u>	<u>23</u>
Other financing sources:			
Interfund transfers:			
Expendable trust fund	<u>25,000</u>	<u> </u>	<u>(25,000)</u>
Total revenues and other financing sources	3,326,349	<u>\$ 3,340,134</u>	<u>\$ 13,785</u>
Use of fund balance to reduce school district assessment	<u>76,706</u>		
Total revenues, other financing sources and use of fund balance	<u>\$ 3,403,055</u>		

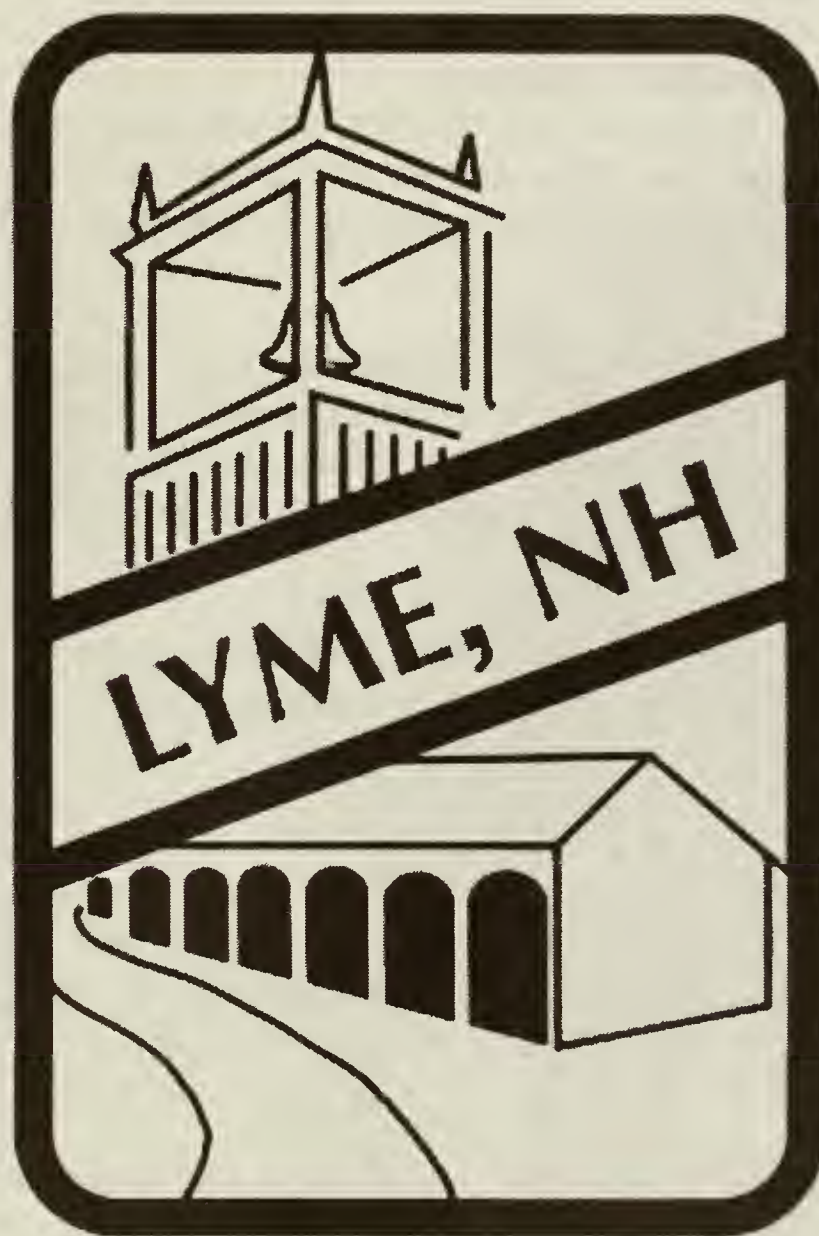
SCHEDULE D-2
LYME SCHOOL DISTRICT
Major General Fund
Schedule of Appropriations, Expenditures and Encumbrances - (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2004

	<u>Encumbered From 2002-2003</u>	<u>Appropriations 2003-2004</u>	<u>Expenditures Net of Refunds</u>	<u>Variance Positive (Negative)</u>
Current:				
Instruction:				
Regular programs	\$	\$ 2,095,343	\$ 2,037,432	\$ 57,911
Special programs	<u> </u>	<u>354,834</u>	<u>368,842</u>	<u>(14,008)</u>
Total instruction	<u> </u>	<u>2,450,177</u>	<u>2,406,274</u>	<u>43,903</u>
Support Services:				
Student		119,029	103,547	15,482
Instructional staff		47,344	42,023	5,321
General administration		11,846	9,644	2,202
Executive administration		124,793	123,504	1,289
School administration		135,761	128,650	7,111
Operation and maintenance of plant	20,685	183,219	189,690	14,214
Student transportation	<u> </u>	<u>97,332</u>	<u>99,145</u>	<u>(1,813)</u>
Total support services	<u>20,685</u>	<u>719,324</u>	<u>696,203</u>	<u>43,806</u>
Debt service:				
Principal-long-term debt		75,000	75,000	
Interest-long-term debt	<u> </u>	<u>49,950</u>	<u>49,950</u>	<u> </u>
Total debt service	<u> </u>	<u>124,950</u>	<u>124,950</u>	<u> </u>
Other financing uses:				
Interfund transfers:				
Food service fund		16,898	9,664	7,234
Expendable trust fund	<u> </u>	<u>91,706</u>	<u>91,631</u>	<u>75</u>
Total other financing uses	<u> </u>	<u>108,604</u>	<u>101,295</u>	<u>7,309</u>
Total appropriations, expenditures and encumbrances	<u>\$ 20,685</u>	<u>\$ 3,403,055</u>	<u>\$ 3,328,722</u>	<u>\$ 95,018</u>

SCHEDULE D-3
LYME SCHOOL DISTRICT
Major General Fund
Schedule of Changes in Unreserved-Undesignated Fund Balance (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2004

Unreserved, undesignated fund balance, beginning		\$	-0-
Changes:			
Unreserved fund balance used to reduce 2003-2004 school district assessment			(76,706)
Increase in fund balance reserved for special purposes			(25,040)
2003-2004 Budget summary:			
Revenue surplus (Schedule D-1)	\$	13,785	
Unexpended balance of appropriations (Schedule D-2)		<u>95,018</u>	
2003-2004 Budget surplus			<u>108,803</u>
Unreserved, undesignated fund balance, ending		<u>\$</u>	<u>7,057</u>

SCHOOL DISTRICT OF LYME



2004 Narrative Reports

LYME SCHOOL BOARD ANNUAL REPORT - 2004

Recap of the 2003-2004 School Year Budget

We ended the 2003/4 school year in June with a surplus of \$107,000, of which \$100,000 was added to the high-school tuition trust fund. We saved about \$42,000 in high-school tuition due to two fewer students and slightly lower tuition than anticipated. Also contributing to the surplus were lower instruction costs (\$15,000), lower administrative expenses (\$7,000), and increased revenue.

Proposed 2006 Expense Budget Summary

We propose an expense budget of \$3,926,570, an increase of 2.6% over the 2004/5 budget. The high-school portion of the budget is expected to decrease \$19,508 or 1.2%. The elementary school and administration budgets will increase by \$120,805 or 5.4%.

K-8 Salaries

The major increase in expenses in the elementary-school portion of the budget will be from salary increases. Salaries for teachers and aides will be approximately \$45,000 more than last year (2% of the K-8 budget). This is the final year of a three-year negotiated agreement that calls for a 3.5% increase in teacher salaries. Eight of the 19 teachers will receive an additional step increase of 3%.

We propose to match the support staff and administration salary increases with those of the teachers. We propose a 5% increase in the superintendent's salary to bring it in line with his pay rate in Grantham.

Food-Service Costs

Our food-service program is losing money. We plan to increase our subsidy of the program to \$18,286 from \$7,000 this year. The school board and administration have already taken steps to increase our revenue and decrease our costs in this area. We will continue to explore options to bring this service to break-even.

Other Major K-8 Expense Increases:

- Health insurance costs will rise 10.3% over last year's rates (about \$15,000)
- Fuel costs will increase about \$12,000
- Teacher-retirement costs increase with an additional retired teacher drawing benefits (\$6,500).

High School Tuition

Total high-school tuition costs will decrease about \$51,000 due to fewer high school students (seven fewer than the actual 2004/05 amount and 14 fewer than the 2004/05 budget). Tuition increases offset most of the savings from having fewer students.

Special Education

The high-school budget will include \$40,000 to provide a service for a student with special needs. If this service is required, we propose to draw this amount from the special education trust fund to pay for it.

Laszlo Bardos
School Board Chair



LYME SCHOOL'S PRINCIPAL REPORT 2005

"What the best and wisest parent wants for his own child, that must the community want for all its children" - John Dewey

It is hard to believe that it is already Town Meeting time; time truly does fly when you are having fun. We hope the children at the Lyme School are also having fun, while they are learning. Most visitors (some potential new school parents) comment to the office that the school seems like an exciting and caring place for children to learn and grow; we hope that is true. They love the calm homey atmosphere; the student art work displayed everywhere, the actively involved children in the classrooms and the giggling in the halls or playground. We are delighted that our students not only do well on state and national tests, and excel in academics and sports at the high schools of their choice, but also treat their classmates as family.

We value our kids, their thoughts, their feelings, their troubles and their triumphs. We do all we can to prepare them for their future. We also value this community, its traditions and all its caring volunteers (including the skiing and sports recreation folks) who help make our program so enriched and successful. We know that without every one's input and support, we can't be our best. It really does take a village to educate our children and help keep them safe.

We thank our School Board for their sincere dedication and guidance. I encourage you to review the new Lyme School Report Card, they have put together. We wish Maggie Minnock and Tom Yurkowsky, our retiring board members, all the best. We are grateful for their wisdom, judgment and the many late hours they gave us.

Each year we try to improve both the facility and the program. For the 04-05 season we finally had the parking lot paved, hopefully making negotiating the mud and potholes a thing of the past. It should also reduce some of the grit caused wear and tear on the lobby and gym floors. We also insulated the old school attic and roof, possibly saving a few dollars on heating and continued carpeting a few more classrooms. This was also a year we began a new math program, "Every Day Math", designed to bring us more in line with new national and state standards. We said our goodbyes to teachers Barbara Zerega and Sara Goodman and hired on new kindergarten, first grade and music teachers.

Every year we try to reinforce a societal value, social skills such as "being civil or kind" or "doing the right thing". This year our motto is "raising responsibility", we are asking our students to think about their actions everywhere and make thoughtful choices. Most of our discipline consequences have been adapted to help point out personal choices and emphasize how we have control over our own behavior.

I know we have great kids, a great community and the best little school this side of the Rockies. What more could a parent ask for? Security, an experienced and nurturing staff, and a program which encourages each child to rise up and meet their own academic social and physical challenges. I've lived in many places and don't know of another community or school to which I'd rather send my children.

**REPORT OF THE HEAD OF SCHOOL
THETFORD ACADEMY 2005
ANNUAL REPORT - 2004**

This year Thetford Academy will complete its most recent cycle of strategic planning, based on goals set three years ago for improving academic programs, student support services, community relations, leadership, and facilities. A new plan will be developed this winter, after consulting once again with all the school's constituents: students, faculty, parents, community members and school boards. The purpose of strategic planning is to keep the school on a path of continuous improvement, setting clear targets and keeping track of progress. An evaluation of this progress over the past three years shows achievements in all areas of the plan. Here's a summary:

- **Academic programs:** The strategic plan's first premise states: "Given that the school's primary mission is the growth of the mind, Thetford Academy needs to provide all students with strong academic programs based on the core values of excellence and commitment to learning." The plan defines three goals in this category: set clear standards of achievement for graduation, with a focus on essential skills and knowledge; continue curriculum enrichment and innovation; and support teachers in their professional growth.

In practice, these goals have worked together. Over the past three years, we have sought to raise the level of challenge for all students, while ensuring that there are many ways for individuals to meet those challenges. We've added advanced courses and asked all students to take more, revising graduation credit requirements upward from 18 to 24. At the same time, we've emphasized active demonstration of learning, asking students to "show what they know" through projects, exhibitions, performances, and portfolios, in addition to traditional tests and written work.

As a result, teachers are now developing a whole new set of graduation standards. This work is grounded in two beliefs: that every student can master essential skills and knowledge, and that every student has unique learning strengths as well as needs. (We say our question for students is not "How smart are you?" but "*How* are you smart?") This year, we're trying out some of the proposed standards, collecting samples of students' work and seeing how well they perform. In the future, when we introduce the new standards as graduation requirements for everyone, the diploma will mean even more than it does now. It will still represent a series of passing grades in a wide range of courses; it will also stand for genuine demonstrations of mastery in reading, writing, problem-solving, artistic expression, civic engagement, and other vitally important skills.

- **Student Support:** The second premise of the strategic plan comes from our conviction that a strong sense of community gives learners the confidence they need to meet challenges. "To achieve its educational mission, the Academy must continue to provide a safe and supportive school climate based on the core values of cooperation, respect for diversity, and caring." The goals in this area call for a coordinated student support system, with clear communication to students, parents,

and faculty. Over the past three years, both counseling and health services have expanded. The Guidance Department has sustained our close connections with River Bend and Hartford Technical Centers, as well as the commitment to personal counseling established by Bob Brinckerhoff, who retired last year. In addition, Guidance has significantly increased outreach and services for college-bound students. New director Sally Shipton has made personal visits to 56 colleges; this fall, more than 44 college representatives came to our school. Outreach to parents has also increased, with newsletters, orientations, and information programs offered now on a regular basis.

Student support also includes improved health services. Over the past three years, the school nurse position has gradually increased from two to four days a week, with time for health education, grant management, and family outreach, as well as student health care. With a focus on nutrition and wellness, the School Health Team has worked with the TA Food Service to introduce a breakfast program on half days, healthy after-school snacks, and an after-school fitness program open to students, employees, and community members.

- **Community Relations:** Another strategic plan premise is that “as a private school with a public mission, Thetford Academy needs to communicate and collaborate with the community.” Guided by an annual communications plan, we have increased the frequency and range of information for the public and established regular channels for discussion, including the quarterly “Talk with TA” forums. To invite community participation in decision-making on facility needs, we held a series of campus tours and gathered feedback through surveys and discussion. In addition, we have promoted more use of the Academy as a community resource, welcoming the public to performances and workshops in our “Connections” program series. Parents have organized a new volunteer program, offering all kinds of help to classes, clubs, and committees. In a different but equally important form of community outreach, we have increased recruitment of prospective students in outlying towns. This successful effort has brought new students from Corinth, Topsham, Hartland, Lebanon, Piermont, Norwich, Tunbridge, Washington, and Sharon, as well as our partner towns of Lyme, Thetford, and Strafford.
- **Leadership:** The strategic plan defines another premise with the statement: “Thetford Academy is a community of leaders.” While the Board of Trustees and administration have particular responsibilities for stewardship and management, the school must draw on the energy, expertise, and vision of many kinds of leaders – including students, who continue to show an impressive level of initiative and creativity in their dedication to positive change. They have helped meet the goal of expanding extra-curricular activities, with a dramatic increase in student-organized clubs; recent examples include the Environmental Club, TA Service Coalition, Movie Club, Gay-Straight Alliance, Lacrosse Club, and Coalition of Conservative Students.

The whole school also plays a leadership role in the State of Vermont, as the Academy has won competitive grant funding and awards for excellence in a variety of areas. We continue to serve as an exemplary site for service-learning programs, with

both state and national awards for our community-based curriculum. The Academy was named a Medallion School in 2003 for exceptionally high scores on state standards tests. This fall brought a Vermont Non-Profit Centennial Award. Science teacher Marc Chabot has won two national awards for excellence in the past two years, while students also achieved national recognition: Eric Bragg '04 in agricultural entrepreneurship, and Charlie Eastridge '05 and Jono Thomas '05, both in playwriting. Another kind of leadership was evident last year in athletics, as TA teams won three state championships, in cross-country, basketball, and track and field, while the entire school community earned the Basketball Tournament Sportsmanship Award at the Barre Auditorium last winter.

- **Facilities:** Working from the premise that “excellent facilities are a vital aspect of the school program,” the strategic plan calls for continuous improvement of the campus, with a focus on replacing and renewing outdated facilities, and planning for long-term stewardship of buildings and lands. In this final area, progress has been slower than expected when the plan was written three years ago. The original goals were to complete design work and begin construction of a new gym, cafeteria, and performing arts center, along with a capital fund drive to help offset costs. Following a commitment to taxpayers in 2003 to hold off for a year on any plan that would incur new bonded indebtedness, the Trustees turned instead to more comprehensive facility planning, and to smaller projects, such as last summer's exterior renovation of the Annex Building for improved energy efficiency, that could be paid through capital reserves instead of borrowing for construction.

As unrenovated buildings show increasing signs of aging – notably Anderson Hall, which reaches the half-century mark this year with an unreliable roof, boiler, and plumbing system – there is a renewed sense of urgency for major facilities improvement. Community, faculty, and student feedback has identified a new gym and food service space as the most pressing needs, while also giving high priority to science labs, performing arts, and technology. Balancing multiple needs with limited funding capacity is (not surprisingly) the major challenge facing the Master Facilities Planning Committee. This group of trustees, administrators, and community representatives continues to work toward the goal of a master campus plan for the next twenty years, a complex but critically important task. The MFP Committee will provide progress reports on this process, as well as soliciting new community input on possible options. At this point, it is clear that the Academy will need to do something in the near future to upgrade inadequate facilities; it is equally clear that we cannot do everything at once.

As we look to this next round of strategic planning – TA’s fourth planning cycle since we began comprehensive goal-setting in 1995 – we expect to keep moving forward in all the areas that make a strong and thriving school. While the Academy’s specific targets for the next three years still need to be defined, the general aims will be the same: to promote continued partnership with our communities in creative planning and sound stewardship, so that a quality secondary school education will be available to all young people from Lyme who choose Thetford Academy. Their admission will continue to be guaranteed. We congratulate Lyme seniors graduating this year: Trevor Ball, Anne Craig, Jessie

Finley, Sarah Flickinger, Lance Goodrich, Chris Jalbert, Isaac Lornitzo, Ian Smith, Joe Super, and Chris Trowbridge. We will continue to welcome Lyme students enthusiastically to the strong sense of community and the many sources of challenge we offer.

Martha Jane Rich
Head of School



**LYME SCHOOL DISTRICT INSTRUCTIONAL STAFF
AS OF JANUARY 1, 2005**

Instructional Staff

Marcia L. Campbell	Grade 2
Bonnie L. Cornell	Reading, Language Arts Social Studies – Grade 5 Reading, Language Arts – Grade 6
Penny A. Cove	Special Education
Lisa M. Damren	Physical Education & Health
Steven R. Dayno	Grade 4
Betsy Eaton	Town/School Librarian
Nancy Fleming	Kindergarten
Marguerite E. Franks	Computer Coordinator
Pamela Frost	Special Education Director
Frances Gardent	Art
Priscilla Geoghegan	Language Arts & Social Studies Grades 7 & 8
Laurie Hanks	School Psychologist
Phyllis Kadlub	Instrumental Music
Sharon Longacre	Grade 1
Susanne Merrill	Math, Grades 5-8
Kathleen Monroe	Speech Pathologist
Jane Officer	French, Grades 5-8; Social Studies, Grade 6
Skip Pendleton	Science, Grades 5-8
Elizabeth Pippin	Choral Music
Kathleen K. Ragonese	Grade 4
Helen D. Skelly	Home School Counselor, Algebra – Grades 7 & 8
Elaine M. White	Special Education
Jennifer J. Wilcox	Grade 3

Medical Staff

Janet Papirmeister	Nurse
Susan MacKenzie	Physician's Assistant

2004 LYME SCHOOL EIGHTH GRADE GRADUATES

Heather Balch	Tucker Garrity-Hanchett
Justin Balch	Erik Larson
Samantha Barlow	Josh Leonard
Eric Barthold	Wesley Nord
David Beane	Sami Olsen
John Besso	Noah Pfister
Isabelle Caffry	Joey Piper
Lucy Caldwell	Shannon Saunders
Tyler Copeland	Skyler Schlenker
Dakota DeRego	Matthew Seaman
Alexander Finley	Rebecca Turkington
Addie Fisher	Matthew Wetherell
Michael Flickinger	David Wilmot
Alex Gamble	

2004 LYME DISTRICT HIGH SCHOOL GRADUATES

Hanover

Benjamin Childs
Wesley Hampton
Jenna Hott
Nathan Howell
Austin Kilham
Patrick Small
Susanna Taylor

Rivendell Academy

Heather Merrill

St. Johnsbury

Joel Reeves
Michael Webb

Thetford

Daniel Banker
Jamie Blanford
Daniel Cutting
Torey Cutting
Christopher Erickson
Carolyn Gernhard
Justin Rich
Ian Ross
Olivia Saunders
Lela Schlenker
Joseph Thompson
Erin Wetherell
Stephanie Whitman

LYME HIGH SCHOOL STUDENTS AS OF OCTOBER 1, 2004

Hanover High School	55
Hartford High School	4
Lebanon High School	1
Rivendell Academy	1
St. Johnsbury Academy	5
Thetford Academy	37
OOD	0
Total	103

LYME SCHOOL DISTRICT
COMPARATIVE YEARLY ENROLLMENTS

For October First of Each Year

YEAR	KIND	1	2	3	4	5	6	7	8	9	10	11	12	SPEC	TOTAL
1987	26	24	17	21	16	17	15	15	11	19	17	33	21	4	256
1988	22	29	25	18	23	19	17	17	14	11	19	18	28	4	264
1989	19	28	27	23	17	26	19	20	14	15	10	16	21	3	258
1990	25	20	26	25	20	16	24	19	20	14	17	8	17	4	255
1991	21	28	19	24	24	21	15	22	20	16	15	17	11	2	255
1992	21	24	29	25	24	23	23	16	25	19	17	14	21	2	283
1993	20	20	25	31	17	21	25	21	17	24	18	16	14	1	270
1994	14	16	22	24	33	17	21	24	27	17	25	19	18	5	282
1995	30	16	21	23	25	33	16	20	25	22	18	24	18	4	295
1996	15	32	18	22	24	23	32	16	23	25	18	23	21	3	295
1997	14	19	31	21	21	23	23	33	17	24	21	16	18	4	285
1998	10	15	18	30	18	23	23	22	32	17	22	18	16	5	269
1999	17	14	15	19	29	19	25	24	23	30	20	23	23	3	284
2000	21	17	13	14	18	28	18	24	24	22	33	21	20	3	276
2001	19	21	13	14	15	18	26	18	24	23	28	25	23	3	270
2002	9	22	23	17	12	17	16	27	19	25	25	24	30	2	268
2003	19	10	22	27	15	17	16	18	27	24	27	25	23	2	272
2004	13	20	14	22	29	15	18	17	16	28	24	23	28	0	267

PHOTOS – 2004

Courtesy of: Judy Barton, Carole Cushman, Dina DH Cutting, Elise A. Garrity, Patricia G. Jenks, Richard G. Jones, Robert E. Sanborn, Dorothy W. Sears, Jr., , Freda T. Swan, Connie Wilmot and Carole A. Bont.

Town Report

Cover	A view from Lamphire Hill Lane area to East Thetford, Vermont. (Jenks)
Inside title page	Hank & Freda Swan's barn on Breck Hill Road. (Swan)
Page 1	Old and new Lyme Highway Garages. (Bont)
Page 2 - Top	Lillian M. Bircher & her husband, Ralph Bircher on the happy occasion of their 60 th wedding anniversary last year. (Cushman)
Page 2 - Bottom	Dora Balch Sanborn wearing a blue shirt in front of blue backdrop to match her incredible blue eyes. (Sanborn)
Page 3 - Top	Ruth Washburn on the happy event of her receiving the Boston Post Cane in June of 2002. (Jenks)
Page 3 - Bottom	Robert "Bobby" Wilmot, former Town of Lyme Highway employee and deputy forest fire warden, with a broad smile and laughing eyes. (Wilmot)
Page 5	A view of Lyme Village from the top of Sand Hill (now known as Dorchester Road – across from the Gray's residence). (Ragan)
Page 31	Identified as Leslie and Amy Temple, with Ethel, Fannie and Jennie -from the Pushee family collection. (Jenks)
Page 52	Maps are portions of Lyme Town Tax Map and Survey by Timothy W. Rockwood.
Page 53 & 54	Photos of former camp of Theodore Poland on Pinnacle Hill Road. (Garrity)
Page 95	Barn located on Trina Hyman's property on Breck Hill Road. (Swan)
Page 121	Lighted flag pole at Lyme Recreation Area on Post Pond – an Eagle Scout project prepared by Travis Cullenburg. (Cutting)
Page 136	Etta Pushee Chamberlin from the Pushee family collection. (Jenks)

- Page 137 Harry Pushee from the Pushee family collection. (Jenks)
- Page 146 Historical dog & cat- owners unknown, from the Pushee family collection. (Jenks)
- Page 148 “Isiah Howard - Ralph Balch” house, now owned by Russell and Sandra Balch, presently located directly behind Charles and Myrtle Balch’s house on Pleasant Street. Lore is that the house was built by Isiah Howard sometime between 1774 and 1799, sold to Joshua Balch in 1780 and later moved to its present site. (Jenks)
- Page 154 Turner Blacksmith Shop, Route 10 south of the village. (Jenks & Sears)
- Page 158 Leslie and Amy Temple - Was this match made at Academy Hall? From the Pushee family collection. (Jenks)
- Page 160 Gilbert Cemetery in 2004. (Jones)
- Page 165 Fire at Reservoir Pond in 1939 as seen from an airplane (Notice the wing in the top left hand corner. (Ragan)
- Page 169 New custom Typhoon Pumper Tanker purchased in 2004 strutting its stuff at the Independence Day Parade On The Common. (Jones)
- Page 171 Fire at Reservoir Pond in 1939. (Ragan)
- Page 173 – Top Independence Day Celebration in 2004 – the homemade pie display. (Jones)
- Page 173 – Bottom Independence Day Celebration in 2004 – Frank A. Cutting, Jr., mans the three BBQ fire pits. (Jones)
- Pages 180 – 183 The new highway garage on High Street in various stages of construction. (Jones)
- Page 185 Utility Club meeting at the West’s Cottage on Post Pond. (Jenks)
- Page 186 Peter Bleyler, Richard Jones & Judith Lee Shelnuttt Brotman, Board of Selectmen. (Garrity)
- Page 187 New Lyme Highway Garage (Bont)
- Page 187 New Highway Facility - February 2005 (Bont)
- Page 189 Lyme Transfer Station on High Street. (Jones)

- Page 201 2004 Citizen of the Year: Fred Phillips-photo taken at Old Home Day, Lyme Center (Jones)
- Page 199 Unidentified child - Pushee family collection. (Jenks)
- Page 216 Abram Pushee born 1791 in Lyme, died in Lebanon 1868. He was a violinist & dancing teacher. The woman is Clarissa Cook, wife of Abram Pushee. Pushee family collection. (Jenks)
- Page 214 Covered Bridge crossing Grant Brook south of Lyme Village-near the Edward Jenks/Norman Wakely homes (Sears)
- Page 212 Walter & Ethel Pushee-from the Pushee family collection. (Jenks)

School Report

- Cover
School – 1 Eighth Grade Graduating Class from Lyme Elementary School of 2004 (Barton)
- School – 5 1922-1923 Class from Lyme Plain School (Sears)
- School – 9 Lyme Elementary School with new Addition in 1994 (Bont)
- School – 42 Lyme Elementary School with new Addition in 1994 (Bont)
- School – 47 Thetford Academy (Garrity)



Town of Lyme
Office of Selectmen
38 Union Street
P.O. Box 126
Lyme, NH 03768-0126

BULK RATE
U.S. Postage
PAID
PERMIT NO. 1
LYME, NH 03768

Univ. of NH Library
Special Collections
Durham, NH 03824

Little Town Meeting
Tuesday, March 1, 2005, 7:00 PM

School Meeting
Thursday, March 3, 2005, 7:00 PM
Business Meeting

Town Meeting – Elections & Official Ballots Only
Tuesday, March 8, 2005, 7:00 AM – 7:00 PM
Official Ballot Issues
Election of Town & School Officers
Zoning Amendments

Town Meeting – Business Meeting
Tuesday, March 8, 2005, 9:00 AM